

BRYAN BOARD OF PUBLIC AFFAIRS

May 18, 2021

Board of Public Affairs Chairman Tom Sprow opened the meeting of the Bryan Board of Public Affairs at 5:00 p.m. with the following members present: Karen Ford, Annette Schreiner, Richard Long, and Jim Salsbury. Also present were: Mayor Carrie Schlade, Director of Utilities Nathan Gardner, City Attorney Rhonda Fisher, Council member F. John Betts, and Deputy Clerk-Treasurer Patricia Buda. Participating via teleconference were: Human Resource Director Jacqueline Schlachter and Probationary Local Programming and Production Lead Kristopher Bryce.

Mr. Long moved, Mr. Salsbury seconded, to approve the minutes of the Regular Meeting held on May 4, 2021, as written. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Ms. Schreiner seconded, to approve the Clerk-Treasurer's report as of April 30, 2021, as submitted by Deputy Clerk-Treasurer Buda. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Harry Phillips, Director of Marketing/Member Relations at American Municipal Power, was present for the Richard H. Gorsuch scholarship award. He gave a brief overview of the American Municipal Power company and reviewed the requirements necessary to be considered for the scholarship. He then announced Miss Jillian Drinnon, a graduating Bryan High School senior, as a 2021 recipient of the scholarship and presented her with a check. Miss Drinnon accepted the award and thanked American Municipal Power and the Board of Public Affairs.

Resolution No. 16, 2021, titled,

AUTHORIZING THE DIRECTOR OF UTILITIES TO ENTER INTO A MASTER SERVICE AGREEMENT WITH EATON CORPORATION FOR AN ADVANCED METERING INFRASTRUCTURE (AMI) SYSTEM FOR THE ELECTRIC AND WATER UTILITIES

was presented and read by title only. Director of Utilities Gardner presented a historical slide show overview of the Bryan Municipal Utilities pursuit of Advanced Metering Infrastructure. He also reviewed some of the cost savings noting that meter installs by Bryan Municipal Utilities allowed for a savings of \$500,000. The total cost of the project was finalized at \$2,221,662.49 and will be split between the Electric and Water utilities. Further discussion was held.

Mr. Long moved, Mr. Salsbury seconded, to pass Resolution No. 16, 2021. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 17, 2021, titled,

AUTHORIZING THE DIRECTOR OF UTILITIES TO EXECUTE AN AGREEMENT WITH KEY GOVERNMENT FINANCE, INC. FOR A LEASE-PURCHASE AGREEMENT FOR THE FINANCING OF THE ADVANCED METERING INFRASTRUCTURE PROJECT

was presented and read by title only. Director of Utilities Gardner explained the financing of the Advanced Metering Infrastructure with Key Government Finance, Inc. which had the lowest interest rate and met all of the required criteria. Further discussion was held.

Mr. Salsbury moved, Mr. Long seconded, to pass Resolution No. 17, 2021. Roll call vote: all ayes; nays, none. Motion carried.

Human Resource Director Schlachter requested the Board of Public Affairs move Probationary Water Superintendent Derek Schultz to regular employment status as he has completed his probationary period effective May 30, 2021.

Ms. Ford moved, Mr. Sprow seconded, to approve moving Probationary Water Superintendent Derek Schultz to regular employment status effective May 30, 2021. Roll call vote: all ayes; nays, none. Motion carried.

Deputy Clerk-Treasurer Buda regrettably shared with the Board that Account Clerk II Allison Kuney had submitted a letter of resignation with an effective date of July 30, 2021. Account Clerk II Kuney has offered to work 8 to 12 hours a week to help with the transition and has been a valuable asset to the Clerk-Treasurer's Office.

Mr. Salsbury moved, Mr. Long seconded, to accept with regret the resignation of Account Clerk II Kuney effective July 30, 2021. Roll call vote: all ayes; nays, none. Motion carried.

Deputy Clerk-Treasurer Buda then requested permission from the Board to post for an Account Clerk position.

Ms. Ford moved, Ms. Schreiner seconded, to give permission to post for the Account Clerk position. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Long moved, Mr. Salsbury seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Congratulations were given to Miss Drinnon on accepting the Robert H. Gorsuch award scholarship from American Municipal Power. The Board congratulated Water Superintendent Schultz on completing his probationary period and wished Account Clerk II Kuney well with regard to her next endeavor.

City Attorney Fisher and the Board thanked Director of Utilities Gardner for all his time and effort in pursuing the financing for the Advanced Metering Infrastructure project.

Board member Salsbury said that the Bryan Municipal Utilities rental properties have not been forgotten and will be addressed in an upcoming meeting.

Mr. Long moved, Ms. Ford seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Deputy Clerk-Treasurer