

BRYAN BOARD OF PUBLIC AFFAIRS

MARCH 15, 2016

Bryan Board of Public Affairs Chairman Jim Salsbury presided over the meeting with the following members present: Karen Ford, William Pepple, Tom Sprow and Richard Long. Also present were: Mayor Douglas Johnson, Director of Utilities Brian Carlin, City Attorney Rhonda Fisher, Communications Superintendent Joe Ferrell, Human Resource Director Jacqueline Perry, Public and Media Relations Manager Lou Pendleton and Clerk-Treasurer Laura Rode.

Mr. Long moved, Ms. Ford seconded, to approve the minutes from the March 1, 2016, Regular Meeting as written. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Pepple seconded, to approve the Clerk-Treasurer's report for the month ending February 29, 2016, as presented by Clerk-Treasurer Rode. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 8, 2016, titled,

A RESOLUTION ASKING BRYAN CITY COUNCIL FOR ADDITIONAL APPROPRIATIONS IN THE ELECTRIC, WATER, AND COMMUNICATIONS BUDGET FOR A TOTAL OF ONE HUNDRED THOUSAND DOLLARS (\$100,000) FOR THE BRYAN MUNICIPAL UTILITIES MAIN OFFICE ROOF REPLACEMENT PROJECT, AND DECLARING AN EMERGENCY

was presented and read by title only. Director of Utilities Carlin described to the Board that the main office roof of Bryan Municipal Utilities is 26 years old and in need of being replaced. Repairs have been made in the past; however, leaks have since developed. The appropriations request of \$100,000 would cover the cost of replacing the current roof and most potential ancillary issues. Further discussion was held.

Ms. Ford moved, Mr. Long seconded, to pass Resolution No. 8, 2016. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 9, 2016, titled,

A RESOLUTION AUTHORIZING THE BRYAN DIRECTOR OF UTILITIES TO ENTER INTO CONTRACT WITH RICHLAND CO. & ASSOCIATES, INC. FOR THE BRYAN MUNICIPAL UTILITIES MAIN OFFICE ROOF REPLACEMENT PROJECT AT A COST OF SIXTY TWO THOUSAND, EIGHT HUNDRED TWENTY DOLLARS (\$62,820), AND WAIVING THE BIDDING PROCESS PER ORC 735.051, AND DECLARING AN EMERGENCY

was presented and read by title only. Director of Utilities Carlin reminded that the 26 year old roof on the main office building at Bryan Municipal Utilities is in urgent need of replacement. As it is an emergency, the competitive bidding process was waived via Ohio Revised Code 735.051. He requested the Board's permission to enter into a contract with Richland Co. & Associates, Inc. for \$62,820. Further discussion was held.

Mr. Pepple moved, Ms. Ford seconded, to pass Resolution No. 9, 2016. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 10, 2016, titled,

A RESOLUTION TO APPROVE REVISIONS TO THE BRYAN COMMUNICATIONS DEPARTMENT RATE ADDENDUM EXHIBIT A, CABLE TELEVISION RATE SCHEDULE, AS HEREIN ATTACHED

was presented and read by title only. Director of Utilities Carlin reminded the Board of the significant cable programming cost increases that went into effect January 1, 2016. Due to the programming cost increases, he explained proposed cable rate increases to be effective on bills rendered on or after May 20, 2016. A revised copy of Exhibit A was provided with the proposed rate increases for various customers. He then recommended the Board proceed with approving the resolution. Further discussion was held.

Mr. Pepple moved, Mr. Long seconded, to pass Resolution No. 10, 2016. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Carlin informed the Board of the pending retirement of Sr. Network Engineer Ken Moore effective July 31, 2016.

Mr. Long moved, Mr. Sprow seconded, to accept with regret the retirement of Sr. Network Engineer Ken Moore effective July 31, 2016. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Long moved, Ms. Ford seconded, to pay bills. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Carlin announced that the American Public Power Association recognized the quality of service at Bryan Municipal Utilities based on several reliability and service measures.

Mayor Johnson reminded that the next Bryan City Council meeting would be held on Monday, March 21, 2016, and that the former EMS building on Emmet Street would be auctioned off on April 14, 2016.

Several Board members expressed their best wishes to Sr. Network Engineer Ken Moore with regard to his pending retirement. In addition, Chairman Salsbury and Board

member Pepple made comments regarding a conference they had recently attended in Washington D.C.

Mr. Long moved, Mr. Pepple, seconded to take a brief recess. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Long moved, Ms. Ford seconded, to come out of recess. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Long seconded, to go into Executive Session to discuss the employment and compensation of a public employee at 5:27 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Asked to attend the Executive Session were Director of Utilities Carlin and Human Resource Director Perry.

Mr. Long moved, Ms. Ford seconded, to adjourn the Executive Session at 6:04 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Sprow moved, Mr. Long seconded, to go into Executive Session to discuss the employment and compensation of a public employee at 6:05 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Asked to attend the Executive Session was Director of Utilities Carlin.

Mr. Pepple moved, Mr. Long seconded, to adjourn the Executive Session at 7:47 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Pepple moved, Mr. Long seconded, to approve a 2% increase on current salary for Director of Utilities Carlin effective October 1, 2016. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Sprow moved, Mr. Pepple seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer