

BRYAN BOARD OF PUBLIC AFFAIRS

December 5, 2023

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs with the following members present: James Salisbury, Annette Schreiner, Karen Ford, and Tom Sprow. Also present were: Director of Utilities Derek Schultz, Mayor Carrie Schlade, Operations Manager Jimmy Dunning, and Clerk-Treasurer John Lehner.

Ms. Schreiner moved, Ms. Ford seconded, to approve the minutes of the Regular Meeting held on November 21, 2023, as written. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 24, 2023, titled,

APPROVING THE 2024 BRYAN MUNICIPAL UTILITIES BUDGET AND REQUESTING CITY COUNCIL ADOPTION OF THE SAME

was presented and read by title only. Director of Utilities Schultz indicated the removal of a \$30,000 electric vehicle (EV) charging station from the budget as discussed on November 21, 2023, and clarified that a budgeted vehicle purchase identified as an electric vehicle is, in fact, a gas-powered vehicle. Otherwise, the budget is unchanged, and he requested the Board approve it and request the City Council adopt it. Several Board Members supported restraint in getting into EV charging stations.

Mr. Salisbury moved, Mr. Long seconded, to pass Resolution No. 24, 2023. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 25, 2023, titled,

AUTHORIZING THE APPROPRIATION AND TRANSFER FROM THE 501 ELECTRIC FUND TO THE 515 ELECTRIC CAPITAL RESERVE FUND

was presented and read by title only. Director of Utilities Schultz requested the Board authorize the appropriation and transfer of \$2,000,000 from the Electric Fund to the Electric Capital Reserve Fund for the purpose of future capital improvement projects, in addition to transferring the \$200,000 already budgeted for the same purpose. The resolution authorizes the Bryan City Council to approve both the transfer and the appropriation at its next meeting.

Ms. Ford moved, Mr. Sprow seconded, to pass Resolution No. 25, 2023. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 26, 2023, titled,

**AUTHORIZING THE APPROPRIATION AND TRANSFER FROM THE
502 WATER FUND TO THE 525 WATER CAPITAL RESERVE FUND**

was presented and read by title only. Director of Utilities Schultz requested the Board authorize the appropriation and transfer of \$350,000 from the Water Fund to the Water Capital Reserve Fund for the purpose of future capital improvement projects. The resolution authorizes the Bryan City Council to approve both the transfer and the appropriation at its next meeting.

Mr. Salsbury moved, Ms. Schreiner seconded, to pass Resolution No. 26, 2023. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 27, 2023, titled,

**AUTHORIZING THE BRYAN DIRECTOR OF UTILITIES AND CITY
ENGINEER TO PREPARE AND SUBMIT AN APPLICATION FOR THE
WATER AND WASTEWATER INFRASTRUCTURE GRANT AND TO
EXECUTE CONTRACTS AS REQUIRED**

was presented and read by title only. Director of Utilities Schultz explained that this round of funding from the Ohio Water Development Authority/Ohio Environmental Protection Agency is offering up to \$5.0 million toward water and wastewater infrastructure projects, and that a joint project involving waterline and sewer replacement on E. Mulberry Street is a project option to consider. The deadline for applications is January 17, 2024.

Ms. Schreiner moved, Ms. Ford seconded, to pass Resolution No. 27, 2023. Roll call vote: all ayes; nays, none. Motion carried.

Operations Manager Dunning requested that the Board of Public Affairs reclassify Probationary Lineworker III Derick Wyrick to Lineworker III at the current rate of pay of \$32.43 per hour effective December 13, 2023, noting that he possessed all the knowledge and skills required of the position and serves as an asset to the operations of the utility.

Ms. Ford moved, Mr. Long seconded, to reclassify Probationary Lineworker III Derick Wyrick to Lineworker III at the current rate of pay of \$32.43 per hour effective December 13, 2023. Roll call vote: all ayes; nays, none. Motion carried.

Discussion was held on setting the date and time for the final BPA meeting of 2023.

Mr. Salsbury moved, Mr. Sprow seconded, to hold the final Board of Public Affairs meeting of the year on December 29, 2023 at 12:00 noon. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Salsbury moved, Ms. Schreiner seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

All in turn offered congratulations to Lineworker III Wyrick.

Mayor Schlade told the Board of the appointment of Steve Alspaugh to the Ward 4 Council seat, effective January 1, 2024.

Board Member Schreiner thanked Director of Utilities Schultz for his work preparing the 2024 budget. Board Members Salsbury and Ford each thanked the Bryan Municipal Utilities workforce for all the hard work put in over the course of 2023.

A brief recess was taken.

Board Member Sprow was excused from the meeting.

Mr. Salsbury moved, Ms. Schreiner seconded, to go into Executive Session to discuss the appointment and compensation of a public employee or official at 6:02 p.m. Roll call vote: all ayes; nays, none. Motion carried. Sprow absent.

Asked to attend: Mayor Schlade, Clerk-Treasurer Lehner

Board Member Sprow entered the meeting at 6:03 p.m. and exited at 6:15 p.m.

Bob Eyre entered the meeting at 6:20 p.m. and exited at 6:47 p.m.

Kevin Maynard entered the meeting at 6:51 p.m. and exited at 7:15 p.m.

Derek Allen entered the meeting at 7:21 p.m. and exited at 7:32 p.m.

Todd Taylor entered the meeting at 7:44 p.m. and exited at 8:04 p.m.

Director of Utilities Schultz entered the meeting via cell phone at 8:50 p.m. and exited at 8:55 p.m.

Mr. Salsbury moved, Mr. Long seconded, to adjourn the Executive Session at 9:00 p.m. Roll call vote: all ayes; nays, none. Motion carried. Sprow absent.

Board Chairman Long indicated that several very good candidates had interviewed for the Bryan Board of Public Affairs seat to become vacant on January 1, 2024, and that the Board would need additional time to consider the appointment.

Mr. Salsbury moved, Ms. Schreiner seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried. Sprow absent.

Chairman of the Board

Clerk-Treasurer