

BRYAN BOARD OF PUBLIC AFFAIRS

JOINT SPECIAL MEETING

September 5, 2023

Bryan Board of Public Affairs Chairman Richard Long requested a motion to open the special meeting with the following members present: James Salsbury, Annette Schreiner, Karen Ford, and Tom Sprow. Also attending were: Bryan City Council members Richard Hupe, F. John Betts, Mary Leatherman, and Judith Yahraus, as well as Director of Utilities Derek Schultz, Mayor Carrie Schlade, Operations Manager Jimmy Dunning, and Clerk-Treasurer John Lehner. City Attorney Marc Fishel attended by phone. City Council Member Jim Kozumplik was absent.

Ms. Schreiner moved, Ms. Ford seconded, to open the special meeting at 6:15 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Salsbury moved, Mr. Sprow seconded, to go into a Joint Executive Session with the Bryan City Council to discuss employment and compensation of a public employee and pending litigation at 6:16 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Asked to attend: Mayor Schlade, Director of Utilities Schultz, Operations Manager Dunning, City Attorney Fishel, and Clerk-Treasurer Lehner.

At 7:02 p.m., City Attorney Fishel exited the meeting, via phone.

Ms. Schreiner moved, Mr. Long seconded, to adjourn the Joint Executive Session at 7:09 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Mayor Schlade requested that the City Council and Board of Public Affairs consider hiring Tricia Lyons as Human Resources Director. Ms. Lyons has nearly 12 years' experience as a Senior Human Resources Generalist at Community Hospitals and Wellness Centers (CHWC), where she handles a multitude of responsibilities for a workforce of over 750 employees. She holds three Bachelor's degrees, earned simultaneously from Defiance College, and will pursue HR certification after hire. She will receive an annual salary of \$80,000, two weeks of paid vacation upon hire and be subject to a one-year probationary period. Approval is subject to successful completion of background check and drug screening. Due to a commitment to her current employer, Ms. Lyons' start date is tentatively set for October 16, 2023.

Director of Utilities Schultz reminded all that Ms. Lyons pay will be split 70%/30% between the City and Bryan Municipal Utilities, as previously discussed. Further discussion was held.

Mr. Betts moved, Ms. Leatherman seconded, to hire Tricia Lyons for the position of Human Resources Director at an annual rate of \$80,000 effective on her start date. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Salsbury moved, Mr. Sprow seconded, to adjourn the special meeting of the Board of Public Affairs. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer