

## **BRYAN BOARD OF PUBLIC AFFAIRS**

**JULY 5, 2016**

Bryan Board of Public Affairs Chairman Jim Salsbury presided over the meeting with the following members present: Karen Ford, William Pepple, Richard Long, and Tom Sprow. Also present were: Mayor Doug Johnson, Director of Utilities Brian Carlin, Human Resource Director Jacqueline Perry, Electric Superintendent Al Sullivan, Water Superintendent Norm Echler, Public and Media Relations Manager Lou Pendleton, Communications Superintendent Joe Ferrell, and Clerk-Treasurer Laura Rode.

Mr. Long moved, Ms. Ford seconded, to approve the minutes from the June 21, 2016, Regular meeting as written. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Sprow moved, Mr. Pepple seconded, to approve the minutes from the June 27, 2016, Special meeting as written. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Sherry Fleming with Williams County Alliance approached the Board requesting to utilize the Board of Public Affairs' conference room for a public meeting regarding the Ohio Environmental Protection Agency's recent approval regarding the Titan Tire reclamation project. Ms. Fleming provided extensive detail on the air permit which was granted by the Ohio Environmental Protection Agency noting that in her opinion there was not sufficient public notice. As a last chance effort, she requested the meeting space for a public meeting to determine the interest level of the public and to perhaps gain some monetary support. Further discussion was held.

It was suggested by Board Chairman Salsbury to table the matter to research possible legal ramifications to which Ms. Fleming noted that deadlines needed to be taken into consideration. After further discussion, Board member Pepple suggested providing an address to the Bryan Times for those wishing to support the Williams County Alliance in this matter. Chairman Salsbury added that the matter would be taken into consideration at the next Board meeting.

Director of Utilities Carlin recommended that the Board move Lineworker III Bradley Plummer from probationary status to regular employment status effective July 6, 2016, with no change in pay.

Mr. Long moved, Ms. Ford seconded, to move Lineworker III Bradley Plummer from probationary status to regular employment status effective July 6, 2016. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Carlin recommended that the Board move Meter Technician II Jay Smith from probationary status to regular employment status effective July 6, 2016, with no change in pay. Further discussion was held.

Ms. Ford moved, Mr. Long seconded, to move Meter Technician II Jay Smith from probationary status to regular employment status effective July 6, 2016. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Carlin recommended that the Board reclassify Lineworker III Shane Smith to Probationary Lineworker IV effective July 14, 2016, expressing the value that Mr. Smith brings to Bryan Municipal Utilities. Further discussion was held regarding the time and training required to reach specific classifications in the Electric Department.

Mr. Long moved, Mr. Sprow seconded, to reclassify Lineworker III Shane Smith to Probationary Lineworker IV effective July 14, 2016, taking him from \$26.54 per hour to \$27.16 per hour. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Carlin recommended that the Board reclassify Water Distribution Operator Trainee David Herman to Probationary Water Distribution Operator I effective July 14, 2016, noting that Mr. Herman has obtained his Ohio EPA Water Distribution License II. Further discussion was held regarding the time and training required to reach specific classifications in the Water Department.

Mr. Long moved, Ms. Ford seconded, to reclassify Water Distribution Operator Trainee David Herman to Probationary Water Distribution Operator I effective July 14, 2016, taking him from \$18.07 per hour to \$18.50 per hour. Roll call vote: all ayes; nays, none. Motion carried.

Clerk-Treasurer Rode regretfully informed the Board that Account Clerk III Kay Reynolds would be retiring from the Clerk-Treasurer's office effective October 31, 2016. Board members expressed their appreciation of Account Clerk III Reynold's service.

Ms. Ford moved, Mr. Sprow seconded, to accept with regret the retirement of Account Clerk III Kay Reynolds from the Clerk-Treasurer's office effective October 31, 2016. Roll call vote: all ayes; nays, none. Motion carried.

Clerk-Treasurer Rode then requested the Board's permission to post for an Account Clerk I or II in the Clerk-Treasurer's office.

Mr. Long moved, Mr. Pepple seconded, to permit the posting for an Account Clerk I or II in the Clerk-Treasurer's office. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Pepple moved, Mr. Long seconded, to pay bills. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Carlin provided a brief update on production at the solar field and the Auglaize facility.

He then continued offering his thanks to the Board for the opportunity to be the Director of Utilities as well as to fellow employees and the public. Remarks of appreciation were then made by the Board to Director of Utilities Carlin for his service.

Mayor Johnson announced that Council would be meeting at 7:00 p.m. tonight and advised the Board of the salt prices for the upcoming winter season.

Board member Pepple offered his thanks to Ms. Fleming for speaking this evening.

Mr. Long moved, Ms. Ford seconded, to take a brief recess. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Sprow moved, Ms. Ford seconded, to return to the meeting from the recess. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Sprow moved, Ms. Ford seconded, to go into Executive Session to discuss the employment of a public employee at 5:47 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Asked to attend was Human Resource Director Perry.

Human Resource Director Perry exited the meeting at 6:12 p.m.

Mr. Pepple moved, Mr. Long seconded, to adjourn Executive Session at 6:20 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Pepple moved, Mr. Long seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.