

BRYAN BOARD OF PUBLIC AFFAIRS

OCTOBER 6, 2020

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs at 4:45 p.m. with the following members participating via teleconference: Karen Ford, Annette Schreiner, Jim Salsbury, and Tom Sprow. Communications Superintendent Joe Ferrell attended the meeting. Also participating via teleconference were: Mayor Carrie Schlade, Director of Utilities Nathan Gardner, City Attorney Rhonda Fisher, Operations Manager Dawn Fitzcharles, Human Resource Director Jacqueline Schlachter, Local Programming and Production Lead Eric Herman, Videographer Kristopher Bryce, and Clerk-Treasurer Laura Rode.

Ms. Schreiner moved, Ms. Ford seconded, to approve the minutes of the Regular Meeting held on September 15, 2020, as written. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Gardner requested the Board approve the annual purchase of street trees as requested by Parks and Recreation Department Director Dominique. He noted that this is an annual request. Further discussion was held on various issues including, but not limited to, the type of trees to be purchased, the location of trees, and budget considerations.

Mr. Sprow moved, Ms. Ford seconded, to approve a \$4,000 donation to the Bryan Parks and Recreation Department for the purchase of street trees. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 35, 2020, titled,

AUTHORIZING A BROADBAND OPERATION SERVICES AGREEMENT WITH COM NET, INC. FOR COMMUNICATIONS SUPPORT DESK AND AFTER HOUR CALL SERVICES

was presented and read by title only. Board Chairman Long approached the Board regarding the suggested change in the Bryan Municipal Utilities Help Desk provider to Com Net, Inc. as previously discussed. Board member Sprow noted a cost savings of approximately \$10,000 per year.

Mr. Salsbury moved, Ms. Schreiner seconded, to pass Resolution No. 35, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 36, 2020, titled,

AUTHORIZING THE TRANSFER OF FUNDS TO THE SOUTH WILLIAMS STREET WATER MAIN REPLACEMENT PROJECT

was presented and read by title only. Operations Manager Fitzcharles requested the Board allow the transfer of \$5,110.20 from the 525 Water Capital Reserve Fund to the 415 South Williams Street Water Main Replacement Project Fund. This amount should close out the water portion of the project.

Mr. Sprow moved, Mr. Salsbury seconded, to pass Resolution No. 36, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Human Resource Director Schlachter requested the Board's approval to hire Bob Carter as the Engineering Supervisor to begin October 26, 2020, noting that five (5) applicants were interviewed for the position. She provided the Board a summary of his experience including his previous employment with Bryan Municipal Utilities.

Ms. Ford moved, Ms. Schreiner seconded, to hire Bob Carter as the Probationary Engineering Supervisor beginning October 26, 2020, at a rate of \$67,000 per year. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Long seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Operations Manager Fitzcharles reminded that in honor of Public Power Week, a movie night would be held on Saturday, October 10, 2020, at 1425 East High Street in Bryan.

Director of Utilities Gardner shared that Bryan Municipal Utilities receive the American Municipal Power Safety Awards in the Generation category and the Transmission and Distribution category. Board members shared their congratulations as well.

Mayor Schlade thanked the Board for their generous tree donation.

A brief recess was taken.

Mr. Salsbury moved, Mr. Sprow seconded, to go into Executive Session to discuss the compensation of public employees at 5:32 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Asked to attend the Executive Session were: Director of Utilities Gardner, Mayor Schlade, City Attorney Fisher, Operations Manager Fitzcharles, Human Resource Director Schlachter, Bryan City Council members Richard Hupe, Jim Kozumplik, Mary Leatherman, Judith Yahraus, and F. John Betts, and City Clerk-Treasurer Rode.

Mr. Salsbury moved, Ms. Schreiner seconded, to exit the Executive Session at 5:52 p.m.
Roll call vote: all ayes; nays, none. Motion carried.

Mr. Sprow moved, Mr. Long seconded, to adjourn the meeting. Roll call vote: all ayes;
nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer