

BRYAN BOARD OF PUBLIC AFFAIRS

FEBRUARY 7, 2023

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs at 5:00 p.m. with the following members present: Karen Ford, Tom Sprow, Jim Salsbury, and Annette Schreiner. Also present were: Mayor Carrie Schlade, Director of Utilities Nathan Gardner, Operations Manager Derek Schultz, Communications Superintendent Joe Ferrell, Water Superintendent Jimmy Dunning, Human Resource Director Jacqueline Schlachter, City Councilman F. John Betts, and Clerk-Treasurer Laura Rode.

Mr. Sprow moved, Mr. Salsbury seconded, to approve the minutes of the January 17, 2023, Regular Meeting and the January 26, 2023, Joint Special Meeting as written. Roll call vote: all ayes; nays, none. Motion carried.

As requested by the Board at the previous meeting, a letter of support was prepared by Mayor Schlade regarding the Fountain Creek Senior Villas project and submitted to the Board for review. Mayor Schlade advised the Board that a decision on securing funding for the project should come in May. Further discussion was held regarding the entrance to the development being on County Road C/Fountain Grove Drive.

Mr. Salsbury moved, Mr. Long seconded, to approve and sign the letter of support for the Fountain Creek Senior Villas project. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 3, 2023, titled,

A RESOLUTION AUTHORIZING CARRIE SCHLADE AS DELEGATE AND TOM SPROW AS ALTERNATE TO REPRESENT THE CITY OF BRYAN AS A MEMBER OF THE BOARD OF DIRECTORS OF THE OHIO MUNICIPAL ELECTRIC ASSOCIATION IN 2023

was presented and read by title only. Mayor Schlade requested the Board authorize her as the delegate and Tom Sprow as the alternate to represent the City of Bryan as a member of the Board of Directors of the Ohio Municipal Electric Association for 2023. Further discussion was held with Mayor Schlade noting that Council had approved the same last evening. Chairman Long thanked Board member Sprow for stepping up as the alternate.

Mr. Salsbury moved, Ms. Ford seconded, to pass Resolution No. 3, 2023. Roll call vote: all ayes; nays, none. Sprow abstained. Motion carried.

Human Resource Director Schlachter informed the Board of the resignation of Power Plant Operator Trainee Schylar Bergman effective February 3, 2023.

Mr. Salsbury moved, Mr. Long seconded, to accept with regret the resignation of Power Plant Operator Trainee Schylar Bergman effective February 3, 2023. Roll call vote: all ayes; nays, none. Motion carried.

Human Resource Director Schlachter requested the Board approve reclassifying Engineering Assistant III Stuart Martin to Probationary Water Distribution Operator Trainee effective February 20, 2023, taking him from a rate of \$26.28 per hour to a rate of \$22.68 per hour. Further discussion was held regarding his transition to the Water Department.

Ms. Ford moved, Mr. Long seconded, to reclassify Engineering Assistant III Stuart Martin to Probationary Water Distribution Operator Trainee effective February 20, 2023, taking him from a rate of \$26.28 per hour to a rate of \$22.68 per hour. Roll call vote: all ayes; nays, none. Motion carried.

Human Resource Director Schlachter requested the Board approve reclassifying Communication Technician IV Todd Stimpfle to Probationary Engineering Assistant/Project Coordinator effective February 13, 2023, taking him from a rate of \$29.76 per hour to a rate of \$27.50 per hour. Further discussion was held noting that Communication Technician IV Stimpfle would still plan to take call rotation for the Communications Department if approved.

Mr. Salsbury moved, Ms. Schreiner seconded, to reclassify Communication Technician IV Todd Stimpfle to Probationary Engineering Assistant/Project Coordinator effective February 13, 2023, taking him from a rate of \$29.76 per hour to a rate of \$27.50 per hour. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Gardner open the year-in-review Communications Department report with a presentation on the current financial picture. In particular, he reminded of the discontinuance of cable television in May 2022. Communications Superintendent Ferrell then discussed the current Internet customer base, projects completed in 2022, and planned projects for 2023.

