

## **BRYAN BOARD OF PUBLIC AFFAIRS**

**SEPTEMBER 5, 2017**

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs with the following members present: Jim Salsbury, Karen Ford, William Pepple, and Tom Sprow. Also present were: Mayor Douglas Johnson, Director of Utilities Kevin Maynard, City Attorney Rhonda Fisher, Human Resource Director Jacqueline Perry, City Council member Carrie Schlade, and Clerk-Treasurer Laura Rode.

Ms. Ford moved, Mr. Sprow seconded, to approve the minutes of the Regular Meeting held August 15, 2017, as written. Roll call vote: all ayes; nays, none. Motion carried.

Director of Utilities Maynard gave a presentation to the Board on the proposed Electric Department Minimum Cash Reserve Policy including the history of the proposed policy as well as future considerations. The minimum reserve recommendations offered were developed using benchmarks as set by Utility Financial Services, rating agencies and American Municipal Power with various contingencies noted. Discussion was held with Director of Utilities Maynard advising that he would bring a finalized policy back to the Board for consideration.

Resolution No. 21, 2017, titled,

### **A RESOLUTION FOR A “THEN AND NOW” PURCHASE CERTIFYING ADEQUATE FUNDS WERE AVAILABLE**

was presented and read by title only. Director of Utilities Maynard requested the Board consider approving a resolution pertaining to a “Then and Now” purchase order for the equipment failure at the solar field in the amount of \$275,000. Further discussion was held noting that at the time of the equipment failure, the City was not aware of the need to issue a purchase order as it was an insurance related issue with Rudolph Libbe Inc.

Mr. Salsbury moved, Mr. Pepple seconded, to pass Resolution No. 21, 2017. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 22, 2017, titled,

### **A RESOLUTION FOR A “THEN AND NOW” PURCHASE CERTIFYING ADEQUATE FUNDS WERE AVAILABLE**

was presented and read by title only. Director of Utilities Maynard requested the Board consider approving a resolution pertaining to a “Then and Now” purchase order for the equipment failure at the solar field in the amount of \$27,577.90. This purchase order was issued to cover the final bill received from Rudolph Libbe Inc. on the solar field equipment replacement due to failure. Further discussion was held.

Ms. Ford moved, Mr. Long seconded, to pass Resolution No. 22, 2017. Roll call vote: all ayes; nays, none. Motion carried.

Mayor Johnson requested the Board consider executing letters of support for Bryan Community Hospital and Wellness Centers in their effort to continue federal funding for two (2) medical assistance programs. Further discussion was held.

Mr. Pepple moved, Mr. Long seconded, to execute letters of support for Bryan Community Hospital and Wellness Centers in the effort to continue federal funding for two (2) medical assistance programs. Roll call vote: all ayes; nays, none. Motion carried.

Clerk-Treasurer Rode requested the Board move Account Clerk II Lisa Morman from probationary status to regular employment status effective September 6, 2017, noting that Account Clerk II Morman has been a great asset to the Clerk-Treasurer's office.

Mr. Pepple moved, Ms. Ford seconded, to move Account Clerk II Lisa Morman from probationary status to regular employment status effective September 6, 2017, taking her from \$16.75 per hour to \$17.25 per hour. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Salsbury moved, Mr. Long seconded, to pay bills. Roll call vote: all ayes; nays, none. Motion carried.

Board member Sprow congratulated the Electric Department rodeo team on their 3<sup>rd</sup> place finish at American Municipal Power.

Board member Pepple expressed his concern for our local communities being attacked with federal policies lacking consideration for small towns.

Mayor Johnson reviewed the agenda for the Council meeting to be held later in the evening.

Mr. Salsbury moved, Mr. Sprow seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

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Chairman of the Board

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Clerk-Treasurer