

BRYAN BOARD OF PUBLIC AFFAIRS

JUNE 16, 2020

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs with the following members participating via teleconference: Karen Ford, Annette Schreiner, Jim Salsbury, and Tom Sprow. Also participating via teleconference: Mayor Carrie Schlade, City Attorney Rhonda Fisher, Operations Manager Dawn Fitzcharles, Human Resource Director Jacqueline Perry, Power Production Superintendent Jim Coressel, Engineering Supervisor Nathan Gardner, Local Programming and Production Lead Eric Herman, and Clerk-Treasurer Laura Rode.

Mr. Salsbury moved, Ms. Ford seconded, to approve the minutes of the Regular Meeting held on June 2, 2020, as written. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Ms. Schreiner seconded, to approve the Clerk-Treasurer's report as of May 31, 2020, as submitted by Clerk-Treasurer Rode. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 24, 2020, titled,

AUTHORIZING THE OPERATIONS MANAGER TO EXECUTE AN AGREEMENT WITH TURBINE TECHNOLOGY SERVICES CORPORATION FOR THE WESTINGHOUSE CONTROL SYSTEM UPGRADE PROJECT, AND RESCINDING RESOLUTION 23, 2020

was presented and read by title only. Power Production Superintendent Coressel requested the Board approve allowing Operations Manager Fitzcharles to execute an agreement with Turbine Technology Services Corporation for the Westinghouse Control System Upgrade project. She noted that Resolution No. 23, 2020, had been previously approved for this project; however, the dollar amount was incorrect by \$50 on that resolution. This resolution will correct the matter. Further discussion was held.

Mr. Salsbury moved, Mr. Long seconded, to pass Resolution No. 24, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 25, 2020, titled,

AUTHORIZING CHANGE ORDER NO. 1 FOR THE INDUSTRIAL DRIVE SUBSTATION PROJECT – MAJOR EQUIPMENT

was presented and read by title only. Engineering Supervisor Gardner requested the Board approve change order number one (1) for the Industrial Drive Substation Project -

major equipment allowing an additional 122 days for Advance Power Technologies, Inc. to meet the delivery date for the power control center. Further discussion was held.

Ms. Schreiner moved, Ms. Ford seconded, to pass Resolution No. 25, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Human Resource Director Perry requested the Board move IT Technician/Help Desk Support Heath Grim from probationary status to regular employment status effective June 17, 2020, taking him from a pay rate of \$25.00 per hour to \$25.75 per hour noting that he had received a good review from his supervisor, Communications Superintendent Joe Ferrell. Further discussion was held.

Mr. Salsbury moved, Mr. Sprow seconded, to move IT Technician/Help Desk Support Heath Grim from probationary status to regular employment status effective June 17, 2020, taking him from a pay rate of \$25.00 per hour to \$25.75 per hour. Roll call vote: all ayes; nays, none. Motion carried.

Engineering Supervisor Gardner requested the Board move Engineering Assistant II Stewart Martin from probationary status to regular employment status effective June 30, 2020, with no change in pay adding that he is an asset to the department.

Ms. Ford moved, Ms. Schreiner seconded, to move Engineering Assistant II Stewart Martin from probationary status to regular employment status effective June 30, 2020, with no change in pay. Roll call vote: all ayes; nays, none. Motion carried.

Power Production Superintendent Coressel requested the Board move Power Plant Operator I Kevin Douglass from probationary status to regular employment status effective July 2, 2020, with no change in pay adding that he is pursuing his Associates Degree from Northwest State Community College.

Mr. Schreiner moved, Mr. Long seconded, to move Power Plant Operator I Kevin Douglass from probationary status to regular employment status effective July 2, 2020, with no change in pay. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Salsbury moved, Mr. Sprow seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Board members congratulated the three (3) employees coming off probationary status.

Mayor Schlade informed the Board that Council would be going to a hybrid meeting style in July allowing some to participate in person at the Council meetings while others may participate via teleconference. All attempts are being made to achieve proper social distancing.

Engineering Supervisor Gardner provided an update on the Williams Street project.

Operations Manager Fitzcharles thanked the Electric Department for their response during the recent storms. In addition she noted that Friday will likely be a peak demand day where customers will be requested to reduce power.

Operations Manager Fitzcharles also reminded residents that disconnections would be resuming for non-payment with bills rendered on or after June 20, 2020. She then gave a brief update on the Good Neighbors Fund.

Mr. Salsbury moved, Mr. Long seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer