

**BRYAN BOARD OF PUBLIC AFFAIRS**

**AUGUST 16, 2022**

Board of Public Affairs Vice Chairman Annette Schreiner opened the meeting of the Bryan Board of Public Affairs at 5:00 p.m. with the following members present: Karen Ford, Richard Long, and Tom Sprow. Jim Salsbury was absent. Also present were: Director of Utilities Nathan Gardner, Operations Manager Derek Schultz, Electric Superintendent Al Sullivan, Electric Supervisor Adam Brandt, Human Resource Manager Jacqueline Schlachter, and Clerk-Treasurer Laura Rode.

Mr. Long moved, Mr. Sprow seconded, to approve the minutes of the Regular Meeting held on July 19, 2022, as written. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

Mr. Sprow, Ms. Ford seconded, to approve the Clerk-Treasurer's report as of July 31, 2022, as submitted by Clerk-Treasurer Rode. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

Resolution No. 35, 2022, titled,

**TO APPROVE THE FORM AND AUTHORIZE THE EXECUTION OF THE 2022 SOLAR ENERGY SCHEDULE WITH AMERICAN MUNICIPAL POWER, INC. AND TAKING OF OTHER ACTIONS IN CONNECTION THEREWITH REGARDING SOLAR GENERATED ENERGY PURCHASES**

was presented and read by title only. Director of Utilities Gardener gave a presentation regarding American Municipal Power's plan to purchase 15 years of solar power beginning in 2025 or 2026. The purchase power agreement will have a target price of less than \$45 per MWh. American Municipal Power will not own the facility; rather, they will pay the supplier for energy produced. It has been recommended for Bryan to participate in the amount of 4.3MW. Director of Utilities Gardner added that Bryan Municipal Utilities is not locked in until the purchase price has been negotiated and that as solar power is green energy, it enhances our portfolio with regard to renewable resources. Further discussion was held with regard to the diversity of Bryan's power portfolio.

Mr. Sprow moved, Mr. Long seconded, to pass Resolution No. 35, 2022. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

Operations Manager Schultz reviewed the previous 20 years of directional boring projects for the Board noting that there have been significant increases in costs using private contractors. As such, he requested the Board's consideration of purchasing a Ditch Witch JT 20 Directional Boring package from The Charles Machine Works as it has been planned to do a significant amount of directional boring over the next 20 years. He added given the amount of directional boring projects scheduled, the payback period

would be very short and allow the team to better schedule projects internally. If approved, the equipment would be purchased through Sourcewell; thus, it would waive the competitive bidding requirement. The cost is not to exceed \$294,335.12 and is to be shared between the Electric and Water Department with a 75/25 split. The anticipated delivery time is during the second quarter of 2023. Further discussion was held with the Board. It was suggested to move ahead with a resolution.

Resolution No. 36, 2022, titled,

**AUTHORIZING THE PURCHASE OF DITCH WITCH JT20 DIRECTIONAL BORING PACKAGE FROM THE CHARLES MACHINE WORKS' DEALERSHIP- DITCH WITCH MIDWEST, PURSUANT TO OHIO REV. CODE 9.48 THROUGH SOURCEWELL, THEREBY WAIVING THE COMPETITIVE BIDDING PROCESS PRESCRIBED BY OHIO REV. CODE 127.16(B)(1)**

was presented and read by title only.

Mr. Long moved, Ms. Ford seconded, to pass Resolution No. 36, 2022. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

Board member Ford thank Electric Superintendent Sullivan and Electric Supervisor Brandt for their efforts in researching this equipment purchase.

Human Resource Manager Schlachter requested the Board move Senior Network Engineer Kody McClure from probationary status to regular employment status effective August 16, 2022, with no change in pay. Further discussion was held.

Ms. Ford moved, Mr. Long seconded, to move Senior Network Engineer Kody McClure from probationary status to regular employment status effective August 16, 2022, with no change in pay. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

Human Resource Director Schlachter requested the Board move Network Engineer Heath Grim from probationary status to regular employment status effective August 16, 2022, with no change in pay. Further discussion was held.

Ms. Ford moved, Mr. Long seconded, to move Network Engineer Heath Grim from probationary status to regular employment status effective August 16, 2022, with no change in pay. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

Clerk-Treasurer Rode requested that the Board move Account Clerk II Marty Whitman from probationary status to regular employment status effective August 18, 2022, taking him from a rate of \$18.50 per hour to a rate of \$19.06 per hour. Further discussion was held.

Ms. Ford moved, Ms. Schreiner seconded, to move Account Clerk II Marty Whitman from probationary status to regular employment status effective August 18, 2022, taking

him from a rate of \$18.50 per hour to a rate of \$19.06 per hour. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

Clerk-Treasurer Rode then requested the Board's permission to hire Kendra Reamsnyder as an Account Clerk I at a date to be determined pending the passing of her physical and background check. She noted that Mrs. Reamsnyder comes with experience in billing, accounts payable, and customer service.

Ms. Ford moved, Ms. Schreiner seconded, to hire Kendra Reamsnyder as an Account Clerk I at a date to be determined pending the passing of her physical and background check at a rate of \$15.50 per hour. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

Mr. Sprow moved, Mr. Long seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

Clerk-Treasurer Rode reminded the Board of the retirement of Account Clerk II Terri Bayliss on August 31, 2022. She added how much Terri will be missed.

Operations Manager Schultz informed the Board of several Water Projects including the upcoming water tower preparation for painting.

Board members congratulated the three (3) employees moving to regular employment status and welcomed new hire Account Clerk I Reamsnyder.

Director of Utilities Gardner provided the Board with an update on the Automated Metering Infrastructure project. In addition, he noted that with regard to the Ditch Witch JT20 Directional Boring purchase, it will not only be a cost savings; but, it will also improve safety. Further discussion was held noting that the training on the Ditch Witch will include as many as possible.

Mr. Long moved, Mr. Sprow seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried. Salsbury absent.

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Chairman of the Board

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Clerk-Treasurer