

BRYAN BOARD OF PUBLIC AFFAIRS

JULY 16, 2019

Board of Public Affairs Chairman Jim Salsbury opened the meeting of the Bryan Board of Public Affairs with the following members present: Karen Ford, Richard Long, Tom Sprow, and Derek Allen. Also present were: Mayor Carrie Schlade, Director of Utilities Kevin Maynard, City Attorney Rhonda Fisher, Operations Manager Dawn Fitzcharles, Human Resource Director Jacqueline Perry, City Council member F. John Betts, and Clerk-Treasurer Laura Rode.

Mr. Long moved, Ms. Ford seconded, to approve the minutes of the Regular Meeting held on July 2, 2019, as written. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Allen seconded, to approve the June 30, 2019, Clerk-Treasurer's report as presented by Clerk-Treasurer Rode. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 29, 2019, titled,

AUTHORIZING THE DIRECTOR OF UTILITIES TO EXECUTE AN AGREEMENT FOR INDUSTRIAL DRIVE SUBSTATION PROJECT POWER TRANSFORMER

was presented and read by title only. Per the recommendation of the GPD Group, Director of Utilities Maynard requested the Board's approval to award Niagara Transformer Corporation of Buffalo, New York the bid for the power transformer for the Industrial Drive Substation project in the amount \$531,185 which includes field service/startup services. The anticipated delivery date is May 2020. Further discussion was held.

Ms. Ford moved, Mr. Long seconded, to pass Resolution No. 29, 2019. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Maynard led a discussion regarding a proposed a streetlight petition process to the Board noting that 1,443 streetlights are located in and around the City. Within City limits, streetlights are provided as an unbilled community service. A proposed streetlight request procedure was provided to the Board for review which outlines the proposed process. He continued that the intent is to have Board approval for streetlight additions that fall outside City/Bryan Municipal Utilities improvements and/or projects. He also noted that the streetlight requests outside City limits would still come before the Board for consideration. Further discussion was held.

Mr. Salsbury moved, Mr. Long seconded, to approve the proposed streetlight petition process. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Allen moved, Mr. Sprow seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Chairman Salsbury read a letter from the City of Celina expressing gratitude for the mutual aid received as a result of severe storm/tornado damage in late May 2019.

Mr. Long moved, Mr. Sprow seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer