

BRYAN BOARD OF PUBLIC AFFAIRS

JUNE 18, 2019

Board of Public Affairs Chairman Jim Salsbury opened the meeting of the Bryan Board of Public Affairs with the following members present: Karen Ford, Richard Long, Tom Sprow, and Derek Allen. Also present were: Director of Utilities Kevin Maynard, Water Superintendent Norm Echler, Communications Superintendent Joe Ferrell, Power Plant Superintendent Matt Killion, Electric Superintendent Al Sullivan, Operations Manager Dawn Fitzcharles, Human Resource Director Jacqueline Perry, City Council member F. John Betts, and Clerk-Treasurer Laura Rode.

Mr. Long moved, Ms. Ford seconded, to approve the minutes of the Special Joint Meeting held on May 30, 2019, and the Regular Meeting held on June 4, 2019, as written. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Allen seconded, to approve the May 31, 2019, Clerk-Treasurer's report as presented by Clerk-Treasurer Rode. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 27, 2019, titled,

REVISING BRYAN COMMUNICATIONS DEPARTMENT RATE ADDENDUM EXHIBIT A CABLE TELEVISION RATE SCHEDULE

was presented and read by title only. Director of Utilities Maynard again advised the Board that due to continually rising programming costs, there was a need to increase cable rates. The proposed increase is \$4.00 per month for the basic and extended basic offerings and \$1.00 per month for digital basic. However, to entice customers who have Bryan Municipal Utilities extended basic cable and Internet, he proposed a discounted rate of \$4.00 on the extended basic cable portion. Further discussion was held with concerns voiced by the Board concerning the long term viability of cable offerings from Bryan Municipal Utilities as the programming costs continue to rise forcing an imbalance with rates when the entire cost increase is not passed through to cable customers.

Mr. Long moved, Mr. Allen seconded, to pass Resolution No. 27, 2019. Roll call vote: all ayes; nays, none. Motion carried.

Operations Manager Fitzcharles gave a presentation on unbilled utility services which led into a discussion regarding the unbilled water and electric usage for the Bard Centennial Fountain. When Resolution No. 38, 2013, was approved by the Board, the unbilled service costs were to not exceed \$5,000 annually; however, in 2017 and 2018, the costs of unbilled services for the Bard Centennial Fountain have exceeded that amount. Concerns were raised as the fountain is running for more hours than originally forecasted

and the amount of water used appears to be higher than expected. The Board asked for additional information to be gathered for their consideration.

Electric Superintendent Sullivan requested the Board's permission to move Lineworker IV Justin Rupp from probationary status to regular employment status effective July 3, 2019, noting that he is a valuable employee to Bryan Municipal Utilities. Further discussion was held.

Mr. Salsbury moved, Mr. Long seconded, to move Lineworker IV Justin Rupp from probationary status to regular employment status effective July 3, 2019. Roll call vote: all ayes; nays, none.

Human Resource Director Perry requested the Board reclassify Assistant Power Production Superintendent James Coressel to Probationary Power Production Superintendent effective July 1, 2019, taking him from \$74,312.50 per year to \$77,000 per year. Further discussion was held noting that he has proven to be an asset to Bryan Municipal Utilities.

Mr. Long moved, Mr. Salsbury seconded, to reclassify Assistant Power Production Superintendent James Coressel to Probationary Power Production Superintendent effective July 1, 2019, taking him from \$74,312.50 per year to \$77,000 per year. Roll call vote: all ayes; nays, none.

Human Resource Director Perry then requested to hire Matt Killion as a part-time Power Plant Operator III at a rate of \$28.65 per hour effective July 1, 2019. Further discussion was held.

Mr. Long moved, Mr. Sprow seconded, to hire Matt Killion as a part-time Power Plant Operator III at a rate of \$28.65 per hour effective July 1, 2019. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Maynard presented Power Production Superintendent Killion with kind words of recognition and support as well as a clock for his years of service. Board members again wished him well.

Mr. Long moved, Mr. Sprow seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Maynard advised the Board that the Bryan Municipal Utilities annual report was completed and that proposals had been received on the Advanced Metering Infrastructure project.

Electric Superintendent Sullivan gave a brief update on the line clearance program. In addition, Power Production Superintendent Killion gave an update on the Nordberg catalyst installation as well as noting that testing will begin next week.

Mr. Long moved, Mr. Allen seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer