

BRYAN BOARD OF PUBLIC AFFAIRS

APRIL 7, 2020

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs with the following members participating via teleconference: Karen Ford, Annette Schreiner, Jim Salsbury, and Tom Sprow. Also present in the Board of Public Affairs' boardroom were: Operations Manager Dawn Fitzcharles, Human Resource Director Jacqueline Perry, Local Programming and Production Lead Eric Herman, and Clerk-Treasurer Laura Rode. Also participating via teleconference were: Mayor Carrie Schlade, City Attorney Rhonda Fisher, and Engineering Supervisor Nathan Gardner.

Chairman Long opened the meeting by explaining that Ohio Sub. House Bill 197 was passed by the Ohio Legislature creating a section in the Ohio Revised Code to authorize public bodies to meet via teleconference and videoconference during a public health state of emergency as declared by Governor DeWine.

Ms. Schreiner moved, Ms. Ford seconded, to approve the minutes of the Regular Meeting held on March 3, 2020, as written. Roll call vote: all ayes; nays, none. Motion carried.

Board Chairman Long thanked the video crew for setting up the meeting via teleconference.

Mr. Salsbury moved, Mr. Long seconded, to approve the Clerk-Treasurer's report as of February 29, 2020, as submitted by Clerk-Treasurer Rode. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 15, 2020, titled,

ADOPTING THE TEMPORARY COVID-19 UTILITY POLICY

was presented and read by title only. Operations Manager Fitzcharles requested the Board approve a temporary COVID-19 policy as a result of Ohio Governor DeWine's declaration of a State of Emergency due to the COVID-19 virus. She continued to note that non-payment disconnections have been suspended through May 1, 2020, and will be re-evaluated at that time. In addition, she noted that beginning with bills rendered on or after April 19, 2020, through July 19, 2020, there will be no late payment penalty. Further discussion was held noting the various organizations offering financial assistance to customers.

Ms. Ford moved, Mr. Salsbury seconded, to pass Resolution No. 15, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 16, 2020, titled,

RATIFYING THE AGREEMENT WITH LOCAL UNION NO. 245 OF THE INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS, GOVERNING THE WAGES, HOURS, TERMS, AND CONDITIONS OF EMPLOYMENT FOR EMPLOYEES WITHIN THE COLLECTIVE BARGAINING UNIT, AND DECLARING AN EMERGENCY

was presented and read by title only. Human Resource Director Perry requested the Board ratify an agreement with the Local Union No. 245 of the International Brotherhood of Electrical Workers for a three (3) year period beginning April 1, 2020. The contract includes a three (3) percent increase each year, language clarification, and adding the Veteran's Day holiday. Further discussion was held.

Mr. Salsbury moved, Mr. Long seconded, to pass Resolution No. 16, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 17, 2020, titled,

AUTHORIZING WAGE ADJUSTMENTS FOR NON-BARGAINING UNIT HOURLY AND SALARIED STAFF AND DECLARING AN EMERGENCY

was presented and read by title only. Human Resource Director Perry requested the Board approve a three (3) percent wage adjustment for all fulltime non-bargaining unit hourly and salaried staff beginning April 1, 2020. Part-time hourly staff would receive an increase of one and one-half (1.5) percent.

Mr. Salsbury moved, Ms. Schreiner seconded, to pass Resolution No. 17, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 18, 2020, titled,

AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT WITH BRYAN EXCAVATING, LLC FOR THE 2020 STREET IMPROVEMENTS FOR BRYAN NORTH INDUSTRIAL PARK CONNECTING BEMENT STREET AND PAIGE STREET, BRYAN, OHIO

was presented and read by title only. Operations Manager Fitzcharles requested the Board authorize entering into a contract with Bryan Excavating, LLC, for \$353,439.20 for the 2020 Street Improvements for Bryan North Industrial Park project. She noted that \$98,120 was the water portion of the project and that a grant from the Ohio Department of Transportation is estimated to cover all but \$28,930.86. The project includes a 1,233 foot water main extension, two (2) fire hydrants and four (4) water valves. Further discussion was held.

Ms. Schreiner moved, Ms. Ford seconded, to pass Resolution No. 18, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 19, 2020, titled,

AUTHORIZING THE ADVANCE AND TRANSFER OF FUNDS TO THE 2020 STREET IMPROVEMENTS FOR BRYAN NORTH INDUSTRIAL PARK PROJECT

was presented and read by title only. Operations Manager Fitzcharles requested the Board authorization to advance \$69,189.14 from the 502 Water Fund to the 418 Bryan Industrial Park North project as well as transferring \$28,930.86 from the 525 Water Capital Reserve Fund for the same project. She reminded that a grant from the Ohio Department of Transportation should cover approximately \$69,189.14. She further requested that \$58,120 be appropriated to the 418 Bryan Industrial Park North Fund for the water portion of the project.

Ms. Ford moved, Ms. Schreiner seconded, to pass Resolution No. 19, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Sprow moved, Mr. Salsbury seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

The Board encouraged citizens to do their part with social distancing to aid in the effort to return to normal. Appreciation was expressed again to the video crew for coordinating the meeting as well as to those who participated and prepared for it.

Mr. Salsbury moved, Mr. Long seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer