

BRYAN BOARD OF PUBLIC AFFAIRS

September 19, 2023

Board of Public Affairs Vice-Chairman James Salsbury opened the meeting of the Bryan Board of Public Affairs with the following members present: Annette Schreiner, Karen Ford, and Tom Sprow. Chairman Richard Long was absent. Also present were: Director of Utilities Derek Schultz, Operations Manager Jimmy Dunning, and Clerk-Treasurer John Lehner.

Mr. Sprow moved, Mr. Salsbury seconded, to approve the minutes of the Regular Meeting held on September 5, 2023 and the Special Joint Meeting held on September 5, 2023, as written. Roll call vote: all ayes; nays, none. Motion carried. Long absent.

Ms. Schreiner moved, Ms. Ford seconded, to accept the Clerk-Treasurer's Report for the month ending August 31, 2023 as submitted by Clerk-Treasurer Lehner. Roll call vote: all ayes; nays, none. Motion carried. Long absent.

Resolution No. 17, 2023, titled,

AUTHORIZING THE LEASE PAYMENT TO BE PAID BY THE BRYAN COMMUNICATIONS DEPARTMENT TO THE BRYAN ELECTRIC DEPARTMENT FOR THE USE OF THE FIBER-COAX PLANT

was presented and read by title only. Director of Utilities Schultz explained that the annual lease payment from the Bryan Communications Department to the Bryan Electric Department for use of the fiber-coax plant is established each year because the interest rate is indexed to the 12-month average of the STAR Ohio rate of return, and therefore can fluctuate each year. The remaining principal balance is \$276,853.00, and the recommended payment for the upcoming year is \$25,000, the same as 2023.

Board Member Schreiner noted that the stated balance in the Resolution did not match the balance shown on the meeting agenda and questioned which one was correct. Director of Utilities Schultz stated the need for some time to confirm the number. There was a brief discussion on tabling the Resolution.

Ms. Schreiner moved, Mr. Salsbury seconded, to table Resolution No. 17, 2023. Roll call vote: all ayes; nays, none. Motion carried. Long absent.

Resolution No. 18, 2023, titled,

AUTHORIZING THE TRANSFER AND RE-APPROPRIATION OF ELECTRIC FUNDS EXPENDED FOR MUTUAL AID

was presented and read by title only. Director of Utilities Schultz explained that Bryan Municipal Utilities had received reimbursement for mutual aid offered to a number of

communities over the summer and asked that amounts be re-appropriated to the affected line items – primarily overtime and pole replacement.

Ms. Ford moved, Mr. Sprow seconded, to pass Resolution No. 18, 2023. Roll call vote: all ayes; nays, none. Motion carried. Long absent.

Operations Manager Dunning presented the Board with a request to reclassify Joshua Dalton from Probationary Equipment Maintenance Worker III to Probationary Equipment Maintenance Worker IV at a rate of \$29.86 effective September 26, 2023. Mr. Dalton has completed his first year with Bryan Municipal Utilities and brings a great deal of experience, professionalism, and quality work to all departments. His work performance has been excellent.

Ms. Schreiner moved, Mr. Sprow seconded, to approve reclassifying Joshua Dalton from Probationary Equipment Maintenance Worker III to Probationary Equipment Maintenance Worker IV at a rate of \$29.86 effective September 26, 2023. Roll call vote: all ayes; nays, none. Motion carried. Long absent.

Ms. Schreiner moved, Mr. Salsbury seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried. Long absent.

Director of Utilities Schultz and all members offered congratulations to Probationary Equipment Maintenance Worker IV Dalton. Board Members Ford and Schreiner also added thanks to all Bryan Municipal Utilities employees who participated in mutual aid efforts this summer.

A brief recess was taken.

Mr. Sprow moved, Ms. Ford seconded, to go into Executive Session to discuss the employment and compensation of a public employee at 5:21 p.m. Roll call vote: all ayes; nays, none. Motion carried. Long absent.

Asked to attend: Director of Utilities Schultz, Operations Manager Dunning, and Clerk-Treasurer Lehner.

Ms. Ford moved, Ms. Schreiner seconded, to adjourn the Executive Session at 5:48 p.m. Roll call vote: all ayes; nays, none. Motion carried. Long absent.

Mr. Sprow moved, Mr. Salsbury seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried. Long absent.

Chairman of the Board

Clerk-Treasurer