

**BRYAN BOARD OF PUBLIC AFFAIRS**

**AUGUST 17, 2021**

Board of Public Affairs Chairman Tom Sprow opened the meeting of the Bryan Board of Public Affairs at 5:00 p.m. with the following members present: Karen Ford, Annette Schreiner, Jim Salsbury, and Richard Long. Also present were: Director of Utilities Nathan Gardner, Human Resource Director Jacqueline Perry, Water Superintendent Derek Schultz, Electric Superintendent Al Sullivan, Assistant Electric Superintendent Adam Brandt, and City Clerk-Treasurer Laura Rode.

Mr. Long moved, Ms. Schreiner seconded, to approve the minutes of the Regular Meeting held on August 3, 2021, as written. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Salsbury seconded, to approve the Clerk-Treasurer's report as of July 31, 2021, as submitted by Clerk-Treasurer Rode. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 27, 2021, titled,

**AUTHORIZING AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION (OPWC) STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) FOR THE SOUTH LYNN STREET WATER MAIN PROJECT, AND TO EXECUTE CONTRACTS AS REQUIRED**

was presented and read by title only. Director of Utilities Gardner requested permission to apply for the Ohio Public Works Commission (OPWC) State Capital Improvement and/or Local Transportation Improvement Program grant for the South Lynn Street Water Main Project. He added that Council had acted on similar legislation at their August 2, 2021, meeting. Further discussion was held.

Mr. Long moved, Ms. Schreiner seconded, to pass Resolution No. 27, 2021. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 28, 2021, titled,

**AUTHORIZING THE PURCHASE OF A CATERPILLAR C15 DIESEL GENERATOR FROM OHIO CAT POWER SYSTEMS DIVISION, PURSUANT TO ORC 9.48 THROUGH SOURCEWELL, FKA NATIONAL JOINT POWER ALLIANCE, THEREBY WAIVING THE COMPETITIVE BIDDING PROCESS PRESCRIBED BY ORC 127.16(B)(1)**

was presented and read by title only. Director of Utilities Gardner reminded the Board of the presentation regarding the need for a generator at the water treatment plant due to the removal of the 1940's vintage 4 kV line for alternate power. Without the generator, the City's water system would be at risk in an emergency situation making it an essential capital purchase.

He continued that the resolution is to purchase a Caterpillar C15 diesel generator from Ohio Cat Power Systems Division through Sourcewell (formerly known as National Joint Power Alliance) thereby waiving the competitive bidding process. Further discussion was held.

Mr. Salsbury moved, Mr. Sprow seconded, to pass Resolution No. 28, 2021. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 29, 2021, titled,

**AUTHORIZING THE PURCHASE OF A 2023 INTERNATIONAL HV507 SFA TEREX 4x4 DIGGER DERRICK FROM TEREX UTILITIES, INC., PURSUANT TO OHIO REV. CODE 9.48 THROUGH SOURCEWELL, FKA NATIONAL JOINT POWER ALLIANCE, THEREBY WAIVING THE COMPETITIVE BIDDING PROCESS PRESCRIBED BY ORC 127.16(B)(1)**

was presented and read by title only. Assistant Electric Superintendent Brandt addressed the Board requesting to replace a 2001 vintage digger derrick. If approved, the Electric Department would like to purchase a 2023 International HV507 SFA Terex 4 by 4 digger derrick from Terex Utilities Inc. through Sourcewell (formerly known as National Joint Power Alliance) and thereby waive the competitive bidding requirement. He added that the digger derrick was approximately 15 months away from being able to be in service, and that if delayed, the cost of the digger derrick would increase by eight (8) percent. Further discussion was held regarding the cost of the item as compared to the budgeted amount as well as on the components required to outfit the equipment.

Ms. Ford moved, Mr. Long seconded, to pass Resolution No. 29, 2021. Roll call vote: all ayes; nays, none. Motion carried.

City Clerk-Treasurer Rode approached Council requesting consideration to hire Marty Whitman as an Account Clerk II in the Clerk-Treasurer's office effective August 18, 2021, at a rate of \$18.50 per hour.

Mr. Salsbury moved, Mr. Sprow seconded, to hire Marty Whitman as an Account Clerk II in the Clerk-Treasurer's office effective August 18, 2021, at a rate of \$18.50 per hour. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Salsbury seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Assistant Electric Superintendent Brandt informed the Board that Bryan Municipal Utilities provided mutual aid to Coldwater, Michigan, in light of their recent storms.

The Board shared their condolences and gratitude for former Board of Public Affairs member Al Horn. His service to the City will long be remembered.

Director of Utilities Gardner noted that the North Myers Street project has begun and that the Automated Metering Infrastructure project is moving along as well.

Board Chairman Sprow reminded the Board that City employees are invited to a luncheon held by the Williams County Department of Aging on Friday at 11:30 a.m.

Mr. Salsbury moved, Mr. Long seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

---

Chairman of the Board

---

Clerk-Treasurer