

BRYAN BOARD OF PUBLIC AFFAIRS

SPECIAL MEETING

NOVEMBER 13, 2019

Bryan Board of Public Affairs Chairman Jim Salsbury presided over the Special Meeting with the following members present: Karen Ford, Richard Long, Derek Allen, and Tom Sprow. Also present were: Mayor Carrie Schlade, City Attorney Rhonda Fisher, Human Resource Director Jacqueline Perry, and Clerk-Treasurer Laura Rode.

Board Chairman Salsbury called the Special Meeting to order at 5:00 p.m. The purpose of the Special Meeting is to meet in Executive Session to discuss the discipline of a public employee and the dismissal of a public employee.

Mr. Long moved, Mr. Allen seconded, to go to Executive Session to discuss the discipline of a public employee and the dismissal of a public employee at 5:01 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Asked to attend the Executive Session were: Mayor Schlade, City Attorney Fisher, Human Resource Director Perry, Ms. Robyn Johnson, Mr. Pat Hire, and Mr. Ryan Woodward of Clemans-Nelson & Associates, Inc., and City Clerk-Treasurer Rode.

Human Resource Director Perry exited the Executive Session at 5:56 p.m. and returned to Executive Session at 6:00 p.m.

Board members Long and Ford as well as Mr. Hire and Ms. Johnson of Clemans-Nelson & Associates, Inc. exited Executive Session at 6:35 p.m. and returned to Executive Session at 6:38 p.m.

Board member Sprow exited Executive Session at 6:37 p.m. and returned to Executive Session at 6:40 p.m.

Mr. Sprow moved, Mr. Long seconded, to adjourn Executive Session at 7:28 p.m. Roll call vote: all ayes; none. Motion carried.

Mr. Hire of Clemans-Nelson & Associates, Inc. addressed the Board regarding personnel issues including possible workplace misconduct requiring an investigation pertaining to Director of Utilities Kevin Maynard. Mr. Hire advised the Board of nine (9) charges of alleged workplace misconduct by Director of Utilities Maynard. As such, Mr. Hire recommended the Board place Director of Utilities Maynard on a paid administrative leave to protect Bryan Municipal Utilities employees while reviewing the alleged workplace misconduct violations by Director of Utilities Maynard.

Discussion was held by the Board with Board member Long and Board Chairman Salsbury concurring with Mr. Hire's recommendation. Board member Ford inquired if

Board Chairman Salsbury would step in to assist with the operational aspects requiring attention at the Utilities if Director of Utilities Maynard were to be placed on paid administrative leave. Board Chairman Salsbury indicated he would assist where needed.

Mr. Long moved, Mr. Salsbury seconded, to take the recommendation of Clemans-Nelson & Associates, Inc. to place Director of Utilities Maynard on paid administrative leave. Roll call vote: all ayes; nays, none. Motion carried.

Discussion then was held concerning notifying Director of Utilities Maynard of the Board's decision to place him on administrative leave. Mr. Hire of Clemans-Nelson & Associates, Inc. offered to contact Director of Utilities Maynard via cell phone after the meeting along with Human Resource Director Perry. In the morning, a letter notifying Director of Utilities Maynard would follow. In addition, there was discussion regarding deactivating Director of Utilities Maynard's IT access and key fob to enter the building as well as coordinating the drop-off of his keys, Utility vehicle, and any other required items.

Following further discussion, Human Resource Director Perry planned to hold a group employee meeting at 8:00 a.m. tomorrow morning with Bryan Municipal Utilities employees to inform them of Director of Utilities Maynard being placed on paid administrative leave. In addition, she planned to notify department heads via text message following the meeting of Director of Utilities Maynard being placed on paid administrative leave. Mayor Schlade was then to forward a copy of the text to the City department heads and Council members as well so the same message was shared.

Mr. Long moved, Ms. Ford seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer