

**ADVANCED METERING OPT-OUT  
Policy & Procedure**



**1.0 PURPOSE**

- 1.1 To establish BMU policy relating to the management and procedures for opting out of the Advanced Metering Program. All Residential Customers will receive an Advanced Meter unless they elect to opt-out through the Advanced Metering Opt-Out Application. Customers electing to opt-out will receive a Non-Communicating Meter.

**2.0 DEFINITIONS**

- 2.1 **Advanced Meter**-A solid state digital meter that includes a two-way communicating module with the ability to collect and transmit energy consumption data.
- 2.2 **Customer**-Any person, firm, corporation, government agency, or other legal entity who uses, has used, or has contracted for electrical service from BMU.
- 2.3 **BMU**-Bryan Municipal Utilities.
- 2.4 **Non-Communicating Electric Meter**-A solid state digital or mechanical meter that collects hourly usage information but has no communications module
- 2.5 **Non-Property Owner Customer (i.e., tenant)**-Customer who does not own title or have legal interest in the property receiving service.
- 2.6 **Property Owner**-Individual or entity, jointly or severally in possession of title for land or a building in whom all or any part of legal title is vested.

**3.0 POLICY**

**Schedule**

- 3.1 BMU reserves the right to evaluate and revise this Policy and Procedure, including schedule and procedure charges, at any time.

**Eligibility**

- 3.2 All Residential Customers receiving single-phase service are eligible to opt-out of the Advanced Metering Program, unless otherwise stated below.
- 3.3 Commercial, Industrial, and Municipal Customers are not eligible to opt-out of the Advanced Metering Program.
- 3.4 Customers participating in special programs, such as net billing or bi-directional metering for solar energy production or Behind-The-Metering Generation (BTM), are not eligible to opt-out of the Advanced Metering Program.
- 3.5 Non-Property Owners who wish to opt-out of the Advanced Metering Program must receive signed permission from the Property Owner and provide evidence of that permission to BMU.
- 3.6 Customers who opt-out will not be able to participate in potential savings strategies through the Advanced Metering Program or receive benefits, such as Customer programs associated with the Advanced Metering Program.
- 3.7 BMU shall have the right to refuse to provide advanced meter opt-out service in the following circumstances:
  - 3.7.1 If such a service creates a safety hazard to consumers or their premises, the public, or the electric utility's personnel or facilities.
  - 3.7.2 If a customer does not allow the electric utility's employees or agents access to the meter at the customer's premises.
  - 3.7.3 If a Customer is found to have committed illegal or unauthorized current diversion.

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**Opt-Out Charges**

- 3.8 Opt-out charges as shown in the table below shall be collected to cover the associated costs to BMU for installation, operation, and maintenance of Non-Communicating Digital Meters. This includes, but is not limited to, the cost to BMU for conducting and administering manual meter reads, the cost of the Opt-Out Policy and Procedure administration, and the cost of installing a Non-Communicating Digital Meter requested by the Customer.

One-Time Meter, Service and Administration Fee	\$75.00
Recurring Monthly Fee	\$25.00
Reconnect from disconnection for non-payment during working hours*	\$25.00
Special Site Trip Fee	\$25.00

*\*BMU does not typically perform reconnections on holidays or non-regular work hours except under essential exceptions, in these situations the fee would be \$75.00. In the event BMU attempts to reconnect, at any time, BMU may impose additional requirements prior to reconnection to ensure it can be completed safely.*

*All other charges follow Bryan Electric Department  
General Rules & Regulations  
Exhibit A-Special Services Charges*

**4.0 RESPONSIBILITIES**

- 4.1 BMU will be responsible for conducting and recording meter reads.
- 4.2 Customers who opt-out of the Advanced Metering Program shall maintain BMU's access to the property's meter(s) to enable manual reads of the meter by BMU. Customer failure to maintain access may result in non-compliance actions, up to and including disconnection of service.
- 4.3 The Property Owner will own the meter base and service entrance (where the meter connects to the building) and is responsible for maintenance of the meter base and service entrance.
- 4.4 BMU will own the meter (all types) and is responsible for providing and maintaining a functioning meter.
- 4.5 BMU will be responsible for sharing the availability of the opt-out policy in residential customer communications regarding advanced meters.

**5.0 PROCEDURE**

- 5.1 Eligible Customers who wish to opt-out of the Advanced Metering Program shall do so by submitting a completed Opt-Out application, in accordance with this Opt-Out Policy and Procedure to BMU.
- 5.2 Customers shall sign an acknowledgement of service(s) and benefits they are choosing to forego by not participating in the Advanced Metering Program (e.g., pre-pay service; future rate structures; enhanced safety features; automated power outage reporting).
- 5.3 Non-Property Owner Customers applying to opt-out of the Advanced Metering Program must also provide signed permission from the Property Owner along with their application.

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- 5.4 If a Property Owner and Non-Property Owner Customer disagree about whether to Opt-Out, the Property Owner's decision is final. The Property Owner will be responsible for charges related to the Opt-Out Policy and Procedure that are left unpaid by a Non-Property Owner Customer unless the Property Owner advises BMU of a move-out within 10 days of a tenant's departure. Property Owners of multiple-unit buildings cannot opt-out individual units or common area metering.
- 5.5 BMU shall acknowledge the receipt of Customer's application to opt-out in accordance with this Procedure.
- 5.6 Installation of a Non-Communicating Digital Meter will be provided at no cost to Customers who submit an opt-out application to BMU at least two weeks before an Advanced Meter is scheduled to be installed during mass deployment. Customers who opt-out of Advanced Metering after that deadline will pay the installation fee specified in Section 3.8.
- 5.7 Customers who have previously elected to opt-out of the Advanced Metering Program may elect to "opt-in" at any time with no cost to the Customer. If the Customer informs BMU of their decision to opt-in before the non-communicating digital meter is installed and the One Time Service/Administration Fee has been paid, the Fee will be refunded. Process(es) for reversing opt-out decisions will be defined and documented by BMU.
- 5.8 If a Customer who has previously opted-out of the Advanced Metering Program moves from their current location to a new location that has an Advanced Meter, the Customer will be required to submit a new opt-out request and will be subject to all applicable fees at the new premise if the Customer elects to opt-out at the new premise.

**Application completion**

- 5.9 Incomplete applications will not be processed.

**6.0 APPENDIX**

- 6.1 Advanced Metering Opt-Out Application Form: EXHIBIT 1
- 6.2 Acquiring & Returning Opt-Out Policy & Procedures and Application:

Pickup and return:

***Bryan Municipal Utilities***

841 E. Edgerton Street.

Bryan, OH 43506

Office hours: Monday-Friday 8:00am-4:00pm

A signed copy must be returned to Bryan Municipal Utilities