

BRYAN BOARD OF PUBLIC AFFAIRS

SEPTEMBER 17, 2019

Board of Public Affairs Chairman Jim Salsbury opened the meeting of the Bryan Board of Public Affairs with the following members present: Karen Ford, Richard Long, Tom Sprow, and Derek Allen. Also present were: Director of Utilities Kevin Maynard, City Attorney Rhonda Fisher, Operations Manager Dawn Fitzcharles, Human Resource Director Jacqueline Perry, Park Maintenance 1 Cort Goshia, City Council member F. John Betts, and Clerk-Treasurer Laura Rode.

Mr. Long moved, Mr. Allen seconded, to approve the minutes of the Regular Meeting held on August 20, 2019, as written. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Sprow seconded, to approve the August 31, 2019, Clerk-Treasurer's report as presented by Clerk-Treasurer Rode. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Maynard reviewed a request from the Bryan Parks and Recreation Department for a donation to purchase street trees. Discussion was held regarding the possibility of increasing the amount of the annual donation to \$4,000 due to the number of trees impacted by the on-going line clearance work. Further discussion was held on the number and size of trees to be planted.

Ms. Ford moved, Mr. Long seconded, to approve a \$4,000 donation to the Bryan Parks and Recreation Department for street trees. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Maynard thanked Park Maintenance 1 worker Goshia for his efforts with the line clearance program.

Director of Utilities Maynard then informed the Board that two (2) bids were opened on August 22, 2019, for the construction of the Industrial Drive Substation project; however, both bids exceeded the Engineer's estimate by more than 10%. Therefore, under Ohio Revised Code, all bids must be rejected and the project must be rebid. He added that the project scope and the Engineer's estimate will be reviewed. Further discussion was held regarding the timing of the bid as well as the completion date.

Mr. Long moved, Mr. Allen seconded, to reject the construction bids for the Industrial Drive Substation project. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 38, 2019, titled,

**AUTHORIZING CHANGE OFDER NO. 1 FOR THE TOWNLINE ROAD
WATER MAIN REPLACEMENT PROJECT**

was presented and read by title only. Director of Utilities Maynard updated the Board on the Townline Road Water Main Replacement project noting the project was completed at the end of August 2019. At this point, he requested the Board to approve change order #1 for a reduction to the contract in the amount of \$1,365. Further discussion was held.

Mr. Sprow moved, Ms. Ford seconded, to pass Resolution No. 38, 2019. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Long moved, Ms. Ford seconded, to pay bills. Roll call vote: all ayes; nays, none. Motion carried.

Board member Sprow asked if Townline Road would be resurfaced to which Director of Utilities indicated that the plan is to do so. Director of Utilities Maynard then updated the Board on the street light replacement project and reminded the public of the Alive After 5 event being held downtown on Thursday evening.

Mayor Schlade reminded the public to pick up their rolls of garbage bags at the Street Department at the required times.

Operations Manager Fitzcharles reminded the public of the downtown clean up scheduled for Saturday, September 21, 2019. In addition, she noted that Bryan Municipal Utilities would be hosting an open house on Tuesday, October 8, 2019.

Mr. Long moved, Mr. Allen seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer