

BRYAN BOARD OF PUBLIC AFFAIRS

DECEMBER 21, 2021

Board of Public Affairs Chairman Tom Sprow opened the meeting of the Bryan Board of Public Affairs at 5:00 p.m. with the following members present: Karen Ford, Annette Schreiner, Jim Salsbury, and Richard Long. Also present were: Mayor Carrie Schlade, Director of Utilities Nathan Gardner, Human Resource Director Jacqueline Schlachter, Power Production Superintendent Jim Coressel, and City Clerk-Treasurer Laura Rode.

Mr. Long moved, Mr. Salsbury seconded, to approve the minutes of the Regular Meeting held on December 7, 2021, as written. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Dan Yahraus of the Bryan Area Chamber of Commerce approached the Board to thank them for continuing to support the Christmas lights at the courthouse. He noted that new lights were being purchased by an anonymous donor which will result in significant savings. In addition, the new lights will be more durable, last longer, use less wattage, and have the appropriate colors. Further discussion was held with Mr. Yahraus adding that a sample of the new lights can be seen at the Jackie Blu's corner.

Ms. Ford moved, Ms. Schreiner seconded, to approve the Clerk-Treasurer's report as of November 30, 2021, as submitted by Clerk-Treasurer Rode. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 36, 2021, titled,

APPROVING THE 2022 BRYAN MUNICIPAL UTILITIES BUDGET AND REQUESTING CITY COUNCIL ADOPTION OF THE SAME

was presented and read by title only. Utilities Director Gardner requested the Board's consideration of the 2022 budget as presented at the previous Board of Public Affairs meeting. Further discussion was held.

Mr. Salsbury moved, Mr. Long seconded, to pass Resolution No. 36, 2021. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 37, 2021, titled,

UPDATING THE BRYAN MUNICIPAL UTILITIES COMPENSATION PLAN FOR NON-BARGAINING UNIT HOURLY AND SALARIED STAFF AND DECLARING AN EMERGENCY

was presented and read by title only. Human Resource Director Schlachter requested the Board's approval of the annually updated Bryan Municipal Utilities Compensation Plan for non-bargaining unit hourly and salaried staff wage scales.

Mr. Salsbury moved, Mr. Sprow seconded, to pass Resolution No. 37, 2021. Roll call vote: all ayes; nays, none. Motion carried.

Power Production Superintendent Jim Coressel requested that the Board reclassify Power Plant Operator I Kevin Douglass to Probationary Power Plant Operator II effective January 2, 2022 taking him from a rate of \$26.25 per hour to a rate of \$27.31 per hour. He further noted that Power Plant Operator I Douglass was close to completing his degree from Northwest State Community College. Further discussion was held.

Mr. Long moved, Mr. Salsbury seconded to reclassify Power Plant Operator I Kevin Douglass to Probationary Power Plant Operator II effective January 2, 2022 taking him from a rate of \$26.25 per hour to a rate of \$27.31 per hour. Roll call vote: all ayes; nays, none. Motion carried.

Human Resource Director Schlachter requested the Board promote Water Superintendent Derek Schultz to the position of Probationary Operations Manager effective January 3, 2022, taking him from a salary of \$85,438.50 per year to a salary of \$90,000 per year. She added that Water Superintendent Schultz has a Bachelor of Science degree in Construction Engineering Technology.

Mr. Long moved, Ms. Ford seconded, to promote Water Superintendent Derek Schultz to the position of Probationary Operations Manager effective January 3, 2022, taking him from a salary of \$85,438.50 per year to a salary of \$90,000 per year. Roll call vote: all ayes; nays, none. Motion carried.

Board Chairman Sprow then suggested the Board rescind the previously scheduled December 29, 2021, Joint Special Meeting with Council due to COVID related concerns and set a new Special Meeting to conduct any year end business on December 30, 2021, at 4:00 p.m.

Mr. Salsbury moved, Ms. Schreiner seconded, to rescind the previously scheduled December 29, 2021, Joint Special Meeting with Council and set a new Special Meeting to conduct any year end business on December 30, 2021, at 4:00 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Long seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

The Board expressed congratulations to Probationary Operations Manager Schultz and Probationary Power Plant Operator II Douglass. They also wished the public a happy holiday season.

Mayor Schlade added that the 2022 budget will be on the December 29, 2021, Special Council Meeting agenda.

Board Chairman Sprow thanked Mr. Yahraus for the news of the savings on the Christmas lights. In addition, he spoke of how beautiful the downtown is this year and the success of the Christkindl market. Further discussion was held.

A brief recess was taken.

Mr. Salsbury moved, Mr. Long seconded, to go into Executive Session to discuss compensation and employment of public employees at 5:32 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Asked to attend were: Mayor Schlade, Director of Utilities Gardner, Human Resource Director Schlachter, and Clerk-Treasurer Rode.

Mr. Long moved, Mr. Salsbury seconded, to adjourn the Executive Session at 6:15 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 38, 2021, titled,

AUTHORIZING WAGE ADJUSTMENTS FOR NON-BARGAINING UNIT HOURLY AND SALARIED STAFF AND DECLARING AN EMERGENCY

was presented and read by title only. Human Resource Director Schlachter requested the Board's approval of the wage resolution for 2022 as presented. She noted that if approved the non-bargaining hourly employees would receive a 3% increase and the salaried staff would receive a 5% increase effective January 1, 2022. In addition, she noted that the ordinance contained an additional compression bump for four (4) employees and one (1) merit increase along with the wage increases for the City Attorney and City Engineer. Further discussion was held.

Mr. Salsbury moved, Mr. Long seconded, to pass Resolution No. 38, 2021. Roll call vote: all ayes; nays, none. Motion carried.

Mayor Schlade thanked the Board for their partnership on the contributions to the City Attorney, City Engineer and Clerk-Treasurer's office.

Ms. Ford moved, Ms. Schreiner seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer