

**BRYAN BOARD OF PUBLIC AFFAIRS**

**DECEMBER 1, 2020**

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs at 5:00 p.m. with the following members participating via teleconference: Karen Ford, Annette Schreiner, Jim Salsbury, and Tom Sprow. Also participating via teleconference were: Mayor Carrie Schlade, Director of Utilities Nathan Gardner, City Attorney Rhonda Fisher, Operations Manager Dawn Fitzcharles, Power Plant Production Superintendent Jim Coressel, Local Programming and Production Lead Eric Herman, Videographer Kristopher Bryce, and Clerk-Treasurer Laura Rode.

Mr. Salsbury moved, Ms. Schreiner seconded, to approve the minutes of the Regular Meeting held on November 17, 2020, as written. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 49, 2020, titled,

**APPROVING THE 2021 BRYAN MUNICIPAL UTILITIES BUDGET AND REQUESTING CITY COUNCIL ADOPTION OF THE SAME**

was presented and read by title only. Director of Utilities Gardner requested the Board approve the Bryan Municipal Utilities 2021 budget which was presented at the previous meeting and requested City Council to do the same. He noted that the budget was presented to the Budget Committee on November 23, 2020. Further discussion was held.

Ms. Ford moved, Mr. Long seconded, to pass Resolution No. 49, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 50, 2020, titled,

**AUTHORIZING THE DIRECTOR OF UTILITIES TO REJECT ALL BIDS RECEIVED AND TO READVERTISE THE 69/4.16 kV POWER TRANSFORMERS FOR THE 34.5 kV UPGRADE PROJECT**

was presented and read by title only. Director of Utilities Gardner requested the Board consider this resolution to reject all bids received on October 9, 2020, for the 69/4.16 kV power transformers authorized in the Major Equipment bid for the 34.5 kV Upgrade project. He continued that the technical requirements of power transformers has been revised, and if the power transformers were rebid, the power transformers should come within the budgeted estimated cost. Further discussion was held regarding possibly obtaining remanufactured transformers and their estimated useful life as well as warranty considerations.

Mr. Salsbury moved, Mr. Sprow seconded, to pass Resolution No. 50, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Operations Manager Fitzcharles requested the Board's consideration of educational assistance for Power Plant Operator I Kevin Douglass for 2021. Further discussion was held.

Mr. Salsbury moved, Mr. Long seconded, to allow education assistance for Power Plant Operator I Kevin Douglass for the 2021. Roll call vote: all ayes; nays, none. Motion carried.

The Board held discussion to consider setting a Special Meeting to conduct any pertinent year end business.

Mr. Sprow moved, Mr. Salsbury seconded, to set a Special Meeting on December 31, 2020 at 10:00 a.m. to conduct any pertinent year end business. Roll call vote: all ayes; nays, none. Motion carried.

Board Chairman Long added that discussing the 2021 Board Chairman and Vice Chairman should be considered for the December 31, 2020, Special Meeting agenda.

Mr. Salsbury moved, Ms. Schreiner seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Power Plant Production Superintendent Coressel gave an update on the substation and turbine projects.

Appreciation was expressed to those preparing the 2021 budget. In addition, the public was advised to stay safe during the ongoing COVID-19 pandemic.

Mr. Salsbury moved, Mr. Sprow seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

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Chairman of the Board

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Clerk-Treasurer