

## **BRYAN BOARD OF PUBLIC AFFAIRS**

**SEPTEMBER 15, 2020**

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs with the following members participating via teleconference: Karen Ford, Annette Schreiner, Jim Salsbury, and Tom Sprow. Also participating via teleconference: Mayor Carrie Schlade, Director of Utilities Nathan Gardner, City Attorney Rhonda Fisher, Operations Manager Dawn Fitzcharles, Human Resource Director Jacqueline Schlachter, Communications Superintendent Joe Ferrell, Local Programming and Production Lead Eric Herman, Videographer Kristopher Bryce, and Clerk-Treasurer Laura Rode.

Mr. Sprow moved, Mr. Salsbury seconded, to approve the minutes of the Regular Meeting held on September 1, 2020, as written. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Ms. Schreiner seconded, to approve the Clerk-Treasurer's report as of August 31, 2020, as submitted by Clerk-Treasurer Rode. Roll call vote: all ayes; nays, none. Motion carried.

Communications Superintendent Ferrell led a discussion with the Board regarding the Help Desk as the contract with the Coldwater Board of Public Utilities will be expiring at the end of 2020. The Coldwater Board of Public Utilities is phasing out this service; however, they introduced the National Telecommunications Cooperative for such services. Recently, a second option was discovered named ComNet which is located in Wapakoneta, Ohio. The cost of ComNet is estimated to be approximately \$10,000 less per year than the current provider and other services can be added at a later time. Further discussion was held including how calls would be handled during the transition as well as other issues. It was decided to proceed with reviewing the contract and bring a resolution forward at a future meeting.

Mr. Salsbury moved, Mr. Long seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Operations Manager Fitzcharles then gave a financial update on the Electric, Water, and Communications departments, respectively, specifically noting the effects from the COVID-19 pandemic. She informed them that a budget revision would likely follow at a future Board Meeting to adjust for the revenue shortfall in the Electric Department. Further discussion was held.

Board Chairman Long expressed his appreciation for the donations received by the Good Neighbors Fund.

A brief recess was taken.

Ms. Ford moved, Mr. Salsbury seconded, to go into Executive Session to discuss the employment and compensation of public employees and the acquisition of property at 5:50 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Asked to attend the Executive Session were: Director of Utilities Gardner, Mayor Schlade, City Attorney Fisher, Operations Manager Fitzcharles, Human Resource Director Schlachter, and City Clerk-Treasurer Rode.

Mr. Salsbury moved, Mr. Sprow seconded, to exit the Executive Session at 6:10 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Sprow moved, Mr. Salsbury seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

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Chairman of the Board

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Clerk-Treasurer