

BRYAN BOARD OF PUBLIC AFFAIRS

JANUARY 19, 2021

Board of Public Affairs Chairman Tom Sprow opened the meeting of the Bryan Board of Public Affairs at 5:00 p.m. with the following members participating via teleconference: Karen Ford, Annette Schreiner, Richard Long, and Jim Salisbury. Also participating via teleconference were: Mayor Carrie Schlade, Director of Utilities Nathan Gardner, City Attorney Rhonda Fisher, Operations Manager Dawn Fitzcharles, Human Resource Director Jacqueline Schlachter, Water Superintendent Derek Schultz, Power Plant Production Superintendent Jim Coressel, Local Programming and Production Lead Eric Herman, Videographer Kristopher Bryce, and Deputy Clerk-Treasurer Patricia Buda.

Mr. Long moved, Mr. Salisbury seconded, to approve the minutes of the Regular Meeting held on January 5, 2021, as written. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Ms. Schreiner seconded, to approve the Clerk-Treasurer's report as of December 31, 2020, as submitted by Deputy Clerk-Treasurer Buda. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 2, 2021, titled,

AUTHORIZING THE DIRECTOR OF UTILITIES TO EXECUTE AN AGREEMENT WITH TATMAN ASSOCIATES FOR THE PURCHASE OF THE 69 Kv SUBSTATION STRUCTURES FOR THE 34.5 kV UPGRADE PROJECT

was presented and read by title only. Power Plant Production Superintendent Coressel reviewed the bid process with two (2) bids being received for the purchase of the major structural equipment for the 34.5 kV upgrade project at a cost of \$158,650.00. Director of Utilities Gardner explained that the equipment cost was within the 10 percent bid threshold. Further discussion was held.

Mr. Long moved, Mr. Salisbury seconded, to pass Resolution No. 2, 2021. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 3, 2021, titled,

AUTHORIZING THE DIRECTOR OF UTILITIES TO EXECUTE AN AGREEMENT WITH VIRGINIA TRANSFORMER CORPORATION FOR THE PURCHASE OF THE TWO 69/4.16 kV POWER TRANSFORMERS FOR THE 34.5 kV UPGRADE PROJECT

was presented and read by title only. Power Plant Production Superintendent Coressel reviewed the re-bid process with one (1) bid being received for the purchase of the 69/4.16 kV power transformers at a cost of \$876,152.00. He stated that rebidding for the

power transformers generated a significant savings from the previous specifications/bids. Further discussion was held in regard to delivery time of the transformers.

Ms. Ford moved, Ms. Schreiner seconded, to pass Resolution No. 3, 2021. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 4, 2021, titled,

AUTHORIZING THE APPROPRIATION AND TRANSFER FROM THE 501 ELECTRIC FUND TO THE 515 ELECTRIC CAPITAL RESERVE FUND

was presented and read by title only. Operations Manager Fitzcharles detailed the request requiring an additional appropriation in the 501 Electric Fund of \$143,000, a transfer of \$1,043,000 from the 501 Electric Fund to the 515 Capital Reserve Fund, and an appropriation in the 515 Capital Reserve fund of \$143,000 for the GT#2 project providing sufficient cash for 2021 electric capital projects. The recommendation is to present the request to Council at the next Council meeting.

Mr. Long moved, Mr. Salsbury seconded, to pass Resolution No. 4, 2021. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 5, 2021, titled,

AUTHORIZING THE PURCHASE OF A 2022 HV607 INTERNATIONAL TANDEM AXLE DUMP TRUCK FROM SELKING INTERNATIONAL, PURSUANT TO ORC 9.48 THROUGH SOURCEWELL, FKA NATIONAL JOINT POWER ALLIANCE, THEREBY WAIVING THE COMPETITIVE BIDDING PROCESS PRESCRIBED BY ORC 127.16(B)(1)

was presented and read by title only. Water Superintendent Schultz reviewed for the Board the problems with the 1993 International dump truck and the cost to keep it running. He also explained that the budgeted item for the filter rehabilitation could be pushed off for another one (1) to two (2) years allowing for the purchase. Operations Manager Fitzcharles reviewed the bidding process through SourceWell. Further discussion was held.

Mr. Salsbury moved, Mr. Long seconded, to pass Resolution No. 5, 2021. Roll call vote: all ayes; nays, none. Motion carried.

Mayor Schlade exited the virtual meeting at 5:22 p.m.

Board Chairman Sprow requested the Board approve the resignation of Operations Manager Dawn Fitzcharles effective January 29, 2021. Director of Utility Gardner presented Operations Manager Fitzcharles' formal resignation and thanked her for her efforts at Bryan Municipal Utilities especially during the 2020 Covid crisis. All Board members expressed their appreciation and offered her best wishes on her new position

stating that she would be missed. Operations Manager Fitzcharles thanked the Board of Public Affairs for working with her and for their support. She also thanked the City of Bryan and all who worked with her for the last three (3) years.

City Attorney Fisher exited the virtual meeting at 5:29 p.m.

Mr. Long moved, Mr. Salsbury seconded, to approve with regret the resignation of Operations Manager Dawn Fitzcharles effective January 29, 2021. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Ms. Schreiner seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Gardner thanked the Bryan Municipal Utilities team for their effort resulting in cost savings on the electric equipment bids and thanked the Board for their approval on the new dump truck purchase.

Board member Ford reminded the public of the availability of the Good Neighbor Fund for help with utility bills.

Mr. Long moved, Ms. Ford seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Deputy Clerk-Treasurer