

**BRYAN BOARD OF PUBLIC AFFAIRS**

**JUNE 7, 2016**

Bryan Board of Public Affairs Chairman Jim Salsbury presided over the meeting with the following members present: Karen Ford, William Pepple, Richard Long, and Tom Sprow. Also present were: Mayor Doug Johnson, Director of Utilities Brian Carlin, City Attorney Rhonda Fisher, Human Resource Director Jacqueline Perry, Public and Media Relations Manager Lou Pendleton, Communications Superintendent Joe Ferrell, and Clerk-Treasurer Laura Rode.

Mr. Sprow moved, Mr. Long seconded, to approve the minutes from the May 17, 2016, Regular meeting as written. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 21, 2016, titled,

**A RESOLUTION AUTHORIZING THE BRYAN DIRECTOR OF UTILITIES TO ENTER INTO CONTRACT WITH SPRINT SOLUTIONS, INC. FOR A 1000MBPS ETHERNET PORT/ACCESS BUNDLE FOR A TOTAL OF SIX THOUSAND NINE HUNDRED THIRTY THREE DOLLARS AND SEVENTY-FIVE CENTS (\$6,933.75) PER MONTH FOR A THREE (3) YEAR TERM; AND RESCINDING RESOLUTIONS NO. 35, 2013 AND NO. 16, 2016; AND DECLARING AN EMERGENCY**

was presented and read by title only. Director of Utilities Carlin reviewed that on May 3, 2016, the Board approved Resolution No. 16, 2016. However, when Sprint Solutions, Inc. was contacted to advise them of the Board passing the resolution, Sprint advised that a change was needed in the language of the contract to reflect a different contract number for the Ethernet port/access bundle service. Therefore, he requested Resolutions No. 16, 2016, and No. 35, 2013, be rescinded should the Board approve this resolution. He continued that the cost of the new contract with Spring Solutions, Inc. is \$6,933.75 per month versus \$6,942.50 per month from the previous contract.

Ms. Ford moved, Mr. Long seconded, to pass Resolution No. 21, 2016. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Carlin recommended that the Board reclassify Water Distribution Operator II Rockie Beres to Water Distribution Operator III effective June 20, 2016. He added that Mr. Beres is proficient in distribution system duties and equipment operations.

Ms. Ford moved, Mr. Long seconded, to reclassify Water Distribution Operator II Rockie Beres to Water Distribution Operator III effective June 20, 2016, taking him from \$21.91 per hour to \$23.94 per hour. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Carlin requested the Board hire Jacob Dye as a temporary part time laborer in the Engineering Department effective June 8, 2016, at a rate of \$9.00 per hour. Further discussion was held.

Ms. Ford moved, Mr. Sprow seconded, to hire Jacob Dye as a temporary part time laborer in the Engineering Department effective June 8, 2016, at a rate of \$9.00 per hour. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Long moved, Mr. Sprow seconded, to pay bills. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Carlin reviewed the hydro and solar generation for the month of May.

Mayor Johnson reviewed action taken from last evening's Council meeting as well as reminding of the 2016 Jubilee parade.

Mr. Long moved, Ms. Ford seconded, to take a brief recess. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Sprow moved, Mr. Long seconded, to return to the meeting from the recess. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Pepple moved, Ms. Ford seconded, to go into Executive Session to discuss the employment and compensation of employees at 5:15 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Asked to attend: Director of Utilities Carlin, City Attorney Fisher, Human Resource Director Perry, and Clerk-Treasurer Rode.

Mr. Long moved, Ms. Ford seconded, to adjourn Executive Session at 6:10 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Long moved, Ms. Ford seconded, to go into open session at 6:11 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Human Resource Director Perry exited the meeting.

Director of Utilities Carlin explained to the Board that wages for part-time employees were generally not considered in the 2016 Bryan Municipal Utilities compensation plan. He noted that due to a reduction in local programming and other reasons, these employees often work limited hours; however, they report to work as needed and draw minimal pay. He recommended an increase in pay rates for part-time employees noting their service and value. Further discussion was held.

Mr. Long moved, Mr. Sprow seconded, to approve pay rates increase for the following part-time employees as presented: Chris Malanga, Charlene Miller, Aaron Gilbert, Kristopher Bryce, Danny Humbarger, and Kolton Myers. Roll call vote: all ayes; nays, none. Motion carried.

Discussion was then held regarding paying part-time employees a minimum of one and a half hours of pay for service performed at one given time.

Mr. Sprow moved, Mr. Long seconded, to approve a minimum of one and one half hours of pay for service performed at one given time for part-time employees. Roll call vote: Sprow, Long, Salsbury, and Ford, aye. Pepple, nay. Motion carried.

Ms. Ford moved, Mr. Long seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.