

## **BRYAN BOARD OF PUBLIC AFFAIRS**

**NOVEMBER 19, 2019**

Board of Public Affairs Chairman Jim Salsbury opened the meeting of the Bryan Board of Public Affairs with the following members present: Karen Ford, Richard Long, Tom Sprow, and Derek Allen. Also present were: Mayor Carrie Schlade, Operations Manager Dawn Fitzcharles, Human Resource Director Jacqueline Perry, Electric Superintendent Al Sullivan, Engineering Supervisor Nathan Gardner, Water Distribution Supervisor John Caperton, City Council member F. John Betts, Board member-elect Annette Schreiner, and Clerk-Treasurer Laura Rode.

Mr. Long moved, Mr. Sprow seconded, to approve the minutes of the Regular Meeting held on November 5, 2019, as written. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Allen seconded, to approve the October 31, 2019, Clerk-Treasurer's report as presented by Clerk-Treasurer Rode. Roll call vote: all ayes; nays, none. Motion carried.

Operations Manager Fitzcharles reminded that at the November 5, 2019, meeting, a presentation was given to the Board regarding the water rate plan from a year ago where the Board opted to implement a seven (7) percent rate increase at that time and then to review it again for years 2019 through 2022 with the option of changing course if necessary. After reviewing the current information, the staff recommends continuing with the seven (7) percent increase per year of the multiyear plan with the understanding that rates should be periodically reviewed based on weather, usage, etc.

Resolution No. 39, 2019, titled,

### **REVISING BRYAN WATER DEPARTMENT RATE ADDENDUM EXHIBIT A WATER RATE SCHEDULES**

was presented and read by title only. Further discussion was held regarding the need to keep rates on track with the planned capital project requirements.

Mr. Long moved, Mr. Allen seconded, to pass Resolution No. 39, 2019. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 40, 2019, titled,

**AUTHORIZING THE DIRECTOR OF UTILITIES TO RE-ADVERTISE FOR BIDS FOR CONSTRUCTION OF THE INDUSTRIAL DRIVE SUBSTATION PROJECT**

was presented and read by title only. Further discussion was held.

Operations Manager Fitzcharles then informed the Board that bids for the construction of the Industrial Drive Substation project were rejected by the Board on September 17, 2019, as they exceeded the Engineer's estimate by more than 10%. GPD Group has revised the Engineer's estimate to \$1,618,700 and recommends re-advertising and re-bidding the project. Further discussion was held regarding the increase in the Engineer's estimate, the timing of the bid, the review process, and the completion date.

Mr. Long moved, Mr. Sprow seconded, to pass Resolution No. 40, 2019. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 41, 2019, titled,

**AUTHORIZING CHANGE ORDER NO. 1 AND FINAL FOR "2019 STREET IMPROVEMENTS FOR BRYAN NORTH INDUSTRIAL PARK CONNECTING BEMENT STREET AND BRUNICARDI WAY CONSTRUCTION PROJECT" INCLUDING BEMENT STREET AND JOHNSON DRIVE WATER MAIN EXTENSIONS**

was presented and read by title only. Operations Manager Fitzcharles requested the Board approve change order #1 and final for the 2019 Street Improvements for Bryan North Industrial Park Connecting Bement Street and Brunicatdi Way Construction Project as \$2,699.45 additional is necessary to complete the water portion of the project. If approved, Council would be approached to transfer and appropriate the funds for the project at the next Council meeting. Further discussion was held.

Ms. Ford moved, Mr. Long seconded, to pass Resolution No. 41, 2019. Roll call vote: all ayes; nays, none. Motion carried.

Human Resource Director Perry requested to hire Parker Rosebrook as a part-time, temporary laborer in the Communications Department effective November 20, 2019. Further discussion was held.

Mr. Salsbury moved, Mr. Sprow seconded, to hire Parker Rosebrook as a part-time, temporary laborer in the Communications Department effective November 20, 2019, at a rate of \$9.00 per hour. Roll call vote: all ayes; nays, none. Motion carried.

Electric Superintendent Sullivan requested to reclassify Lineworker III Whit Longcore to Probationary Lineworker IV effective November 17, 2019, and shared that he is a great asset to the team. Further discussion was held.

Mr. Salsbury moved, Mr. Long seconded, to reclassify Lineworker III Whit Longcore to Probationary Lineworker IV effective November 17, 2019, taking him from \$28.65 per hour to \$29.85 per hour. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Long seconded, to pay bills. Roll call vote: all ayes; nays, none. Motion carried.

Board member Long commented on the great discussion held at last evening's Council meeting and encouraged citizens to contact Council with input regarding the proposed Charter change issue. Board member Sprow added that Council members want to hear from the public and thanked Councilman Betts for allowing people to speak at the Council meeting.

Electric Superintendent Sullivan shared that pole testing was underway in the City and on the Marquis Corridor. Further discussion was held. He added that the Electric Department was also busy with the Christmas lights around the square.

Board Chairman Salsbury noted that a brief power outage was experienced on Saturday afternoon and thanked the Electric crew for their speedy response.

A brief recess was taken.

Mr. Long moved, Mr. Allen seconded, to go to Executive Session to discuss the discipline of a public employee and the dismissal of a public employee at 5:40 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Asked to attend the Executive Session were: Mayor Schlade, Human Resource Director Perry, Operations Manager Fitzcharles, and City Clerk-Treasurer Rode.

Mr. Long moved, Mr. Sprow seconded, to adjourn the Executive Session at 6:49 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Sprow seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

---

Chairman of the Board

---

Clerk-Treasurer