

BRYAN BOARD OF PUBLIC AFFAIRS

JANUARY 3, 2023

Board of Public Affairs Vice-Chairman Jim Salsbury opened the meeting of the Bryan Board of Public Affairs at 5:00 p.m. with the following members present: Karen Ford, Tom Sprow, and Annette Schreiner. Richard Long was absent. Also present were: Mayor Carrie Schlade, Director of Utilities Nathan Gardner, Operations Manager Derek Schultz, Human Resource Director Jacqueline Schlachter, and Clerk-Treasurer Laura Rode.

Ms. Schreiner moved, Ms. Ford seconded, to approve the minutes of the December 20, 2022, Regular Meeting and the December 29, 2022, Special Meeting as written. Roll call vote: all ayes; nays, none. Motion carried. Long absent.

Director of Utilities Gardner explained that the American Electric Power has issued a refund to the pool participants of OMEG for a metering issue that resulted in an overbilling for energy and transmission costs for the group. The transmission portion of the credit was received on the October power invoice for \$531,760. The remaining energy portion of the credit will be distributed via a check to the City. The total amount of Bryan's portion of the correction is approximately \$1,051,309. A resolution has been prepared that would authorize the settlement for Bryan to be redistributed to the Bryan's electric customers via the power supply cost adjustment as applicable to the City of Bryan's electric rate schedules over a one (1) year period beginning with bills rendered on or after January 20, 2023, if the Board so approves.

Board members discussed the option of using the power supply cost adjustment to redistribute the funds to the customers. Further discussion was held with Director of Utilities Gardner expressing his confidence in American Municipal Power with regard to finding the issue and reaching a negotiated settlement

Resolution No. 1, 2023, titled,

AUTHORIZING A REFUND FROM AMERICAN ELECTRIC POWER TO THE CITY OF BRYAN'S ELECTRIC CUSTOMERS THROUGH THE POWER SUPPLY COST ADJUSTMENT, APPLICABLE TO THE CITY OF BRYAN'S ELECTRIC RATE SCHEDULES

was presented and read by title only.

Mr. Sprow moved, Ms. Schreiner seconded, to pass Resolution No. 1, 2023. Roll call vote: all ayes; nays, none. Motion carried. Long absent.

Human Resource Director Schlachter informed the Board of Director of Utilities Gardner's intent to retire effective March 31, 2023. Further discussion was held with

Director of Utilities Gardner sharing that he planned to enjoy life, travel and spend time with his six (6) grandchildren.

Ms. Ford moved, Mr. Salsbury seconded, to accept with regret the retirement of Director of Utilities Gardner effective March 31, 2023. Roll call vote: all ayes; nays, none. Motion carried. Long absent.

Human Resource Director Schlachter requested the Board's permission to post for the following positions: Director of Utilities, Water Distribution Operator, and Utility Engineering Assistant/Project Coordinator.

Mr. Sprow moved, Ms. Schreiner seconded, to post for the Director of Utilities, Water Distribution Operator, and Utility Engineering Assistant/Project Coordinator positions. Roll call vote: all ayes; nays, none. Motion carried. Long absent.

Vice-Chairman Salsbury requested that the Board consider leaving the committee assignments from the previous year with the exception of the Human Resources committee which is typically the Chairman and Vice-Chairman of the Board. In addition, he asked that the Ohio Municipal Electric Association Alternate be discussed upon Board member Long's return.

Ms. Ford moved, Mr. Salsbury seconded, to approve the following committees for 2023 as noted below:

Finance – Tom Sprow and Karen Ford
Water – Dick Long and Annette Schreiner
Communications – Tom Sprow and Jim Salsbury
Electric – Jim Salsbury and Dick Long
BIPAC – Jim Salsbury and Director of Utilities Nathan Gardner
Technology – Tom Sprow and Karen Ford
Human Resources – Richard Long and Jim Salsbury

Roll call vote: all ayes; nays, none. Motion carried. Long absent.

Ms. Schreiner moved, Mr. Salsbury seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried. Long absent.

Director of Utilities shared that it had been a pleasure working with the Board of Public Affairs and Bryan Municipal Utilities employees. All wished Director of Utilities Gardner well on his upcoming retirement. Vice-Chairman Salsbury thanked Director of Utilities Gardner for his service.

A brief recess was taken.

Ms. Schreiner moved, Mr. Sprow seconded, to go into Executive Session to discuss the appointment, employment, promotion, and compensation of public employees at 5:24 p.m. Roll call vote: all ayes; nays, none. Motion carried. Long absent.

Asked to attend the Executive Session were: Human Resource Director Schlachter and Clerk-Treasurer Rode.

Mr. Sprow moved, Mr. Salsbury seconded, to adjourn the Executive Session at 6:09 p.m. Roll call vote: all ayes; nays, none. Long absent.

Ms. Ford moved, Ms. Schreiner seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried. Long absent.

Chairman of the Board

Clerk-Treasurer