

**BRYAN BOARD OF PUBLIC AFFAIRS**

**November 21, 2023**

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs with the following members present: Annette Schreiner, Karen Ford, and Tom Sprow. James Salsbury was absent. Also present were: Director of Utilities Derek Schultz, Mayor Carrie Schlade, Operations Manager Jimmy Dunning, City Council Member John Betts, Power Plant Superintendent Jim Coressel, Electric Distribution Superintendent Al Sullivan, Communications Superintendent Joe Ferrell, and Clerk-Treasurer John Lehner.

Ms. Schreiner moved, Mr. Sprow seconded, to approve the minutes of the Regular Meeting held on November 7, 2023, as written. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

Ms. Ford moved, Mr. Long seconded, to accept the Clerk-Treasurer's Report for the month ending October 31, 2023 as submitted by Clerk-Treasurer Lehner. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

Resolution No. 22, 2023, titled,

**AUTHORIZING THE EXECUTION OF THE 2023 OMEG POWER POOL PARTICIPANT SCHEDULE WITH AMERICAN MUNICIPAL POWER, INC. ("AMP")**

was presented and read by title only. Director of Utilities Schultz explained that the City of Bryan electric utility is one of 15 participating members in the OMEG Power Pool, established to take advantage of economies of scale with regard to daily forecasting and short-term power purchasing. The current agreement dates to 2008 and needs to be updated to address market changes and charges that were not contemplated in the original Pool agreements. Of note, there is no change in pricing.

Ms. Schreiner moved, Ms. Ford seconded, to pass Resolution No. 22, 2023. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

Resolution No. 23, 2023, titled,

**AUTHORIZING THE TRANSFER AND APPROPRIATION OF FUNDS TO THE 525 WATER CAPITAL RESERVE FUND**

was presented and read by title only. Director of Utilities Schultz requested the Board authorize the previously budgeted transfer of \$150,000 from the Water Fund to the Water Capital Reserve Fund, and in turn, the appropriation of the transferred funds to the S. Lynn Street waterline replacement project slated for bid opening in December. \$400,000 of the estimated \$550,000 project have already been appropriated. The resolution

authorizes the Bryan City Council to approve both the transfer and the appropriation at its next meeting.

Mr. Sprow moved, Ms. Ford seconded, to pass Resolution No. 23, 2023. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

Clerk-Treasurer Lehner requested that the Board of Public Affairs consider hiring Marissa Martinez as Account Clerk I at a rate of pay of \$17.50 per hour with an effective date to be determined. Ms. Martinez brings experience in both accounts receivable and banking and has extensive customer service skills. She will be subject to a one-year probationary period, and approval is subject to successful completion of a background check and drug screening.

Ms. Ford moved, Mr. Long seconded, to hire Marissa Martinez as Account Clerk I at a rate of pay of \$17.50 per hour with an effective date to be determined. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

Director of Utilities Schultz presented a slide show providing an overview of the 2024 budget request for all Bryan Municipal Utilities operations. Included were a review of projected power supply costs and a Peak Shaving Sensitivity Analysis. Covered in some detail, were current year revenue and expense projections with corresponding changes in fund balances. The same were provided for the 2024 requested budget.

Power Plant Superintendent Coressel, Communications Superintendent Ferrell, Electric Distribution Superintendent Sullivan, Operations Manager Dunning, and Director of Utilities Schultz, in turn, presented the 2024 capital projects request for each their respective areas.

(The slide presentation and capital budget handouts are attached to the minutes for reference.)

Board Members Schreiner, Ford and Sprow asked questions on various capital items throughout the presentation. Discussions followed each. Of note, the number of new vehicles requested (6) was questioned, as was the lack of new capital investment in Communications for internet services.

Director of Utilities Schultz indicated that the budget will be presented to the Board for approval at its December 5<sup>th</sup> meeting.

Ms. Schreiner moved, Mr. Long seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

Mayor Schlade reminded all of an upcoming special meeting of the Bryan City Council to discuss local regulation of the recently approved marijuana law in Ohio on Monday, November 27<sup>th</sup> at 4:30 p.m.

Director of Utilities Schultz welcomed Account Clerk I Martinez and reported that the first items Bryan Municipal Utilities posted for sale on GovDeals all sold successfully. Finally, he gave notification that applications for the open seat on the Bryan Board of Public Affairs as of January 1, 2024 would be accepted through November 30<sup>th</sup> and should be sent to his attention.

Other Board Members offered thanks for the budget presentation and welcomed Account Clerk I Martinez.

Mr. Sprow moved, Ms. Ford seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

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Chairman of the Board

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Clerk-Treasurer