

**BRYAN BOARD OF PUBLIC AFFAIRS**

**April 15, 2025**

Board of Public Affairs Chairman Annette Schreiner opened the meeting of the Bryan Board of Public Affairs with the following members present: Robert Eyre, Karen Ford, Richard Long, and James Salisbury. Also present were: Director of Utilities Derek Schultz, Mayor Carrie Schlade, Electric Distribution Superintendent Al Sullivan, and Clerk-Treasurer John Lehner.

Mr. Eyre moved, Mr. Long seconded, to approve the minutes of the April 1, 2025 Regular Meeting, as written. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Salisbury seconded, to accept the Clerk-Treasurer's Report for the month ending March 31, 2025 as submitted by Clerk-Treasurer Lehner. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 13, 2025, titled,

**AUTHORIZING THE DIRECTOR OF UTILITIES TO ENTER INTO AN AGREEMENT WITH SEIBENALER CONSTRUCTION COMPANY FOR CONSTRUCTION OF THE NEW ELECTRIC WAREHOUSE**

was presented and read by title only. Director of Utilities Schultz explained there were three bids for the 100' x 120' building and recommended Seibenaler Construction as having the lowest and best bid in the amount of \$1,190,638. Electric Distribution Superintendent Sullivan indicated the project should be completed by the end of 2025.

Ms. Ford moved, Mr. Long seconded, to pass Resolution No. 13, 2025. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 14, 2025, titled,

**AUTHORIZING THE TRANSFER FROM THE 501 ELECTRIC FUND TO THE 515 ELECTRIC CAPITAL RESERVE FUND**

was presented and read by title only. Director of Utilities Schultz requested the Board authorize the previously budgeted transfer of \$2,200,000 from the Electric Fund to the Electric Capital Reserve Fund for the purpose of 2025 capital improvement projects. The resolution authorizes the Bryan City Council to approve the transfer at its next meeting.

Mr. Salisbury moved, Mr. Eyre seconded, to pass Resolution No. 14, 2025. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 15, 2025, titled,

**AUTHORIZING THE TRANSFER FROM THE 502 WATER FUND TO THE 525 WATER CAPITAL RESERVE FUND**

was presented and read by title only. Director of Utilities Schultz requested the Board authorize the previously budgeted transfer of \$300,000 from the Water Fund to the Water Capital Reserve Fund for the purpose of 2025 capital improvement projects. The resolution authorizes the Bryan City Council to approve the transfer at its next meeting.

Ms. Ford moved, Mr. Eyre seconded, to pass Resolution No. 15, 2025. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Long moved, Mr. Salsbury seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Schultz updated the Board on the water filter repairs project and that it should be completed by the end of next week. He also informed the Board that to go along with the water system improvement study discussed at the last Board meeting, a new hydro-geological study and distribution system model will need to be completed; he will follow-up with costs and a timeline in May, and hopes to begin those studies in the current year.

Director of Utilities Schultz congratulated the Bryan Municipal Electric Department for recently receiving the Excellence in Reliability Certificate from the American Public Power Association, and he offered appreciation and congratulations to Lee Steinke, Customer Service II, on his recent retirement.

Board members, in turn, congratulated Mr. Steinke on his retirement and the Electric Department employees for their certificate.

A brief recess was taken.

Mr. Long moved, Mr. Salsbury seconded, to go into Executive Session to discuss pending litigation with the City Attorney at 5:19 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Asked to attend: Director of Utilities Schultz, Mayor Schlade, Clerk-Treasurer Lehner, City Attorney Marc Fishel (via cell phone at 5:20 p.m.)

City Attorney Fishel exited the meeting at 5:48 p.m.

Mr. Long moved, Mr. Salsbury seconded, to adjourn the Executive Session at 5:56 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Salsbury moved, Ms. Ford seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

---

Chairman of the Board

---

Clerk-Treasurer