

## **BRYAN BOARD OF PUBLIC AFFAIRS**

**AUGUST 6, 2019**

Bryan Board of Public Affairs Chairman James Salsbury presided over the meeting of the Bryan Board of Public Affairs with the following members present: Karen Ford, Tom Sprow, Richard Long, and Derek Allen. Also present were: Director of Utilities Kevin Maynard, Mayor Carrie Schlade, City Attorney Rhonda Fisher, Operations Manager Dawn Fitzcharles, Engineering Supervisor Nathan Gardner, Human Resource Director Jacqueline Perry, City Council members: F. John Betts and Judith Yahraus and Deputy Clerk-Treasurer Patricia Buda.

The meeting was opened with a moment of silence in recognition of Pfc. Brandon Kreischer, a 2018 Bryan High School graduate who was killed in Afghanistan last week and also for the victims of the mass shootings that occurred last week.

Ms. Ford moved, Mr. Long seconded, to approve the minutes of the Regular Meeting held on July 16, 2019, as written. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 30, 2019, titled,

**AUTHORIZING SALE OF PROPERTY, SPECIFICALLY LOT #29, IN THE PLAT TITLED “BRYAN INDUSTRIAL AND COMMERCIAL COMPLEX 2<sup>nd</sup> ADDITION”, CONTAINING 8.463 ACRES MORE OR LESS, TO SCHLACHTER INVESTMENTS, LLC, FOR A TOTAL PRICE OF \$42,315.00 AND DECLARING AN EMERGENCY.**

was presented and read by title only. Director of Utilities Maynard advised the Board of Public Affairs of the sale of lot #29 in the Bryan Industrial and Commercial Complex 2<sup>nd</sup> Addition to Schlachter Investments, LLC. The property consisting of 8.463 acres more or less would be sold for \$42,315.00. It was also noted that the City Council approved the purchase at the August 5, 2019 meeting. Further discussion was held.

Mr. Long moved, Mr. Sprow seconded, to pass Resolution No. 30, 2019. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 31, 2019, titled,

**AUTHORIZING APPLICATION TO AND EXECUTION OF CONTRACTS WITH THE OHIO PUBLIC WORKS COMMISSION FOR THE 2021 SOUTH LYNN STREET WATER MAIN REPLACEMENT PROJECT.**

was presented and read by title only. Operations Manager Fitzcharles explained to the Board of Public Affairs that the application deadline for a Ohio Public Works Commission grant is September 1, 2019 for future projects. This application would be for the 2021 South Lynn Street water main replacement project which would be replacing 4” cast iron pipe with 12” PVC pipe in the 400 to 900 block of South Lynn Street. Further discussion was held.

Mr. Long moved, Mr. Allen seconded, to pass Resolution No. 31, 2019. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 32, 2019, titled,

**ESTABLISHING WATER AND COMMUNICATIONS UTILITIES MINIMUM CASH RESERVE POLICIES**

was presented and read by title only. Operations Manager Fitzcharles reviewed the proposed Water and Communications Utilities minimum cash reserve policies and explained that the reserves would be used to ensure that adequate funds are available for operational expenses. The minimum cash reserve amounts would be reviewed on an annual basis. Further discussion was held.

Ms. Ford moved, Mr. Allen seconded, to pass Resolution No. 32, 2019. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Maynard gave an update on the Bryan Municipal Utilities Interconnection Standards and net metering guidelines. He explained the need to update the 2006 interconnection guidelines for renewable energy sources and the need to include a net metering procedure for customer generated energy. Various questions were asked by the Board in regard to customer interest, types of customer generated energy, restrictions, zero energy and billing rates that pertained to the net metering process. Further discussion was held and an updated policy will be brought back for review by the Board of Public Affairs at a future meeting.

Operations Manager Fitzcharles presented a mid-year review of the utility funds. The review included a three year comparison of sales, cash fund balances, and usage amounts for the electric, water and communication funds.

Mr. Long moved, Mr. Sprow seconded, to pay bills. Roll call vote: all ayes; nays, none. Motion carried.

Board of Public Affairs members expressed their thanks for the presentations and the new business at the Industrial Park.

Director of Utilities Maynard updated the Board of Public Affairs on the Fiber Outer-Ring rebuild project noting that they will be starting the installation of hanging the fiber to the poles.

Engineering Supervisor Gardner updated the Board of Public Affairs on the progress of Fairview Drive Directional Boring underground replacement of electric lines and Townline Road Water Main Replacement projects.

Mayor Schlade expressed her appreciation to Dustin and Todd Schlachter of Schlachter Investments for the new business that is coming to the Bryan Industrial Park.

Mr. Long moved, Mr. Allen seconded to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

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Chairman of the Board

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Deputy Clerk-Treasurer