

BRYAN BOARD OF PUBLIC AFFAIRS

FEBRUARY 18, 2020

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs with the following members present: Karen Ford, Annette Schreiner, Jim Salsbury, and Tom Sprow. Also present were: Mayor Carrie Schlade, City Attorney Rhonda Fisher, Operations Manager Dawn Fitzcharles, Electric Superintendent Al Sullivan, Water Superintendent Norm Echler, Communications Superintendent Joe Ferrell, Human Resource Director Jacqueline Perry, Engineering Supervisor Nathan Gardner. Power Production Superintendent Jim Coressel, Local Programming and Production Lead Eric Herman, Bryan City Council member F. John Betts, and Clerk-Treasurer Laura Rode.

Mr. Salsbury moved, Ms. Schreiner seconded, to approve the minutes of the Regular Meeting held on February 4, 2020, as written. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Long seconded, to approve the Clerk-Treasurer's report as of January 31, 2020, as submitted by Clerk-Treasurer Rode. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 10, 2020, titled,

**REVISING BRYAN COMMUNICATIONS DEPARTMENT RATE ADDENDUM
EXHIBIT A CABLE TELEVISION RATE SCHEDULE**

was presented and read by title only. Communications Superintendent Ferrell requested a rate increase in cable television rates in an effort to offset increased programming costs for 2020. The basic cable increase would be \$3.00 per month while the extended basic increase is \$3.60 per month and the digital basic cable increase would be \$1.00 per month. However, extended basic is reduced if the customer also has Internet with Bryan Municipal Utilities. If approved, the rate increase would take effect will bills rendered on or after March 20, 2020. Further discussion was held.

Mr. Salsbury moved, Mr. Sprow seconded, to pass Resolution No. 10, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 11, 2020, titled,

**AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH BRYAN
EXCAVATING, LLC FOR THE "SOUTH WILLIAMS STREET WATER MAIN
REPLACEMENT PROJECT 2020"**

was presented and read by title only. Operations Manager Fitzcharles advised the Board that only one (1) bid was received for the South Williams Street Water Main Replacement project. She requested the Board approve entering into a contract with Bryan Excavating, LLC, for \$690,859.80 noting that the estimated out of pocket water portion of the shared project is \$368,261.10. The project is anticipated to receive \$275,000 through an Ohio Public Works grant. Further discussion was held.

Ms. Ford moved, Ms. Schreiner seconded, to pass Resolution No. 7, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 12, 2020, titled,

AUTHORIZING THE ADVANCE AND TRANSFER OF FUNDS TO THE SOUTH WILLIAMS STREET WATER MAIN REPLACEMENT PROJECT

was presented and read by title only. Operations Manager Fitzcharles requested the Board approve to advance \$243,523.90 from the 502 Water Fund to the 415 South Williams Street fund noting that this amount is anticipated to be reimbursed from an Ohio Public Works grant. In addition, she requested the Board's approval to transfer \$368,261.10 from the 525 Water Capital Reserve Fund to the 415 South Williams Street Fund. If approved by the Board, these items will be taken before Council on Monday, March 2, 2020. Further discussion was held.

Ms. Ford moved, Mr. Long seconded, to pass Resolution No. 12, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 13, 2020, titled,

AUTHORIZING THE OPERATIONS MANAGER TO ADVERTISE FOR BIDS FOR THE DEERFIELD ADDITION DIRECTIONAL BORING PROJECT

was presented and read by title only. Electric Superintendent Sullivan requested the Board approve advertising for bids for the Deerfield Addition Directional Boring Project. The project, if approved, would replace direct buried underground electric distribution system primary cable which is nearing the end of service life. There will be an alternate bid included to see if additional conduit can be installed cost effectively. Further discussion was held.

Mr. Salsbury moved, Mr. Sprow seconded, to pass Resolution No. 13, 2020. Roll call vote: all ayes; nays, none. Motion carried.

