

BRYAN BOARD OF PUBLIC AFFAIRS

MARCH 1, 2022

Board of Public Affairs Chairman Jim Salsbury opened the meeting of the Bryan Board of Public Affairs at 5:00 p.m. with the following members present: Karen Ford, Tom Sprow, Annette Schreiner, and Richard Long. Also present were: Director of Utilities Nathan Gardner, Operations Manager Derek Schultz, Human Resource Director Jacqueline Schlachter, Bryan City Councilman F. John Betts, and Clerk-Treasurer Laura Rode.

Mr. Long moved, Mr. Salsbury seconded, to approve the minutes of the Regular Meeting held on February 15, 2022, as written. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 12, 2022, titled,

**TO AMEND SECTION 302 OF THE CITY OF BRYAN HANDBOOK,
REGARDING HOLIDAYS, TO ADD JUNETEENTH AS A PAID HOLIDAY**

was presented and read by title only. Human Resource Director Schlachter requested the Board approve to amend Section 302 of the City of Bryan Handbook to allow Juneteenth as a paid holiday. She added that Bryan City Council had previously adopted Juneteenth as a holiday for City employees. Further discussion was held.

Ms. Ford moved, Mr. Long seconded, to pass Resolution No. 12, 2022. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 13, 2022, titled,

**AUTHORIZING A MEMORANDUM OF AGREEMENT WITH LOCAL UNION
NO. 245 OF THE INTERNATIONAL BROTHERHOOD OF ELECTRICAL
WORKERS TO AMEND ARTICLE 25 OF THE COLLECTIVE BARGAINING
AGREEMENT, REGARDING HOLIDAYS, TO ADD JUNETEENTH AS A PAID
HOLIDAY**

was presented and read by title only. Human Resource Director Schlachter requested the Board's permission to authorize a memorandum of understanding with the Local Union No. 245 of the International Brotherhood of Electrical Workers to amend Article 25 of the collective bargaining agreement to include Juneteenth as a paid holiday.

Ms. Ford moved, Ms. Schreiner seconded, to pass Resolution No. 13, 2022. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 14, 2022, titled,

AUTHORIZING THE DIRECTOR OF UTILITIES TO ADVERTISE FOR BIDS FOR THE BRYAN WATER TREATMENT PLANT'S SOUTH HIGH-PRESSURE FILTER REHABILITATION PROJECT

was presented and read by title only. Operations Manager Schultz requested the Board approve of advertising for bids for the Bryan Water Treatment Plant's South High Pressure Filter Rehabilitation project. He added that the project would include the removal and replacement of the 1973 original sand and gravel media, inspection of the underdrain components, and any other repairs necessary to ensure safe drinking water while meeting Ohio Environmental Protection Agency regulations. Further discussion was held.

Mr. Long moved, Mr. Salsbury seconded, to pass Resolution No. 14, 2022. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 15, 2022, titled,

AUTHORIZING THE ADVERTISING OF BIDS FOR THE "WATER LINE EXTENSION PROJECT – EAST WILSON STREET/COUNTY ROAD D

was presented and read by title only. Director of Utilities Gardener requested the Board approve of advertising for bids for the Water Line Extension Project -East Wilson Street/County Road D. He added that Airmate is currently seeking funding to assist with the costs of the water line extension; however, Airmate has agreed to be responsible for all costs associated with the project as directed by the Bryan Municipal Utilities Rules and Regulations. The project is planned to launch in May. Further discussion was held regarding the project estimate especially in light of recent price increases.

Mr. Long moved, Mr. Sprow seconded, to pass Resolution No. 15, 2022. Roll call vote: all ayes; nays, none. Motion carried.

Human Resource Director Schlachter led a discussion regarding changing the Bryan Municipal Utilities office hours from 7:30 a.m. to 4:30 p.m. to 8:00 a.m. to 4:00 p.m. If approved, this change will go into effect on May 1, 2022. It was also stated that should a disconnected customer pay their bill after 4:00 p.m., an after hours service call would be charged to roll the service truck. Further discussion was held with the thought of trying these hours for six (6) months and then review to see if the new hours are working.

Mr. Salsbury moved, Mr. Long seconded, to change the business office hours for Bryan Municipal Utilities to 8:00 a.m. to 4:00 p.m. effective May 1, 2022. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Gardner began the Water Department annual review with a financial presentation. Operations Manager Schultz followed by presenting the Water department

projects and tasks completed in 2021. Discussion was held at various points during the presentation.

Ms. Ford moved, Ms. Schreiner seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Gardner updated the Board on the Automated Metering Infrastructure (AMI) project. Operations Manager Schultz informed the Board that the best bid for the land at the solar field came in at \$226 per acre.

Board members thanked Director of Utilities Gardner and Operations Manager Schultz for the Water Department presentation.

Mr. Long moved, Mr. Sprow seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer