

BRYAN BOARD OF PUBLIC AFFAIRS

FEBRUARY 1, 2022

Board of Public Affairs Chairman Jim Salsbury opened the meeting of the Bryan Board of Public Affairs at 5:00 p.m. with the following members present: Karen Ford, Tom Sprow, Annette Schreiner, and Richard Long. Also present were: Mayor Carrie Schlade, Director of Utilities Nathan Gardner, City Attorney Rhonda Fisher, Operations Manager Derek Schultz, Electric Superintendent Al Sullivan, Linework Supervisor Adam Brandt, Human Resource Director Jacqueline Schlachter, Bryan City Councilman F. John Betts, and Clerk-Treasurer Laura Rode.

Mr. Long moved, Ms. Ford seconded, to approve the minutes of the Regular Meeting held on January 18, 2022, as written. Roll call vote: Long, aye; Ford, aye; Salsbury, aye; Schreiner, abstain; Sprow, aye. Motion carried.

Resolution No. 5, 2022, titled,

AUTHORIZING THE FINAL PAYMENTS FOR THE PURCHASE OF THE 2 MW SOLAR ARRAY EQUIPMENT FROM KEY GOVERNMENT FINANCE, INC.

was presented and read by title only. Director of Utilities Gardner explained that this resolution would authorize final payments for the purchase of the two (2) MW solar array equipment from Key Government Finance, Inc., following the end of the 10 year lease agreement at a price of \$397,000. If approved, the rights, title and interest in and to the solar array equipment will be the City of Bryan's. Further discussion was held.

Mr. Long moved, Mr. Sprow seconded, to pass Resolution No. 5, 2022. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 6, 2022, titled,

AUTHORIZING THE DIRECTOR OF UTILITIES TO ENTER INTO AN AGREEMENT WITH GEM ENERGY, LLC IN CONNECTION WITH THE OPERATION AND MAINTENANCE OF THE BRYAN SOLAR ARRAY SYSTEM

was presented and read by title only. Director of Utilities Gardner explained that this resolution would allow the continuance of the operation and maintenance services for the solar array system by GEM Energy, LLC, a part of the Rudolph Libbe Group, following the end of the 10 year lease to avoid a lapse in service coverage. Further discussion was held with Board member Long expressing reservation regarding continuing an agreement with Rudolph Libbe, Group as a previous issue at the solar field involving them had been

contentious. City Attorney Fisher assured that terms were included in the contract allowing notice to be given should the need arise.

Ms. Ford moved, Mr. Salsbury seconded, to pass Resolution No. 6, 2022. Roll call vote: Sprow, aye; Schreiner, aye; Salsbury, aye; Long, nay; Ford, aye. Motion carried.

Resolution No. 7, 2022, titled,

AUTHORIZING A CHANGE ORDER AND COMMODITY SURCHARGE FOR THE PURCHASE OF THE 2023 INTERNATIONAL HV507 SFA TEREX 4X4 DIGGER DERRICK FROM TEREX UTILITIES, INC., THROUGH THE SOURCEWELL PURCHASING PROGRAM

was presented and read by title only. Operations Manager Schultz explained that a change order was necessary for the 2023 International HV507 SFA Terex digger derrick being purchased through Sourcewell as operational changes led to the outriggers portion being omitted from the quote. In addition, due the current economic supply issues nationwide, a commodity surcharge is being added. Previously, the Board had approved a purchase price of \$273,749. The additional amount required for the outriggers portion is \$20,011 and the commodity surcharge portion is \$4,000. Therefore, if approved, the total amount of the digger derrick would be \$297,760. Further discussion was held reminding that the adjusted price would still be below what was originally budgeted.

Mr. Sprow moved, Mr. Long seconded, to pass Resolution No. 7, 2022. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 8, 2022, titled,

AUTHORIZING THE TRANSFER FROM THE 509 COMMUNICATIONS FUND TO THE 535 COMMUNICATIONS CAPITAL RESERVE FUND

was presented and read by title only. Director of Utilities Gardner requested the transfer of \$47,000 from the 509 Communications Fund to the 535 Communications Capital Reserve Fund as budgeted for 2022. He added that Council would be asked to consider this transfer at the next Council meeting.

Mr. Long moved, Ms. Ford seconded, to pass Resolution No. 8, 2022. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Salsbury seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Gardener informed the Board of the plan to move forward with the Deerfield Underground project. Both Director of Utilities Gardner and Mayor Schlade shared the preparations underway for the anticipated snowstorm.

A brief recess was taken.

Mr. Long moved, Mr. Sprow seconded, to go into Executive Session to discuss the employment and compensation of a public employee at 5:35 p.m. Roll call vote: all ayes; nays, none. Motion carried

Asked to attend the Executive Session were: Mayor Schlade, Director of Utilities Gardner, Operations Manager Schultz, City Attorney Fisher, Human Resource Director Schlachter, and City Clerk-Treasurer Rode.

Mr. Sprow moved, Mr. Long seconded, to adjourn the Executive Session at 6:26 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Long moved, Ms. Ford seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer