

BRYAN BOARD OF PUBLIC AFFAIRS

JUNE 4, 2019

Board of Public Affairs Chairman Jim Salsbury opened the meeting of the Bryan Board of Public Affairs with the following members present: Karen Ford, Richard Long, Derek Allen, and Tom Sprow. Also present were: Director of Utilities Kevin Maynard, Mayor Carrie Schlade, City Attorney Rhonda Fisher, Communications Superintendent Joe Ferrell, Power Production Superintendent Matt Killion, Water Superintendent Norm Echler, Operations Manager Dawn Fitzcharles, Local Programming and Production Lead Eric Herman, Human Resource Director Jacqueline Perry, and Clerk-Treasurer Laura Rode.

Mr. Allen moved, Mr. Long seconded, to approve the minutes of the Regular Meeting held on May 21, 2019, as written. Roll call vote: all ayes; nays, none. Motion carried.

Operations Manager Fitzcharles gave a presentation on the groundwater monitoring program to provide early detection of changes in water quantity and/or quality noting that Bryan Municipal Utilities staff have met with representatives of the Ohio Department of Natural Resources, the United State Geological Survey, and consultants Bennett & Williams to discuss potential improvements. The improvements include installation of groundwater level monitoring equipment at West Well Field, some data collection equipment at the Power Plant test well, and \$29,000 for Bennett and Williams to develop a groundwater level and quality monitoring network. Further discussion was held including Board member Allen suggesting to get the County Commissioners and other entities involved to share the cost; however, it was suggested to move ahead as it was undetermined how long the process could take to include them and start gathering additional data.

Further discussion was held with Director of Utilities Maynard adding that to achieve the results desired, a request for appropriations for \$50,000 for the water protections services account will be presented.

Resolution No. 26, 2019, titled,

AUTHORIZING AN APPROPRIATION TO THE WATER FUND

was presented and read by title only. Director of Utilities Maynard noted that this is an appropriation request of \$50,000 for the water protections services account as previously discussed. The request will also need to go before Bryan City Council for approval.

Mr. Long moved, Mr. Sprow seconded, to pass Resolution No. 26, 2019. Roll call vote: all ayes; nays, none. Motion carried.

Human Resource Director Perry requested educational assistance for Power Plant Operator Kevin Douglass who is returning to Northwest State Community College to complete his Associate of Science degree in Maintenance Technician/Mechatronics.

Mr. Long moved, Mr. Sprow seconded, to approve educational assistance for Power Plant Operator Kevin Douglass. Roll call vote: all ayes; nays, none. Motion carried.

Water Superintendent Echler exited the meeting at approximately 5:20 p.m.

Human Resource Director Perry requested that Communication Videographer Kristopher Bryce be moved from probationary status to regular employment status effective June 6, 2019, taking him from \$13.50 per hour to \$13.84 per hour. Further discussion was held noting Communication Videographer Kristopher Bryce's positive attitude and willingness to assist.

Mr. Long moved, Mr. Allen seconded, to move Communication Videographer Kristopher Bryce from probationary status to regular employment status effective June 6, 2019, taking him from \$13.50 per hour to \$13.84 per hour. Roll call vote: all ayes; nays, none. Motion carried.

Power Production Superintendent Killion requested that Assistant Power Production Superintendent James Coressel be moved from probationary status to regular employment status effective June 25, 2019, taking him from \$72,500 per year to \$74,312.50 per year. Further discussion was held noting Assistant Power Production Superintendent James Coressel's skills and abilities.

Mr. Salsbury moved, Mr. Long seconded, to move Assistant Power Production Superintendent James Coressel from probationary status to regular employment status effective June 25, 2019, taking him from \$72,500 per year to \$74,312.50 per year. Roll call vote: all ayes; nays, none. Motion carried.

Human Resource Director Perry then informed the Board of the planned retirement of Power Production Superintendent Killion effective June 30, 2019. Director of Utilities Maynard and members of the Board shared their appreciation of Power Production Superintendent Killion's service and wished him well in the future.

Mr. Long moved, Mr. Salsbury seconded, to accept with regret the resignation of Power Production Superintendent Killion effective June 30, 2019. Roll call vote: all ayes; nays, none. Motion carried.

Human Resource Director Perry then requested permission to post for a Power Production Superintendent position.

Ms. Ford moved, Mr. Allen seconded, to approve the posting for a Power Production Superintendent position. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Long moved, Ms. Ford seconded, to pay the bills. Roll call vote: all ayes; nays, none. Motion carried.

Board members again thanked Power Production Superintendent Killion for his service and wished him well in addition to praising the Electric Department for the response during recent mutual aid requests.

Director of Utilities Maynard thanked Power Production Superintendent Killion for his leadership and staying on at Bryan Municipal Utilities until a suitable replacement was found.

Mayor Schlade, City Attorney Fisher, and Clerk-Treasurer Rode also wished Power Production Superintendent Killion congratulations on his retirement.

Power Production Superintendent Killion shared that he will miss everyone and appreciated the kind words.

Operations Manager Fitzcharles then gave a presentation showing comparable residential utility rates for electric, water, storm sewer, wastewater, and refuse with select area towns and/or cities noting slight differences in measurements and/or services offered. Without rebate consideration, Bryan had the lowest electric and wastewater rates of the entities compared and overall ranked third – though one entity ranking above Bryan did not include refuse costs. Further discussion was held.

Board Chairman Salsbury also wish Power Production Superintendent Killion well. He added that the Board would be receiving information on the Handbook revision as approved by Bryan City Council; however, he didn't receive it timely for this evening's meeting.

Board Chairman Salsbury also requested the Board sign Resolution No. 22, 2019, which was passed at the May 7, 2019, meeting as when the resolution was passed along for signature that evening, it was a copy of Resolution No. 21, 2019, versus the actual Resolution No. 22, 2019. Director of Utilities Maynard added that Resolution No. 22, 2019, was correctly read and numbered on May 7, 2019, by Clerk-Treasurer Rode. The Board members signed the correct Resolution 22, 2019.

Mr. Long moved, Ms. Ford seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer