

BRYAN BOARD OF PUBLIC AFFAIRS

NOVEMBER 17, 2020

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs at 5:00 p.m. with the following members participating via teleconference: Karen Ford, Annette Schreiner, Jim Salsbury, and Tom Sprow. Also participating via teleconference were: Director of Utilities Nathan Gardner, City Attorney Rhonda Fisher, Operations Manager Dawn Fitzcharles, Communications Superintendent Joe Ferrell, Electric Superintendent Al Sullivan, Power Plant Production Superintendent Jim Coressel, Local Programming and Production Lead Eric Herman, Videographer Kristopher Bryce, and Clerk-Treasurer Laura Rode.

Ms. Schreiner moved, Mr. Long seconded, to approve the minutes of the Regular Meeting held on November 3, 2020, as written. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Salsbury seconded, to approve the Clerk-Treasurer's report as of October 31, 2020, as submitted by Clerk-Treasurer Rode. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Gardner requested the Board approve Water Treatment Plant Supervisor Derek Schultz as the Probationary Water Superintendent effective November 30, 2020. Director of Utilities Gardner reviewed Water Treatment Plant Supervisor Schultz's education, experience, and licensures with the Board as well noting that six (6) resumes had been received. Further discussion was held.

Mr. Salsbury moved, Mr. Sprow seconded, to approve promoting Water Treatment Plant Supervisor Derek Schultz to Probationary Water Superintendent effective November 30, 2020, at a salary of \$79,000 per year. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 45, 2020, titled,

AUTHORIZING THE APPROPRIATION AND TRANSFER OF THE 402 GENERATOR MAINTENANCE FUND TO THE 501 ELECTRIC FUND

was presented and read by title only. Operations Manager Fitzcharles requested the Board approve to appropriate and transfer the balance of the 402 Generator Maintenance Fund to the 501 Electric Fund. She added that this will ultimately collapse the 402 Fund. Further discussion was held.

Mr. Salsbury moved, Ms. Ford seconded, to pass Resolution No. 45, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 46, 2020, titled,

AUTHORIZING THE LEASE PAYMENT TO BE PAID BY THE BRYAN COMMUNICATIONS DEPARTMENT TO THE BRYAN ELECTRIC DEPARTMENT FOR THE USE OF THE FIBER-COAX PLANT

was presented and read by title only. Director of Utilities Gardner requested the Board consider this resolution as previously discussed to extend the lease term for one (1) more year with a \$50,000 lease payment for 2021 allowing the Board the opportunity to review the lease payment option annually and provide some flexibility.

Mr. Salsbury moved, Mr. Long seconded, to pass Resolution No. 46, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 47, 2020, titled,

AUTHORIZING THE RENEWAL OF THE CONVERGENCE CARE AGREEMENT WITH BLACK BOX NETWORK SERVICES FOR INTERNET AND INFORMATION TECHNOLOGIES OPERATION, MAINTENANCE AND CONSULTING SERVICES

was presented and read by title only. Communications Superintendent Ferrell requested the Board approve renewing the Convergence Care Agreement with Black Box Network Services for Internet and information technologies operation, maintenance and consulting services at no additional cost through December 31, 2021. The annual cost is \$59,000. Further discussion was held.

Mr. Sprow moved, Ms. Schreiner seconded, to pass Resolution No. 47, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 48, 2020, titled,

A RESOLUTION TO URGE GOVERNOR DEWINE AND THE OHIO LEGISLATURE TO EXTEND THE DEADLINE FOR OPERATING PUBLIC MEETINGS ELECTRONICALLY

was presented and read by title only. City Attorney Fisher requested a resolution urging Ohio Governor DeWine and the Legislature to extend the deadline for operating public meetings electronically due to the COVID-19 pandemic. Further discussion was held.

Mr. Salsbury moved, Mr. Sprow seconded, to pass Resolution No. 48, 2020. Roll call vote: all ayes; nays, none. Motion carried.

The 2021 budget was presented to the Board beginning with Director of Utilities Gardner reviewing the process and power supply sources specifically focusing on the renewable energy sources. He also reviewed the peak shaving savings for 2021 as well as how the

sales have deviated from 2020 forecasted to actual. At that point, Operations Manager Fitzcharles reviewed the 2021 proposed operating budget for the Electric Department followed by Superintendents Coressel, Ferrell and Sullivan giving their respective input on Electric capital projects with particular focus on the 34.5 kV Upgrade Project which will carry over into 2021.

The Water Department projected 2021 operating budget was then presented by Operations Manager Fitzcharles. Following, Director of Utilities Gardner reviewed the Water capital projects focusing on the North Myers Street project and the high pressure filter needing replaced.

Operations Manager Fitzcharles then reviewed Communications Department operating budget with Communications Superintendent Ferrell following with an update of planned Communications capital projects. Discussion was held at various intervals of the presentation. At the end of the presentation, Director of Utilities Gardener thanked all involved with the budget preparation. Further discussion was held.

Mr. Salsbury moved, Ms. Schreiner seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Electric Superintendent Sullivan reviewed the outages from Sunday's wind storm.

Communications Superintendent Ferrell reviewed on-going projects for the Communications Department.

Power Plant Production Superintendent Coressel updated the Board on the GT#2 project as well as the Industrial Park North project.

Board members, Operations Manager Fitzcharles, and Director of Utilities Gardner extended their congratulations to Water Superintendent Schultz on his promotion. Board members also commended those involved with the 2021 budget preparation.

Mr. Salsbury moved, Mr. Sprow seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer