

**BRYAN BOARD OF PUBLIC AFFAIRS**

**JANUARY 19, 2016**

Bryan Board of Public Affairs Chairman Jim Salsbury presided over the meeting with the following members present: Karen Ford, Dick Long, Bill Pepple and Tom Sprow. Also present were: Director of Utilities Brian Carlin, Mayor Doug Johnson, City Attorney Rhonda Fisher, Electric Superintendent Al Sullivan, Power Plant Superintendent Matt Killion, Water Superintendent Norm Echler, Communications Superintendent Joe Ferrell, Public and Media Relations Manager Lou Pendleton, Human Resource Director Jacqueline Perry, and Deputy Clerk-Treasurer Patricia Buda.

Mr. Long moved, Ms. Ford seconded, to approve the minutes of the January 5, 2016, Regular meeting as written. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Sprow seconded, to approve the Clerk-Treasurer's report for the month ending December 31, 2015, as presented by Deputy Clerk-Treasurer Buda. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 1, 2016, titled,

**A RESOLUTION TO AUTHORIZE THE FINAL PAYMENTS FROM THE 509 COMMUNICATIONS FUND TO THE 501 ELECTRIC FUND FOR THE INTER-FUND LOAN AUTHORIZED BY RESOLUTION NO. 52, 2003**

was presented and read by title only. Director of Utilities Carlin reviewed the history of the inter-fund loan and stated that the final payment will be \$294,642.25 in principal and \$206.25 in interest. He explained that the debt payments were accelerated starting in 2013 allowing for the early payoff. Further discussion was held.

Mr. Long moved, Mr. Pepple seconded, to pass Resolution No. 1, 2016. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 2, 2016, titled,

**A RESOLUTION AUTHORIZING THE BRYAN DIRECTOR OF UTILITIES TO SUBMIT A NON-BINDING LETTER OF INTEREST FOR PARTICIPATION IN THE ADVANCED METERING PROJECT WITH AMERICAN MUNICIPAL POWER, INC.**

was presented and read by title only. Director of Utilities Carlin led a discussion with the Board regarding the proposed advanced metering project and reiterated that the project comprises a group of American Municipal Power members. He also reviewed the

benefits of proceeding with this approach as there will be purchasing power with the large quantity of meters as well as the implementation and on-going services to be provided by American Municipal Power Inc. He noted that the non-binding letter of intent is to show that Bryan Municipal Utilities is willing to participate in the project. Further discussion was held.

Mr. Pepple moved, Mr. Sprow seconded, to pass Resolution No. 2, 2016. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Carlin provided an overview on the accomplishments of Bryan Municipal Utilities during 2015.

Annual reports were provided by Electric Superintendent Al Sullivan, Power Plant Superintendent Matt Killion, Water Superintendent Norm Echler, Communications Superintendent Joe Ferrell, Public and Media Relations Manager Lou Pendleton for the Bryan Municipal Utilities, respectively.

Questions were asked at various times during the reviews. In addition, 2016 planned projects were noted.

Water Superintendent Echler left the meeting at 6:05 p.m.

Mr. Long moved, Ms. Ford seconded, to pay bills. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Carlin updated the Board on missing the transmission peak run as a result of a contract issue and is hopeful that another chance will occur in the summer. Missing the transmission peak shaving tests could result in additional costs for 2017.

Mayor Johnson and City Attorney Fisher left the meeting at 6:47 p.m.

Mr. Pepple moved, Mr. Long seconded, to adjourn for a brief recess. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Long moved, Ms. Ford seconded, to go into Executive Session to discuss compensation of public employees at 6:54 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Asked to attend the Executive Session were: Director of Utilities Carlin and Human Resource Director Perry.

Mr. Pepple moved, Ms. Ford seconded, to adjourn the Executive Session at 7:39 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Pepple moved, Mr. Long seconded, to adjourn the Regular meeting. Roll call vote: all ayes; nays, none. Motion carried.

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Chairman of the Board

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Deputy Clerk-Treasurer