Power Production Superintendent Jim Coressel requested the Board reclassify Power Plant Operator III Tom Wheeler to Power Plant Operator IV effective March 8, 2020, noting that he performs all the essential functions of a Power Plant Operator IV and recently completed the required schooling program.

Ms. Ford moved, Mr. Salsbury seconded, to reclassify Power Plant Operator III Tom Wheeler to Power Plant Operator IV effective March 8, 2020, taking him from \$28.65 per hour to \$29.85 per hour. Roll call vote: all ayes; nays, none. Motion carried.

Operations Manager Fitzcharles then began a 2019 year in review presentation for the Board followed by Superintendents Sullivan, Coressel, Echler, and Ferrell providing annual reports for the Electric, Power Production, Water, and Communications, departments, respectively. Various projects accomplished in 2019 were reviewed as were 2020 projects for the Board as well as power production results. In addition, Human Resource Director Perry reviewed personnel information and statistics while Local Programming and Production Lead Herman reviewed website and social media analytics. Engineering Supervisor Gardner followed up as he was involved in many projects in multiple departments over the year. Questions were asked at various intervals of the presentations. Many shared their gratitude for the interdepartmental cooperation.

Mr. Salsbury moved, Ms. Schreiner seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Chairman Long approached the Board about potentially setting up a Joint Special Meeting with City Council to discuss various topics pertaining to communicating better and making Bryan a better place. Board member Salsbury asked that he and Board members Schreiner and Ford receive information provided to Board members Long and Sprow last evening from Councilman Betts. He was assured copies would be distributed.

Councilman Betts explained that he wanted a joint meeting to potentially discuss a single purpose, role definitions, and what can be done to coordinate/communicate better. He encouraged Board members to add what they would like to an agenda as well. Board member Salsbury wanted to ensure that the Board would not be expected to agree to changes regarding streamlining City government at a joint meeting. Councilman Betts assured him this would not be the case as the proposal to abolish the Board of Public Affairs and the subsequent proposal to combine the Council and Board are both possibly dead. Mayor Schalde interjected that Ordinance No. 46, 2019, would be on the March 2, 2020, Council agenda where it is anticipated to have its third and final reading. Further discussion was held regarding possibly developing a resolution defining how to effectively go forward as a result of the joint meeting as well as the possible frequency of joint meetings.

Mayor Schlade exited the meeting at 6:56 p.m. and returned at 6:59 p.m.

Board member Sprow stated that he doesn't believe there is an issue regarding cooperation and communication between Bryan Municipal Utilities and the City side. He continued that if either group wants to know more of what the other is doing, both the Board and Council have the opportunity to attend each other's meetings, view the meetings, and read the minutes. He added that he would prefer to wait to vote on having a Joint Special Meeting until the Charter discussion is settled to which Councilman Betts replied that would be on March 2, 2020. Further discussion was held with Board member

Ford adding that joint meetings could be held as needed versus scheduled. Board member Schreiner stated she would like to see the Charter issue be completed, and then go forward perhaps with a joint meeting. Further discussion was held with Mayor Schlade adding that Council passed a unanimous motion to schedule a joint meeting with the Board at a date to be determined last evening.

Mr. Long moved, Ms. Ford seconded, to have a Joint Special Meeting with Council at a date to be announced. Roll call vote: Long, aye; Ford, aye; Salsbury, nay; Schreiner, aye; Sprow, nay. Motion carried.

Board members were very appreciative of the 2019 year in review presentation.

A brief recess was taken.

Mr. Salsbury moved, Ms. Schreiner seconded, to go into Executive Session to discuss collective bargaining and compensation of public employees at 7:22 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Asked to attend the Executive Session were: Mayor Schlade, City Attorney Fisher, Operations Manager Fitzcharles, Human Resource Director Perry, and City Clerk-Treasurer Rode.

Mr. Salsbury moved, Mr. Long seconded, to adjourn Executive Session at 8:13 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Salsbury moved, Ms. Ford seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer