

BRYAN BOARD OF PUBLIC AFFAIRS

December 19, 2023

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs with the following members present: James Salsbury, Annette Schreiner, Karen Ford, and Tom Sprow. Also present were: Director of Utilities Derek Schultz, Mayor Carrie Schlade, Operations Manager Jimmy Dunning, Power Plant Superintendent Jim Coressel, and Clerk-Treasurer John Lehner.

Ms. Schreiner moved, Mr. Salsbury seconded, to approve the minutes of the Regular Meeting held on December 5, 2023, as written. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Salsbury moved, Mr. Sprow seconded, to accept the Clerk-Treasurer's Report for the month ending November 30, 2023 as submitted by Clerk-Treasurer Lehner. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 28, 2023, titled,

AUTHORIZING THE DIRECTOR OF UTILITIES TO SOLICIT PROPOSALS AND ENTER INTO AN AGREEMENT FOR LEASE OF THE CITY OF BRYAN'S NORTH INDUSTRIAL PARK FOR AGRICULTURAL PURPOSES

was presented and read by title only. Director of Utilities Schultz explained that the current agricultural lease agreement was expiring on December 31, 2023, and requested authorization to solicit bids for the next three-year period. The land is approximately 70 acres, and the request for proposals will be advertised January 4th and 11th, 2024, with bids open on January 25, 2024.

Mr. Salsbury moved, Mr. Long seconded, to pass Resolution No. 28, 2023. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 29, 2023, titled,

AUTHORIZING WAGE ADJUSTMENTS FOR NON-BARGAINING UNIT HOURLY AND SALARIED STAFF AND DECLARING AN EMERGENCY

was presented and read by title only. Director of Utilities Schultz noted the responsibility of the Board of Public Affairs to set wages for all Bryan Municipal Utilities non-bargaining unit staff, and that the wages defined in the ordinance reflect those discussed with the Board during the 2024 budget process.

Mr. Sprow moved, Ms. Ford seconded, to pass Resolution No. 29, 2023. Roll call vote: all ayes; nays, none. Motion carried.

Operations Manager Dunning requested that the Board of Public Affairs reclassify Power Plant Operator II Kevin Douglass to Probationary Power Plant Operator III at the proposed rate of pay of \$32.43 per hour effective January 2, 2024, as he meets all of the job requirements and has completed the necessary coursework to support this reclassification.

Mr. Salsbury moved, Mr. Sprow seconded, to reclassify Power Plant Operator II Kevin Douglass to Probationary Power Plant Operator III at the proposed rate of pay of \$32.43 per hour effective January 2, 2024. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Schreiner moved, Mr. Long seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Schultz offered congratulations to Probationary Power Plant Operator III Douglass and recognized former Director of Utilities Nate Gardner for receiving the "AMP Service Distinction Award" and being named an "Honorary Member of the Ohio Municipal Electric Association"

Mayor Schlade informed that the Bryan City Council passed the 2024 City of Bryan budget the previous evening. She also reviewed other actions the Council took in the same meeting, including recognizing Bryan City Council Member Judy Yahraus for her eight years of service to the City.

Other members offered congratulations to Probationary Power Plant Operator III Douglass, well wishes to Council Member Yahraus, and happy holidays to all.

A brief recess was taken.

Board Member Sprow was excused from the meeting.

Mr. Salsbury moved, Ms. Schreiner seconded, to go into Executive Session to consider the appointment and compensation of a public employee or official at 5:20 p.m. Roll call vote: all ayes; nays, none. Motion carried. Sprow absent.

Asked to attend: Director of Utilities Schultz, Mayor Schlade, Operations Manager Dunning, Clerk-Treasurer Lehner

Ms. Schreiner moved, Ms. Ford seconded, to adjourn the Executive Session at 5:35 p.m. Roll call vote: all ayes; nays, none. Motion carried. Sprow absent.

Board Chairman Long expressed that there had been a number of very good candidates who applied for the Board of Public Affairs seat being vacated at the end of Board Member Sprow's term, December 31, 2023, and that lengthy discussion and consideration had been given to each.

Ms. Ford moved, Mr. Long seconded, to appoint Bob Eyre to fill the Board seat becoming vacant on January 1, 2024, effective January 29, 2024. Roll call vote: all ayes; nays, none. Motion carried. Sprow absent.

Mr. Salsbury moved, Ms. Ford seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried. Sprow absent.

Chairman of the Board

Clerk-Treasurer