

BRYAN BOARD OF PUBLIC AFFAIRS

January 16, 2024

Board of Public Affairs Vice-Chairman Annette Schreiner opened the meeting of the Bryan Board of Public Affairs with the following members present: James Salsbury and Richard Long. Karen Ford was absent. Also, present were: Director of Utilities Derek Schultz, Operations Manager Jimmy Dunning, Human Resource Director Tricia Lyons and Deputy Clerk-Treasurer Patricia Buda.

Mr. Long moved, Mr. Salsbury seconded, to approve the minutes of the Special Meeting held on December 29, 2023 as corrected. Roll call vote: all ayes; nays, none. Motion carried. Ford absent.

Mr. Salsbury moved, Ms. Schreiner seconded, to accept the Clerk-Treasurer's report for the month ending December 31, 2023 as submitted by Deputy Clerk-Treasurer Buda. Roll call vote: all ayes; nays, none. Motion carried. Ford absent.

Resolution No. 1, 2024, titled,

RECOMMENDING THE WILLIAMS COUNTY COMMISSIONERS ENTER INTO CONTRACT WITH SALENBIEN TRUCKING AND EXCAVATING, INC. FOR THE SOUTH LYNN STREET WATERLINE REPLACEMENT PROJECT

was presented and read by title only. Director of Utilities Schultz reviewed the waterline replacement project which includes 2,438 feet of 12-inch PVC waterline in the 400 to 900 blocks of South Lynn Street. He explained that the project was bid by the Williams County Commissioners along with Maumee Valley Planning Organization. The lowest and best bid of \$797,151 was from Salenbien Trucking and Excavating of Dundee, Michigan which was 15.3% lower than the engineer's estimate. He also noted that the project will receive grant funds of \$245,000 from the Williams County Commissioners through the Community Development Block Grant and \$275,000 from the Ohio Public Works Commission leaving the Bryan Municipal Utilities' share at an estimated cost of \$277,151. Director of Utilities Schultz then requested the Board of Public Affairs recommend the Williams County Commissioners enter into the contract with Salenbien Trucking and Excavating for the waterline project. Further discussion was held.

Mr. Long moved, Mr. Salsbury seconded, to pass Resolution 1, 2024. Roll call vote: all ayes; nays, none. Motion carried. Ford absent.

Mr. Salsbury moved, Ms. Schreiner seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried. Ford absent.

Director of Utilities Schultz announced that a Peak Demand Alert has been received for Wednesday, January 17th between 7:00-9:00 am and requested voluntary assistance in

reducing local electric loads to help keep capacity and transmission charges as low as possible and any reduction in electrical usage would be appreciated.

A brief recess was taken.

Mr. Long moved, Mr. Salsbury seconded, to go into Executive Session to discuss the employment and compensation of public employees at 5:10 p.m. Roll call vote: all ayes; nays, none. Motion carried. Ford absent.

Asked to attend: Director of Utilities Schultz, Human Resource Director Lyons and Deputy Clerk-Treasurer Buda.

Mr. Long moved, Mr. Salsbury seconded, to adjourn the Executive Session at 5:45 p.m. Roll call vote: all ayes; nays, none. Motion carried. Ford absent.

Mr. Salsbury moved, Ms. Schreiner seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried. Ford absent.

Chairman of the Board

Deputy Clerk-Treasurer