

**BRYAN BOARD OF PUBLIC AFFAIRS**

**JUNE 15, 2021**

Board of Public Affairs Chairman Tom Sprow opened the meeting of the Bryan Board of Public Affairs at 5:00 p.m. with the following members present: Karen Ford, Annette Schreiner, Richard Long, and Jim Salsbury. Also present were: Mayor Carrie Schlade, Director of Utilities Nathan Gardner, City Attorney Rhonda Fisher, Utility Engineering Assistant III Suzan Hensley, City Council member F. John Betts, and City Clerk-Treasurer Laura Rode. Participating virtually was Local Programming and Production Lead Kristopher Bryce.

Mr. Long moved, Ms. Schreiner seconded, to approve the minutes of the Regular Meeting held on June 1, 2021, as written. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Sprow seconded, to approve the Clerk-Treasurer's report as of May 31, 2021, as submitted by Clerk-Treasurer Rode. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 20, 2021, titled,

**AUTHORIZING THE DEMOLITION AND REMOVAL OF CITY OF BRYAN-OWNED HOMES ADJACENT TO BRYAN MUNICIPAL UTILITIES' FACILITIES; AND ALLOWING THE BRYAN FIRE AND POLICE DEPARTMENTS TO UTILIZE FOR TRAINING EXERCISES**

was presented and read by title only. Director of Utilities Gardner presented the Board with a resolution to demolish and remove the four (4) City owned homes which were formerly rented. He noted that the homes would be used as training facilities for both the Police and Fire Departments. Vice Chairman Salsbury expressed concerns regarding securing the properties to which Director of Utilities Gardner replied that the intention was to begin on the property at most risk first. Further discussion was held.

Mr. Salsbury moved, Mr. Long seconded, to pass Resolution No. 20, 2021. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 21, 2021, titled,

**AUTHORIZING THE SALE OF VEHICLES RETIRED FROM PUBLIC SERVICE THROUGH SOLICITATION OF SEALED BIDS**

was presented and read by title only. Director of Utilities Gardner requested permission to sell retired vehicles through the solicitation of sealed bids. If approved, the bid opening

would be held on June 24, 2021. Further discussion was held with City Clerk-Treasurer Rode thanking the Board for the use of the 2007 Ford Escape for several years.

Ms. Ford moved, Mr. Salsbury seconded, to pass Resolution No. 21, 2021. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 22, 2021, titled,

**AUTHORIZING THE DIRECTOR OF UTILITIES TO EXECUTE AN AGREEMENT WITH KENT POWER INC. FOR THE CONSTRUCTION OF THE 34.5 kV UPGRADE PROJECT, AND RESCINDING RESOLUTION NO. 18, 2021**

was presented and read by title only. Director of Utilities Gardner requested to rescind Resolution No. 18, 2021, as the dollar amount noted was \$120 short of the actual bid amount of \$384,320 received by Kent Power Inc. He recommended the Board proceed with utilizing Kent Power Inc. for the construction of the 34.5 kV Upgrade project. Further discussion was held.

Mr. Long moved, Ms. Schreiner seconded, to pass Resolution No. 22, 2021. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Salsbury moved, Mr. Sprow seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

City Attorney Fisher suggested posting no trespassing signs on the vacant properties.

Mayor Schlade advised that the effective July 1, 2021, elected officials need to attend meetings in person to vote or be paid. This practice was suspended during the initial COVID-19 crisis.

Director of Utilities Gardner reminded all of the Bryan Jubilee parade on Saturday, June 19, 2021, at 2:00 p.m.

Utility Engineering Assistant III Hensley approached the Board as a former renter of the 223 South Emmet Street home. During the time she was renting the home, Bryan Municipal Utilities had allowed her \$250 for steps at the residence. She chose to use the \$250 and worked with her father to add a deck valued at approximately \$800. She has interest in obtaining the deck as it has sentimental value to her. The deck is still attached to the home. She noted that she has inquired about the deck several times; but, as contents may be auctioned off, she wanted to reiterate her interest. Further discussion was held with Director of Utilities Gardner stating that the auctioning of items located at the former rental properties is a fair and equitable avenue to dispose of items. Vice Chairman Salsbury noted that additional time may be needed for consideration. Utility Engineering Assistant III Hensley said she was okay to wait. City Attorney Fisher

reminded all of the bid threshold of \$1,000 and shared concern regarding the removal of said items.

A brief recess was taken.

Mr. Salsbury moved, Mr. Sprow seconded, to go into Executive Session to discuss the acquisition of property at 5:25 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Asked to attend the Executive Session were: Mayor Schlade, Director of Utilities Gardner, City Attorney Fisher, and City Clerk-Treasurer Rode.

Mr. Long moved, Ms. Ford seconded, to adjourn the Executive Session at 6:43 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Long moved, Mr. Salsbury seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

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Chairman of the Board

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Clerk-Treasurer