Operations Manager Schultz then began the year-in-review for the Water Department reviewing the financials as well as production and usage statistics. Water Superintendent Dunning then updated the Board on the current Green License for operating as well as projects completed in 2022. He, too, informed the Board of upcoming projects for 2023 including the installation of AMI meters and South Lynn Street Water Main Replacement. Operations Manager Schultz also recognized the Engineering Department as they are an essential component to Bryan Municipal Utilities projects. Questions were asked at various intervals of the presentations.

Mr. Salsbury moved, Mr. Long seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Gardner informed the Board that the Electric Department's year-in-review would be presented at the next meeting. He also shared that a \$50,000 grant has been awarded for the upcoming Well 7 project.

Director of Utilities Gardner and Board members shared their appreciation of the Communications and Water Departments presentations. In addition, they congratulated Water Distribution Operator Trainee Martin and Engineering Assistant/Project Coordinator Stimpfle on their new positions.

Human Resource Director Schlachter then requested permission to post for the Power Plant Operator.

Mr. Salsbury moved, Mr. Sprow seconded, to grant permission to post for a Power Plant Operator. Roll call vote: all ayes; nays, none. Motion carried.

A brief recess was taken.

Mr. Salsbury moved, Mr. Long seconded, to go into Executive Session to consider the employment and compensation of a public employee at 6:04 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Asked to attend the Executive Session were: Director of Utilities Gardner, Mayor Schlade, Operations Manager Schultz, Human Resource Director Schlachter and Clerk-Treasurer Rode.

Operations Manager Schultz exited the Executive Session at 6:37 p.m.

A recess was taken at 6:38 p.m.

The Executive Session resumed at 7:05 p.m. with the following attendees present: Board members Long, Salsbury, Ford, Sprow and Schreiner, Director of Utilities Gardner, Mayor Schlade, Human Resource Director Schlachter, and Clerk-Treasurer Rode.

Rhonda Fisher entered the Executive Session at 7:05 p.m and exited the Executive Session at 7:48 p.m.

A brief recess was taken at 7:49 p.m.

The Executive Session resumed at 7:54 p.m. with the following attendees still present: Board members Long, Salsbury, Ford, Sprow and Schreiner, Director of Utilities Gardner, Mayor Schlade, Human Resource Director Schlachter, and Clerk-Treasurer Rode

Director of Utilities Gardner, Human Resource Director Schlachter and Clerk-Treasurer Rode exited the Executive Session at 8:22 p.m.

A brief recess was taken from 8:22 p.m. until 8:30 p.m. and then the Executive Session resumed with all Board members and Mayor Schlade in attendance.

Mayor Schlade exited the Executive Session to retrieve Human Resource Director Schlachter at 9:05 p.m..

Mayor Schlade and Human Resource Director Schlachter returned to the Executive Session at 9:06 p.m.

Human Resource Director Schlachter exited the Executive Session at 9:24 p.m. and returned at 9:31 p.m.

Mr. Salsbury moved, Mr. Sprow seconded, to adjourn the Executive Session at 9:38 p.m. Roll call vote: all ayes; nays, none.

Human Resource Director Schlachter stated that with Director of Utilities Gardner retiring as of March 31, 2023, the Board of Public Affairs interviewed two (2) quality candidates this evening to fill the Director of Utilities position. The Board held a discussion regarding the candidates' qualifications.

Mr. Salsbury moved, Mr. Sprow seconded, to hire Derek Schultz as the next Director of Utilities effective April 1, 2023, at a rate of \$110,000 per year with five (5) weeks of vacation due to 23 years of service under PERS and also requesting Human Resource Director Schlachter complete the necessary paperwork for the Board to sign at the next meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman Long requested Human Resource Director Schlachter to contact both candidates, set up employee meetings for the first thing Wednesday morning, and to prepare and distribute a press release for Wednesday as well.

Human Resource Director Schlachter then requested permission to post for the Operations Manager position.

Mr. Sprow moved, Mr. Long seconded, to grant permission to post for the Operations Manager position. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Salsbury moved, Ms. Schreiner seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer