

**BRYAN BOARD OF PUBLIC AFFAIRS**

**August 15, 2023**

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs with the following members present: Annette Schreiner, Karen Ford, and Tom Sprow. James Salsbury was absent. Also present were: Director of Utilities Derek Schultz, Mayor Carrie Schlade, Operation Manager Jimmy Dunning, Communications Superintendent Joe Ferrell, City Council member John Betts, and Clerk-Treasurer John Lehner.

Mr. Sprow moved, Ms. Ford seconded, to approve the minutes of the Regular Meeting held on August 1, 2023, as written. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Sprow moved, Ms. Schreiner seconded, to accept the Clerk-Treasurer's Report for the month ending July 31, 2023 as submitted by Clerk-Treasurer Lehner. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 14, 2023, titled,

**AUTHORIZING THE SALE OF CITY-OWNED PERSONAL PROPERTY  
BY INTERNET AUCTION THROUGH GOVDEALS**

was presented and read by title only. Director of Utilities Schultz requested the Board to authorize use of GovDeals to conduct internet auctions for the sale of equipment no longer needed by Bryan Municipal Utilities. GovDeals will offer a wider base of buyers and a higher expected return than traditional auctions. There are currently two trailers and one vehicle ready to be placed on the auction site, if approved.

Ms. Ford moved, Mr. Long seconded, to pass Resolution No. 14, 2023. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Schultz presented the Board with a request to reclassify Stuart Martin from Probationary Water Distribution Operator Trainee to regular employment status, at his current rate of pay of \$23.81, effective August 20, 2023. Mr. Martin continues to learn the duties of his position, has completed his Operator Training Committee of Ohio Water Distribution Course, and meets all other requirements of the job.

Ms. Schreiner moved, Mr. Long seconded, to approve reclassifying Stuart Martin from Probationary Water Distribution Operator Trainee to regular employment status, at his current rate of pay of \$23.81, effective August 20, 2023. Roll call vote: all ayes; nays, none. Motion carried.

Clerk-Treasurer Lehner presented the Board with a request to reclassify Melissa Leupp from Probationary Account Clerk II to regular employment status, at a rate of pay of

\$17.85, effective August 8, 2023. Ms. Leupp performs her job well and shows great initiative in taking on additional responsibilities in the office.

Ms. Ford moved, Ms. Schreiner seconded, to approve reclassifying Melissa Leupp from Probationary Account Clerk II to regular employment status, at a rate of pay of \$17.85, effective August 8, 2023. Roll call vote: all ayes; nays, none. Motion carried.

Clerk-Treasurer Lehner presented the Board with a request to reclassify Kendra Reamsnyder from Probationary Account Clerk I to regular employment status, at a rate of pay of \$16.28, effective August 23, 2023. Ms. Reamsnyder has progressed well in her position, is great with customers, and has become an asset to the office.

Ms. Schreiner moved, Ms. Ford seconded, to approve reclassifying Kendra Reamsnyder from Probationary Account Clerk I to regular employment status, at a rate of pay of \$16.28, effective August 23, 2023. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Sprow seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Schultz informed the Board that the water tower near the Spangler Candy Company will be submitted for Tnemec Company's Tank of the Year contest for its creative depiction of Spangler's iconic Dum Dums Lollipops. Tnemec is the coating company whose paint was used on the tower, and they conduct this contest across the United States and Canada each year. He also reported on upcoming information on gas commodity purchasing related to Winter Storm Elliott and updated the Board on progress installing AMI meters – 90-95% done with electric meters and have begun work on changing out water meters.

Mayor Schlade invited the Board to attend next week's Council meeting, at which Friends of Williams County EMS will be encouraging support of the upcoming vote on the levy to fund the Williams County Emergency Medical Service.

All other members offered congratulations to the three employees coming off probationary status, extended welcome to Operations Manager Dunning, and encouraged "get out the vote" for the Dum Dums Lollipop water tower as Tank of the Year.

A brief recess was taken.

Ms. Schreiner moved, Mr. Long seconded, to go into Executive Session to discuss acquisition of property and to discuss the employment and compensation of a public employee at 5:20 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Asked to attend: Director of Utilities Schultz, Mayor Schlade, Clerk-Treasurer Lehner, Operations Manager Dunning, and Communications Superintendent Ferrell.

Ms. Ford moved, Mr. Sprow seconded, to adjourn the Executive Session at 5:46 p.m.  
Roll call vote: all ayes; nays, none. Motion carried.

Ms. Schreiner moved, Mr. Long seconded, to adjourn the meeting. Roll call vote: all  
ayes; nays, none. Motion carried.

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Chairman of the Board

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Clerk-Treasurer