

BRYAN BOARD OF PUBLIC AFFAIRS

October 3, 2024

Board of Public Affairs Chairman Karen Ford opened the meeting of the Bryan Board of Public Affairs with the following members present: Annette Schreiner, Richard Long, James Salisbury, and Robert Eyre. Also present were: Director of Utilities Derek Schultz, Mayor Carrie Schlade, Human Resources Director Tricia Lyons, and Clerk-Treasurer John Lehner.

Mr. Eyre moved, Mr. Long seconded, to approve the minutes of the September 17, 2024 Regular Meeting, as written. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 22, 2024, titled,

AUTHORIZING THE DIRECTOR OF UTILITIES TO EXECUTE AN AGREEMENT FOR PROFESSIONAL SERVICES – TASK ORDER WITH JONES & HENRY ENGINEERS, LTD. FOR A WATER SYSTEM IMPROVEMENT PLAN

was presented and read by title only. Director of Utilities Schultz explained that the current water treatment plant was built in 1973, and while well-maintained, may be approaching the end of its useful life. Repairs are becoming more frequent and more costly. The resolution would allow a study to determine what can be done to extend the life of the plant or make recommendations for replacement. It will be the first step of many involving plans for the plant. Further discussion was held.

Mr. Long moved, Mr. Eyre seconded, to pass Resolution No. 22, 2024. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 23, 2024, titled,

AUTHORIZING THE MAYOR TO EXECUTE A MASTER SERVICES AGREEMENT AND ORDER WITH KRONOS SAASHR, INC., A UKG COMPANY FOR CLOUD-BASED HUMAN RESOURCES SOFTWARE AND ASSOCIATED SUBSCRIPTION SERVICES

was presented and read by title only. Human Resources Director Lyons explained the timekeeping system currently used by Bryan Municipal Utilities has been obsolete and unsupported for several years and needs to be replaced. The proposal is for citywide use and will complement new payroll software coming online in the Clerk-Treasurer's Office. It is for a three-year contract, and costs will be allocated based on employee headcounts in all city departments. Bryan City Council will be addressing the proposal at its next meeting.

Mr. Eyre moved, Mr. Long seconded, to pass Resolution No. 23, 2024. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 24, 2024, titled,

**DESIGNATING THE WEEK OF OCTOBER 6-12, 2024, AS PUBLIC
POWER WEEK AND RECOGNIZING BRYAN MUNICIPAL UTILITIES
FOR ITS CONTRIBUTIONS TO OUR COMMUNITY**

was presented and read by title only. Director of Utilities Schultz announced that the week of October 6th thru the 12th is the annual national Public Power Week sponsored by the American Public Power Association (APPA). He stated that Public Power serves an estimated 54 million people and strengthens their communities by providing superior service, engaging citizens, and instilling pride in community-owned power. Further discussion was held.

Mr. Salsbury moved, Ms. Schreiner seconded, to pass Resolution No. 24, 2024. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Long moved, Ms. Schreiner seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Schultz provided an update on mutual aid Bryan Municipal Utilities was providing to areas of the South impacted by Hurricane Helene. Noah Landel and Brandon Suffel participated. He also noted that the American Municipal Power (AMP) Annual Conference had been held this week, and Bryan Municipal Utilities received several notable awards for safety and mutual aid efforts. The awards were on display in the meeting room.

Mayor Schlade noted that the Ohio Municipal Electric Association (OMEA) had recently awarded an Honorary Membership designation to Tom Sprow for his years of effort in support of municipal electric power.

All Board Members offered thanks and congratulations to the award winners, employees who provided mutual aid, efforts to assess the water treatment plant, and to Director of Utilities Schultz on retaining his seat on the AMP Board for another term.

Mr. Eyre moved, Mr. Long seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer