

BRYAN BOARD OF PUBLIC AFFAIRS

OCTOBER 20, 2020

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs at 4:45 p.m. with the following members participating via teleconference: Karen Ford, Annette Schreiner, Jim Salsbury, and Tom Sprow. Director of Utilities Nathan Gardner, Water Superintendent Norm Echler, and Local Programming and Production Lead Eric Herman attended the meeting. Also participating via teleconference were: Mayor Carrie Schlade, City Attorney Rhonda Fisher, Operations Manager Dawn Fitzcharles, Human Resource Director Jacqueline Schlachter, City Engineer Brian Wieland, Videographer Kristopher Bryce, and Clerk-Treasurer Laura Rode.

Mr. Salsbury moved, Ms. Schreiner seconded, to approve the minutes of the Regular Meeting held on October 6, 2020, as written. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Long seconded, to approve the Clerk-Treasurer's report as of September 30, 2020, as submitted by Clerk-Treasurer Rode. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 37, 2020, titled,

AUTHORIZING THE BRYAN CITY CLERK-TREASURER TO ISSUE CHANGE ORDER #1 AND FINAL FOR THE PROJECT KNOWN AS "2020 STREET IMPROVEMENTS FOR BRYAN NORTH INDUSTRIAL PARK CONNECTING BEMENT STREET AND PAIGE STREET, BRYAN, OHIO."

was presented and read by title only. Director of Utilities Gardner and City Engineer Wieland requested the Board approve change order number one (1) and final for Bryan North Industrial Park project connecting Bement Street and Paige Street. The change order is a decrease of \$2,143.72. Further discussion was held.

Mr. Sprow moved, Mr. Salsbury seconded, to pass Resolution No. 37, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 38, 2020, titled,

AUTHORIZING A REQUEST TO BRYAN CITY COUNCIL TO DECREASE APPROPRIATIONS FROM THE 2020 ELECTRIC DEPARTMENT BUDGETS

was presented and read by title only. Operations Manager Fitzcharles gave a presentation requesting the Board allow the reduction of revenues and offsetting expenses from the

501 Electric and 515 Electric Capital Reserve budgets for 2020 in light of the decline in revenues due to the COVID-19 pandemic.

Mr. Sprow moved, Ms. Schreiner seconded, to pass Resolution No. 37, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 39, 2020, titled,

EXTENDING THE TEMPORARY REVISION TO BRYAN MUNICIPAL UTILITY POLICIES ALLOWING A 48-HOUR NOTICE FOR DISCONNECTION

was presented and read by title only. Operations Manager Fitzcharles requested the Board allow extending the 48-hour notice for disconnection through March 31, 2021, to allow customers experiencing financial hardship additional time to make arrangements to pay their utility bills. She also updated the Board of the current status of the Good Neighbor Fund and requested the Board allow extending the temporary modifications to the Bryan Good Neighbors Utility Fund which increased the annual maximum assistance limit for qualified customers to \$500 per household based on the availability of funds through March 31, 2021. Board Chairman Long thanked those who have donated to the fund.

Ms. Ford moved, Mr. Salsbury seconded, to pass Resolution No. 39, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 40, 2020, titled,

EXTENDING THE TEMPORARY MODIFICATIONS TO THE BRYAN GOOD NEIGHBORS UTILITY FUND TO ASSIST FAMILIES AFFECTED BY THE IMPACTS OF THE COVID-19 PANDEMIC

was presented and read by title only. Board Chairman Long reminded that this resolution was covered in the information just provided to the Board.

Ms. Ford moved, Mr. Long seconded, to pass Resolution No. 40, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Human Resource Director Schlachter requested the Board's approval to rehire Shianna Whitman as a temporary part-time laborer in the Communications Department as a Videographer effective October 21, 2020. Further discussion was held.

Mr. Salsbury moved, Ms. Schreiner seconded, to rehire Shianna Whitman as a temporary part-time laborer in the Communications Department as a Videographer effective October 21, 2020, at a rate of \$9.00 per hour. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Gardner shared with the Board highlights and achievements of Water Superintendent Echler's career as he has shared his intent to retire after 35 years of service effective November 30, 2020. All Board members extended their congratulations and Water Superintendent Echler was presented with a clock.

Mr. Salsbury moved, Mr. Long seconded, to accept with regret the retirement of Water Superintendent Echler effective November 30, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Sprow seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Congratulations and best wishes were again extended to Water Superintendent Echler by those participating in the meeting.

City Attorney Fisher shared that she had virtually attended the American Public Power Association legal conference noting many of our current practices were in line with other municipalities with regard to handling COVID-19 issues.

Human Resources Director Schlachter requested permission to post for the Water Superintendent position.

Ms. Ford moved, Mr. Sprow seconded, to allow for the posting of the Water Superintendent position. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Gardner thanked all involved with the recent movie night noting that all proceeds went to the Good Neighbors Fund.

A brief recess was taken.

Mr. Salsbury moved, Ms. Ford seconded, to go into Executive Session to discuss imminent litigation at 5:57 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Asked to attend the Executive Session were: Director of Utilities Gardner, Mayor Schlade, City Attorney Fisher, Operations Manager Fitzcharles, Human Resource Director Schlachter, and City Clerk-Treasurer Rode.

Mr. Salsbury moved, Mr. Sprow seconded, to exit the Executive Session at 6:14 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Salsbury moved, Mr. Sprow seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer