

## **BRYAN BOARD OF PUBLIC AFFAIRS**

**JUNE 21, 2022**

Board of Public Affairs Chairman Jim Salsbury opened the Regular meeting of the Bryan Board of Public Affairs at 5:00 p.m. with the following members present: Annette Schreiner, Karen Ford, Richard Long, and Tom Sprow. Also present were: Director of Utilities Nathan Gardner, Probationary Operations Manager Derek Schultz, Human Resource Director Jacqueline Schlachter, Water Superintendent Jimmy Dunning and Deputy Clerk-Treasurer Patricia Buda.

Mr. Long moved, Ms. Schreiner seconded to approve the minutes of the Regular meeting held on June 7, 2022, as written. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Salsbury seconded to approve the Clerk-Treasurer's report for the month ending May 31, 2022 as submitted by Deputy Clerk-Treasurer Buda. Roll call vote: all ayes; nays none. Motion carried.

Resolution No. 30, 2022, titled,

### **AUTHORIZING THE DIRECTOR OF UTILITIES TO EXECUTE AN AGREEMENT WITH ANIXTER FOR THE ELECTRIC DEPARTMENT'S 34.5KV TO 69KV LINE CONVERSION PROJECT MATERIALS**

was presented and read by title only. Director of Utilities Gardner explained that the project is for the overhead transmission conversion to a 69kv line starting behind the power plant. He then reviewed the two (2) bids that were submitted. Anixter had the lowest bid at \$159,695.39. Further discussion was held.

Mr. Long moved, Mr. Salisbury seconded, to pass Resolution No. 30, 2022. Roll call vote: all ayes; nays, none. Motion carried.

Human Resource Director Schlachter requested to place Probationary Operations Manager Derek Schultz on regular employment status as he has completed his probationary period and has successfully increased his knowledge and leadership roles in this position. Board members congratulated him on the great job he has done.

Mr. Long moved, Mr. Salsbury seconded, to place Probationary Operations Manager Schultz on regular employment status effective July 3, 2022 with no change in pay. Roll call vote: all ayes; nays, none. Motion carried.

Human Resource Director Schlachter requested to give part-time Laborer Chris Yager a merit increase as he has been a great member of the Bryan Municipal Utilities team. The

proposed merit adjustment would take him from \$15.45 per hour to \$16.00 per hour effective June 22, 2022.

Mr. Salsbury moved, Mr. Sprow seconded, to approve a merit increase to part-time Laborer Yager taking him from a rate of \$15.45 per hour to a rate of \$16.00 per hour effective June 22, 2022. Roll call vote: all ayes; nays, none. Motion carried.

Human Resource Director Schlachter requested to hire Noah Landel as a part-time Laborer for the Electric Department. He would assist in the field as a ground person, reading meters and other duties as required. His proposed rate of pay is \$16.00 per hour effective July 6, 2022, if approved.

Mr. Long moved, Ms. Schreiner seconded, to approve hiring Noah Landel as a part-time Laborer at a rate of \$16.00 per hour effective July 6, 2022. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Schreiner moved, Mr. Salsbury seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried

Director of Utilities Gardner gave an update on the American Public Power Association National conference he and Board member Long attended in Nashville, Tennessee. He informed the Board that it was it was very enlightening.

Board members congratulated Operations Manager Schultz on successfully completing his probationary period and the good job that he has done. They also welcomed new employee Noah Landel.

A brief recess was taken

Mr. Sprow moved, Mr. Long seconded to go into Executive Session to discuss acquisition of property at 5:27 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Asked to attend: Director of Utilities Gardner, Operations Manager Schultz and Deputy Clerk-Treasurer Buda.

Mr. Long moved, Mr. Sprow seconded to go out of Executive Session at 5:55 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Schreiner moved, Mr. Salisbury seconded to adjourn the Regular meeting. Roll call vote: all ayes; nays, none. Motion carried.

---

Chairman of the Board

---

Deputy Clerk-Treasurer