

**BRYAN BOARD OF PUBLIC AFFAIRS**

**January 20, 2026**

Board of Public Affairs Chair Annette Schreiner opened the meeting of the Bryan Board of Public Affairs with the following members present: Karen Ford, Brian Davis, Debra Beevers, and Jeremy Suffel. Also present were: Director of Utilities Derek Schultz, Water Superintendent Jimmy Dunning, Engineering Supervisor Brock Beck, Communications Supervisor Mike Lyons, and Clerk-Treasurer John Lehner.

Mr. Davis moved, Ms. Ford seconded, to approve the minutes of the January 6, 2026 Regular Meeting, as written. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Suffel seconded, to approve the Clerk-Treasurer's Report for the month ending December 31, 2026 as submitted by Clerk-Treasurer Lehner. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 1, 2026, titled,

**TO APPROVE THE FORM AND AUTHORIZE THE DIRECTOR OF UTILITIES TO EXECUTE A POWER PURCHASE AGREEMENT WITH MEI BRYAN LLC, FOR A 3.5 MW AC SOLAR ARRAY PROJECT**

was presented and read by title only. Director of Utilities Schultz provided background on the solar project, as previously discussed with the Board. John Courtney and Scott Wiegning of Courtney and Associates were in attendance to review the terms of the power purchase agreement and recommend the Board proceed with authorizing its execution.

Mr. Courtney and Mr. Wiegning exited the meeting at 5:20 p.m.

Mr. Davis moved, Ms. Ford seconded, to pass Resolution No. 1, 2026. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 2, 2026, titled,

**AUTHORIZING THE TRANSFER FROM THE 501 ELECTRIC FUND TO THE 515 ELECTRIC CAPITAL RESERVE FUND**

was presented and read by title only. Director of Utilities Schultz requested the Board authorize the previously budgeted transfer of \$2,200,000 from the Electric Fund to the Electric Capital Reserve Fund for the purpose of funding 2026 capital improvement projects. The resolution authorizes the Bryan City Council to approve the transfer at its next meeting.

Ms. Ford moved, Ms. Schreiner seconded, to pass Resolution No. 2, 2026. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 3, 2026, titled,

**AUTHORIZING THE TRANSFER FROM THE 502 WATER FUND TO  
THE 525 WATER CAPITAL RESERVE FUND**

was presented and read by title only. Director of Utilities Schultz requested the Board authorize the previously budgeted transfer of \$225,000 from the Water Fund to the Water Capital Reserve Fund for the purpose of funding 2026 capital improvement projects. The resolution authorizes the Bryan City Council to approve the transfer at its next meeting.

Mr. Davis moved, Mr. Suffel seconded, to pass Resolution No. 3, 2026. Roll call vote: all ayes; nays, none. Motion carried.

Board Chair Schreiner opened the discussion on Committee Assignments for 2026. Further discussion was held, with the following slate presented for consideration.

Finance – Brian Davis  
Electric – Karen Ford  
Water – Debra Beevers  
Communications – Jeremy Suffel  
HR – Annette Schreiner (Chair)

Ms. Beevers moved, Ms. Ford seconded, to approve the Committee Assignments for 2026. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Schultz explained the purpose of the Bryan Industrial Park Advisory Committee (BIPAC), membership and that they meet on an as needed basis. Board Members Ford and Suffel expressed interest in serving.

Mr. Davis moved, Ms. Beevers seconded, to appoint Board Member Jeremy Suffel to the BIPAC Committee. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Schultz initiated the discussion regarding appointment of Ohio Municipal Electric Association (OMEA) representatives, traditionally held by the Mayor as designee and a Board member as alternate representative. Further discussion was held. Board Member Beevers volunteered to serve. No other members expressed interest. A resolution formalizing the appointments will be presented at the next regular meeting of the Board.

Director of Utilities Schultz started the 2025 Year in Review by presenting annual financial data for the Communications and Water Departments. Communications Supervisor Lyons and Water Superintendent Dunning provided reviews of the capital projects that were undertaken in 2025. Engineering Supervisor Beck finished the presentation with a review of projects completed by the Bryan Municipal Utilities Engineering Department.

Mr. Davis moved, Ms. Ford seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Schultz thanked the department heads and supervisors for their presentations. Board Member Beevers thanked all for the opportunity to serve on the Board. Board Member Suffel recognized former Communications Superintendent Joe Ferrell for his long service to Bryan Municipal Utilities (BMU) and wished him well in retirement. Board Member Davis suggested the Board consider a future discussion on reintroducing video recordings of Board of Public Affairs meetings and updating the BMU website with updated photos and member biographies. Board Member Ford welcomed the new Board members, and thanked all for the year-in-review presentation. Board Chair Schreiner offered similar sentiments.

Mr. Davis moved, Ms. Schreiner seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

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Chairman of the Board

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Clerk-Treasurer