

## **BRYAN BOARD OF PUBLIC AFFAIRS**

**JUNE 27, 2017**

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs with the following members present: Jim Salsbury, Karen Ford, and William Pepple. Tom Sprow was absent. Also present were: Director of Utilities Kevin Maynard, Communications Superintendent Joe Ferrell, Engineering Supervisor Nathan Gardner, Power Plant Superintendent Matt Killion, City Councilman Carrie Schlade, and Clerk-Treasurer Laura Rode.

Mr. Salsbury moved, Mr. Pepple seconded, to approve the minutes of the Regular Meeting held June 6, 2017, and the Special Meeting held June 16, 2017, as written. Roll call vote: all ayes; nays, none. Sprow absent. Motion carried.

Ms. Ford moved, Mr. Long seconded, to approve the Clerk-Treasurer's report for the month ending May 31, 2017. Roll call vote: all ayes; nays, none. Sprow absent. Motion carried.

Chairman Long informed the Board of a request by Mr. Jeff Root to extend electric service to 05186 County Road 12 as he is planning to construct a new home on the property. Director of Utilities Maynard added that other customers in the area have Bryan Municipal Utilities electric service and no other service provider is available to serve the property. He also added the service is contingent upon execution of an agreement to annex the property in the future and the applicable fees. Further discussion was held.

Mr. Salsbury moved, Ms. Ford seconded, to allow electric service to be extended to 05186 County Road 12 contingent upon execution of an agreement to annex the property in the future and the applicable fees. Roll call vote: all ayes; nays, none. Sprow absent. Motion carried.

Resolution No. 13, 2017, titled,

**A RESOLUTION AUTHORIZING THE BRYAN DIRECTOR OF UTILITIES TO ENTER INTO A CONTRACT WITH BAKER-SHINDLER CONTRACTING COMPANY, INC., FOR THE AUGLAIZE HYDROELECTRIC PLANT OVERFLOW SPILLWAY NAPPE VENTS PROJECT AT A COST OF ONE HUNDRED ELEVEN THOUSAND, TWO HUNDRED FIFTY DOLLARS (\$111,250.00)**

was presented and read by title only. Chairman of the Board Long requested the Board approve a contract with Baker-Shindler Contracting Company, Inc., for the Auglaize Hydroelectric Plant Overflow Spillway Nappe Vents project for \$111,250 noting that four (4) bids were received. Power Plant Superintendent Killion added that the project is

designed to reduce the pulsation at the dam which could potentially do structural damage. It is precautionary in nature rather than performance enhancing. Further discussion was held noting that the project will begin in September with a November 1, 2017, estimated completion date as well as other various issues.

Ms. Ford moved, Mr. Long seconded, to pass Resolution No. 13, 2017. Roll call vote: all ayes; nays, none. Sprow absent. Motion carried.

Resolution No. 14, 2017, titled,

**A RESOLUTION AUTHORIZING A SALARY FOR THE BRYAN CITY ENGINEER AND REPEALING ANY PORTION OF PRIOR RESOLUTIONS INCONSISTENT THEREWITH, AND DECLARING IT AN EMERGENCY.**

was presented and read by title only. Director of Utilities Maynard requested the Board consider a \$7,000 annual salary for the Bryan City Engineer for his various contributions to Bryan Municipal Utilities effective July 3, 2017. Further discussion was held.

Mr. Salsbury moved, Mr. Pepple seconded, to pass Resolution No. 14, 2017. Roll call vote: all ayes; nays, none. Sprow absent. Motion carried.

Clerk-Treasurer Rode requested the Board move Account Clerk II Allison Kuney from probationary status to regular employment status effective July 5, 2017, noting that Account Clerk II Kuney has been a great asset to the Clerk-Treasurer's office.

Mr. Pepple moved, Mr. Salsbury seconded, to move Account Clerk II Allison Kuney from probationary status to regular employment status effective July 5, 2017, taking her from \$14.50 per hour to \$15.75 per hour. Roll call vote: all ayes; nays, none. Sprow absent. Motion carried.

Chairman Long on behalf of Electric Superintendent Sullivan requested that Lineworker III Justin Rupp be moved from probationary status to regular employment status effective July 3, 2017, adding that he is great employee.

Ms. Ford moved, Mr. Long seconded, to move Lineworker III Justin Rupp from probationary status to regular employment status effective July 3, 2017, with no change in pay. Roll call vote: all ayes; nays, none. Sprow absent. Motion carried.

Chairman Long requested to hire Sarah Brightman as a temporary part-time laborer for the videographer team effective June 28, 2017. Director of Utilities Maynard added that this position was budgeted for and that Ms. Brightman will join the pool of videographers.

Mr. Pepple moved, Mr. Salsbury seconded, to hire Sarah Brightman as a temporary part-time laborer for the videographer team effective June 28, 2017, at a rate of \$9.00 per hour. Roll call vote: all ayes; nays, none. Sprow absent. Motion carried.

Ms. Ford moved, Mr. Long seconded, to pay bills. Roll call vote: all ayes; nays, none. Sprow absent. Motion carried.

Board member Salsbury informed the public that he will not be running for re-election.

Several Board members noted the positive impact being experienced with regard to the direction at Bryan Municipal Utilities.

Director of Utilities Maynard updated the Board on the status of the electric cost of service and rate study noting that a three (3) year rate plan will be provided for consideration in addition to the one (1) year rate plan which would still overall be revenue neutral. Also, a draft of the cash reserve policy has been received and it is currently being reviewed. Both will come to the Board for consideration in the near future. He added that a review of the power supply cost adjustment formula was underway as well as work pertaining to the 2018 budgets. The Board held additional discussion with regard to the power supply cost adjustment.

Mr. Root thanked the Board for their consideration noting his excitement to be a part of the community.

Chairman Long reminded everyone that the next Board of Public Affairs meeting will be Wednesday, July 5, 2017, due to the July Fourth holiday.

Mr. Salsbury moved, Mr. Long seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

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Chairman of the Board

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Clerk-Treasurer