

**BRYAN BOARD OF PUBLIC AFFAIRS**

**DECEMBER 15, 2020**

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs at 5:00 p.m. with the following members participating via teleconference: Karen Ford, Annette Schreiner, Jim Salsbury, and Tom Sprow. Also participating via teleconference were: Mayor Carrie Schlade, Director of Utilities Nathan Gardner, City Attorney Rhonda Fisher, Operations Manager Dawn Fitzcharles, Power Plant Production Superintendent Jim Coressel, Water Superintendent Derek Schultz, Local Programming and Production Lead Eric Herman, Videographer Kristopher Bryce, and Clerk-Treasurer Laura Rode.

Mr. Sprow moved, Mr. Salsbury seconded, to approve the minutes of the Regular Meeting held on December 1, 2020, as written. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Salsbury moved, Ms. Schreiner seconded, to approve the Clerk-Treasurer's report as of November 30, 2020, as submitted by Clerk-Treasurer Rode. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 51, 2020, titled,

**AUTHORIZING CHANGE ORDER NO. 1 FOR THE CONSTRUCTION OF THE INDUSTRIAL DRIVE SUBSTATION PROJECT**

was presented and read by title only. Power Plant Production Superintendent Coressel requested the Board consider change order number one (1) for the Industrial Drive Substation construction. The change order extends the completion date to March 31, 2021, and includes the installation of two (2) conduits, a neutral conductor, and additional transformer secondary cables for a total amount of \$13,206. Further discussion was held noting that the project could possibly be completed mid-January; however, additional time was provided to ensure proper installation.

Mr. Salsbury moved, Mr. Sprow seconded, to pass Resolution No. 51, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Water Superintendent Schultz requested to reclassify Water Treatment Operator II Chad Fitzenrider to Probationary Water Treatment Operator III effective December 15, 2020, as he has successfully completed his Ohio Environmental Protection Agency Class 3 Water Supply License. Further discussion was held.

Ms. Ford moved, Mr. Long seconded, to reclassify Water Treatment Operator II Chad Fitzenrider to Probationary Water Treatment Operator III effective December 15, 2020,

taking him from a rate of \$25.55 per hour to a rate of \$26.61 per hour. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Salsbury moved, Ms. Schreiner seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

The Board offered congratulations to Probationary Water Treatment Operator III Fitzenrider on his reclassification.

Director of Utilities Gardner asked the Board to begin considering a possible alternate for the Ohio Municipal Electric Association meetings for 2021. In addition, he reminded everyone that peak shaving may occur during the winter months.

Mayor Schade informed the Board of the Bryan City Council Special Meeting to be held on December 30, 2020, at noon.

A brief recess was taken.

Ms. Ford moved, Ms. Schreiner seconded, to go into Executive Session to discuss the compensation of public employees at 5:30 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Asked to attend Executive Session were: Director of Utilities Gardner, Operations Manager Fitzcharles, Mayor Schlade, and City Clerk-Treasurer Rode.

Mr. Salsbury moved, Ms. Ford seconded, to adjourn Executive Session at 5:43 p.m. Roll call vote: all ayes; nays, none. Motion carried.

City Attorney Fisher rejoined the Regular Meeting.

Discussion was held regarding wage increases for three (3) of the City positions including the City Attorney, City Engineer, and Park Maintenance I/City Arborist effective January 1, 2021.

Resolution No. 52, 2020, titled,

**AUTHORIZING THE SALARY OF THE BRYAN CITY ATTORNEY AND REPEALING ANY PORTION OF PRIOR RESOLUTIONS INCONSISTENT THEREWITH, AND DECLARING AN EMERGENCY**

was presented and read by title only. Discussion was held noting that the Board had contributed to the City Attorney's salary as far back as 1994. Board members expressed the accessibility to the City Attorney as an invaluable resource.

Ms. Ford moved, Ms. Schreiner seconded, to pass Resolution No. 52, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 53, 2020, titled,

**AUTHORIZING A CONTRIBUTION TOWARD THE HOURLY PAY RATE OF CORT GOSHIA, PARK MAINTENANCE 1/CITY ARBORIST, FOR SERVICES RENDERED AND REPEALING ANY PORTION OF PRIOR RESOLUTIONS INCONSISTENT THEREWITH, AND DECLARING AN EMERGENCY**

was presented and read by title only. Further discussion was held with Director of Utilities Gardner noting that the lack of outages during the recent wind storm was a tribute to the tree trimming services performed.

Mr. Salsbury moved, Mr. Sprow seconded, to pass Resolution No. 53, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 54, 2020, titled,

**AUTHORIZING A CONTRIBUTION TOWARD THE CITY ENGINEER'S ANNUAL SALARY AND REPEALING ANY PORTION OF PRIOR RESOLUTIONS INCONSISTENT THEREWITH, AND DECLARING AN EMERGENCY**

was presented and read by title only. Further discussion was held with Director of Utilities Gardner sharing that the City Engineer continues to be a great resource and an instrumental contact for potential new businesses coming to the City.

Mr. Sprow moved, Mr. Long seconded, to pass Resolution No. 54, 2020. Roll call vote: all ayes; nays, none. Motion carried.

The Board wished all a happy holiday season and the best going forward into 2021.

Ms. Ford moved, Mr. Salsbury seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

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Chairman of the Board

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Clerk-Treasurer