

BRYAN BOARD OF PUBLIC AFFAIRS

April 1, 2025

Board of Public Affairs Chairman Annette Schreiner opened the meeting of the Bryan Board of Public Affairs with the following members present: Karen Ford, Richard Long, James Salisbury and Robert Eyre. Also, present were: Mayor Carrie Schlade, Director of Utilities Derek Schultz, Electric Distribution Superintendent Al Sullivan, Water Superintendent Jimmy Dunning, Water Treatment Plant Supervisor Chad Fitzenrider, Power Plant Production Superintendent Jim Coressel and Deputy Clerk-Treasurer Patricia Buda.

Mr. Eyre moved, Ms. Ford seconded, to approve the minutes of the Regular Meeting held on March 18, 2025. Roll call vote: all ayes; nays, none. Motion carried.

Jake Meinerding, PE from Jones & Henry Engineers, LTD presented the findings from a water system improvement study that was approved by the Board of Public Affairs in October, 2024. Recent issues at the Water Treatment Plant and the need for wellfield upgrades instigated the study. He reviewed the basis and goals of the study with a slide presentation showing different options and cost for each plan. He then entertained various questions from Board members.

Board member Long exited the meeting at 5:50 p.m. and reentered the meeting at 5:59 p.m.

Electric Distribution Superintendent Sullivan requested approval for a streetlight placement between 410 and 414 Scharzter Court. The required process for installing a new streetlight was completed which included an approved petition and a photometric layout. Further discussion was held.

Mr. Long moved, Mr. Eyre seconded, to approve a new streetlight installation located between 410 and 414 Scharzter Court. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 12, 2025, titled,

AUTHORIZING THE DIRECTOR OF UTILITIES TO ENTER INTO AN AGREEMENT WITH EN ENGINEERING, LLC FOR AN ELECTRIC SYSTEM STUDY

was presented and read by title only. Director of Utilities Schultz and Electric Distribution Superintendent Sullivan explained the contract with EN Engineering (formerly Spectrum Engineering) that will update the electric system model, analyses, load flow, short circuit, protective device coordination and arc flash assessments. This study will also update the ten (10) year plan for infrastructure improvements at a cost of \$194,978 which is in the 2025 budget. Further discussion was held.

Mr. Eyre moved, Ms. Ford seconded, to pass Resolution 12, 2025. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Long seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Schultz noted that training classes were held for Water Treatment Plant Operators, Electric Distribution linemen and Power Plant operators and informed the Board that the 2025 “Rock your Socks” contest in support of World Down Syndrome Day was won by City and Bryan Municipal Utilities departments.

Mayor Schlade thanked the Electric Department for the mutual aid that was given to Montpelier from recent storm damage.

Board members thanked the Electric Department workers that helped with mutual aid to Montpelier from the recent storm damage, reconnecting the electricity and fixing various JV4 electric line poles. They also indicated their appreciation for the Water System study that was presented by Mr. Meinerding, PE.

Mr. Long moved, Mr. Eyre seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Deputy Clerk-Treasurer