

**BRYAN BOARD OF PUBLIC AFFAIRS**

**OCTOBER 3, 2023**

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs with the following members present: Annette Schreiner, Karen Ford, James Salsbury and Tom Sprow. Also present were: Director of Utilities Derek Schultz, Operations Manager Jimmy Dunning and Deputy Clerk-Treasurer Patricia Buda.

Mr. Salsbury moved, Ms. Schreiner seconded, to approve the minutes of the Regular Meeting held on September 19, 2023 as written. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Salsbury moved, Mr. Long seconded, to bring back to the table Resolution No. 17, 2023. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 17, 2023, titled,

**AUTHORIZING THE LEASE PAYMENT TO BE PAID BY THE BRYAN COMMUNICATIONS DEPARTMENT TO THE BRYAN ELECTRIC DEPARTMENT FOR THE USE OF THE FIBER-COAX PLANT**

was presented and read by title only. Director of Utilities Schultz explained that Resolutions No. 17 was tabled at the last meeting so that the correct balance could be presented to the Board. After a review of the lease payments the amount listed on the resolution was correct showing a remaining balance of \$276,853.00. The annual payment will be set at \$25,000 for the 2024 Communications Budget. Further discussion was held.

Ms. Schreiner moved, Mr. Long seconded, to pass Resolution No. 17, 2023. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 19, 2023, titled,

**ACKNOWLEDGING ORDINANCE 38, 2023, APPROVED BY BRYAN CITY COUNCIL, AMENDING SECTION 111.031 OF THE CITY OF BRYAN CODIFIED ORDINANCES TO REFLECT THE CHANGE IN OHIO LAW CONCERNING BID REQUIREMENTS**

was presented and read by title only. Director of Utilities Schultz explained that this resolution acknowledges Ordinance No. 38, 2023 passed by the Bryan City Council reflecting that State of Ohio law has increased the minimum bid threshold to \$75,000 for certain contracts and going forward will be subject to adjustments (annual three percent 3% increases) starting in 2025. If approved, Bryan Municipal Utilities would follow and support the bid requirements. Further discussion was held.

Ms. Ford moved, Mr. Sprow seconded, to pass Resolution No. 19, 2023. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 20, 2023, titled,

**DESIGNATING THE WEEK OF OCTOBER 1-7, 2023, AS PUBLIC POWER WEEK AND RECOGNIZING BRYAN MUNICIPAL UTILITIES FOR ITS CONTRIBUTIONS TO OUR COMMUNITY**

was presented and read by title only. Director of Utilities Schultz announced that the week of October 1<sup>st</sup> thru the 7<sup>th</sup> is the annual national Public Power Week. He stated that Public Power serves an estimated 49 million people with reliable and superior electric service. Bryan Municipal Utilities needs to be recognized for its contributions to our community.

Mr. Salsbury moved, Ms. Schreiner seconded, to pass Resolution No. 20, 2023. Roll call vote: all ayes; nays, none. Motion carried.

Chairman Long requested that the Board of Public Affairs place Probationary Director of Utilities Schultz on regular employment status with a proposed rate of pay of \$115,000.00 effective October 1, 2023. He commented that Director of Utilities Schultz has done an excellent job.

Mr. Long moved, Mr. Sprow seconded to place Probationary Director of Utilities Schultz on regular employment status with a rate of pay of \$115,000.00 effective October 1, 2023. Roll call vote: all ayes; nays, none. Motion carried.

Operations Manager Dunning requested that the Board of Public Affairs reclassify Probationary Lineworker Trainee Noah Landel to Probationary Lineworker I at a proposed rate of \$27.18 per hour effective October 5, 2023 as he has proven to be a great addition to the Electric Department.

Mr. Salsbury moved, Ms. Ford seconded to reclassify Probationary Lineworker Trainee Landel to Probationary Lineworker I at a rate of pay of \$27.18 effective October 5, 2023. Roll call vote: all ayes; nays, none. Motion carried.

Deputy Clerk-Treasurer Buda notified the Board that a letter of resignation has been received from Account Clerk II Marty Whitman with an effective date of October 13, 2023.

Ms. Ford moved, Mr. Long seconded, to accept, with regret, the resignation of Account Clerk II Marty Whitman effective October 13, 2023. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Schultz then requested the Board's permission to post for an Account Clerk position in the Clerk-Treasurer's Office.

Ms. Schreiner moved, Ms. Ford seconded, to allow the posting of an Account Clerk position in the Clerk-Treasurer's Office. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Salsbury moved, Mr. Long seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Operations Manager Dunning reported that he attended the American Municipal Conference in Columbus last week and was pleased to report Bryan Municipal Utilities received six (6) awards: four (4) for Mutual Aid and two (2) safety awards - one for transmission and distribution, and one for generation and thanked the employees for their work.

Deputy Clerk-Treasurer Buda mentioned how much Account Clerk II Whitman will be missed in the Clerk-Treasurer's office.

Director of Utilities Schultz announced that citizens can vote on the Tank of the Year contest with the Spangler Candy Company water tower Dum-Dums' painting being submitted for the People's Choice Award. The winner will be announced on October 20, 2023 and he encouraged everyone to vote by visiting the Bryan Municipal Utilities' website link and/or social media sites. He also thanked the Board for being able to attend the AMP Conference in Columbus last week which had many informative topics and congratulated Probationary Lineworker I Landel on his reclassification and wished Account Clerk II Whitman the best.

Board members congratulated Director of Utilities Schultz on his regular employment status and Probationary Lineworker I Landel on his employment reclassification. They also wished Account Clerk II Whitman the best of luck, encouraged citizens to get out and vote for the Spangler Candy Company water tower and congratulated the Electric Department on the mutual aid and safety awards.

Board member Sprow shared information on electricity in regard to generation and what needs to be done for the future and was pleased with the good information that was presented at the AMP Conference.

Mr. Salsbury moved, Mr. Long seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

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Chairman of the Board

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Deputy Clerk-Treasurer