

BRYAN BOARD OF PUBLIC AFFAIRS

December 2, 2025

Board of Public Affairs Chairman Annette Schreiner opened the meeting of the Bryan Board of Public Affairs with the following members present: Robert Eyre, Karen Ford, and Richard Long. James Salsbury was absent. Also present were: Director of Utilities Derek Schultz, Mayor Carrie Schlade, Bryan City Council Member F. John Betts, and Clerk-Treasurer John Lehner.

Mr. Long moved, Ms. Ford seconded, to amend the agenda to include reclassification of a Communications Department employee and an executive session to discuss collective bargaining and employment and compensation of public employees. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

Mr. Eyre moved, Ms. Ford seconded, to approve the minutes of the November 18, 2025 Regular Meeting, as written. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

Ohio Municipal Electric Association (OMEA) Executive Director Michael Beirne and Mayor Schlade presented Board Member Long with an Honorary Membership Certificate to the OMEA, acknowledging his many years of service to the organization and on behalf of municipal power in Ohio.

Ashley Epling, on behalf of the Williams County Port Authority, requested the Board consider waiving utility service fees associated with construction of a new workforce home being constructed on Beech Street with the assistance of the Port Authority. Similar consideration had been provided for a number of other Port Authority housing projects. Value of the fees is \$1,545.

Mr. Eyre moved, Mr. Long seconded, to waive service tap fees, wiring permit fees, and meter base charges for construction of a new workforce home at 228 N. Beech Street. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

Resolution No. 39, 2025, titled,

**APPROVING THE 2026 BRYAN MUNICIPAL UTILITIES BUDGET AND
REQUESTING CITY COUNCIL ADOPTION OF THE SAME**

was presented and read by title only. Director of Utilities Schultz explained that there had been only minor changes to the budget as previously presented to the Board and requested Board approval to request Bryan City Council adoption. Further discussion was held.

Mr. Long moved, Ms. Ford seconded, to pass Resolution No. 39, 2025. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

Director of Utilities Schultz explained that Communications Superintendent Joe Ferrell has submitted his retirement paperwork, effective January 16, 2026.

Ms. Ford moved, Ms. Schreiner seconded, to accept Communication's Superintendent Joe Ferrell's notice of retirement, effective January 16, 2026. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

Mr. Eyre moved, Ms. Ford seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

Director of Utilities Schultz congratulated Water Treatment Operator Andrew Stanley on earning his Class II Water Supply License. He also welcomed new employee Jonah Shenkel as Engineering Assistant II.

Mayor Schlade thanked Communications Superintendent Ferrell and Board Member Long for their years of service to the City of Bryan, and thanked all who participated in preparation for the holiday festivities on the Courthouse Square.

Board members, in turn, offered similar sentiments.

Board Chairman Schreiner requested a motion to rescind a previously approved succession plan for the Chairman and Vice-Chairman seats on the Board, expressing her interest in reverting back to the process of nominations and voting on the two positions. Further discussion was held.

Mr. Long moved, Ms. Ford seconded, to rescind the previously adopted succession plan for the Chairman and Vice-Chairman seats on the Board, and reverting back to the process of Board members making and voting on nominations to the two seats. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

A brief recess was taken.

Mr. Long moved, Ms. Schreiner seconded, to go into Executive Session to discuss collective bargaining and the employment and compensation of public employees at 5:33 p.m. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

Asked to attend: Director of Utilities Schultz, Mayor Schlade, Clerk-Treasurer Lehner

Mr. Long moved, Ms. Ford seconded, to adjourn the Executive Session at 6:14 p.m. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

Mr. Long moved, Mr. Eyre seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

Chairman of the Board

Clerk-Treasurer