

BRYAN BOARD OF PUBLIC AFFAIRS

JUNE 5, 2018

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs with the following members present: Karen Ford, James Salsbury, Robert Eyre, and Tom Sprow. Also present were: Director of Utilities Kevin Maynard, Mayor Carrie Schlade, Operations Manager Dawn Fitzcharles, Power Plant Superintendent Matt Killion, Communications Superintendent Joe Ferrell, Engineering Supervisor Nathan Gardner, Human Resource Director Jacqueline Perry, Local Programming and Production Lead Eric Herman, and Clerk-Treasurer Laura Rode.

Mr. Salsbury moved, Mr. Eyre seconded, to approve the minutes of the Regular Meeting held May 15, 2018, and the Special Meeting held May 23, 2018, as written. Roll call vote: all ayes; nays, none. Motion carried.

Engineering Supervisor Gardner explained to the Board a request to extend electrical services to a land parcel owned by Denny Wilson located at County Roads E and 15. It was noted that Mr. Wilson has agreed to annex should the City limits be extended to the property. Further discussion was held. Director of Utilities Maynard advised that Council will be presented with the issue should the Board approve the extension of service.

Mr. Salsbury moved, Mr. Sprow seconded, to approve the extension of electrical services to a land parcel owned by Denny Wilson located at County Roads E and 15.

Power Plant Superintendent Killion requested to hire James R. Coressel as a probationary Assistant Power Plant Production Superintendent effective June 25, 2018, noting his familiarity with load reduction for peak shaving and knowledge in the generation industry among his other credentials. Further discussion was held.

Mr. Sprow moved, Mr. Long seconded, to hire James R. Coressel as a probationary Assistant Power Plant Production Superintendent effective June 25, 2018, at a rate of \$72,500 per year. Roll call vote: all ayes; nays, none. Motion carried.

Communications Superintendent Ferrell requested to hire Shi'Anna Whitman and Negley Stockman as a temporary, part-time laborers for the Communications Department. Further discussion was held.

Ms. Ford moved, Mr. Eyre seconded, to hire Shi'Anna Whitman, effective June 6, 2018, and Negley Stockman, effective June 11, 2018, as a temporary, part-time laborers for the Communications Department at a rate of \$9.00 per hour each. Roll call vote: all ayes; nays, none. Motion carried.

Communications Superintendent Ferrell requested to hire Kristopher Bryce as a probationary Communication Videographer effective June 6, 2018. Further discussion was held.

Ms. Ford moved, Mr. Salsbury seconded, to hire Kristopher Bryce as a probationary Communication Videographer effective June 6, 2018, at a rate of \$13.50 per hour. Roll call vote: all ayes; nays, none. Motion carried.

Board Chairman Long led a discussion regarding reclassifying Director of Utilities Maynard from probationary status to regular employment status effective June 5, 2018, thereby terminating his employment contract. Board members shared their appreciation of the accomplishments obtained by Director of Utilities Maynard to date. Director of Utilities Maynard noted that the Board and staff have been great support.

Mr. Salsbury moved, Mr. Eyre seconded, to reclassify Director of Utilities Maynard from probationary status to regular employment status taking him from \$108,860 per year to \$117,569 per year effective June 5, 2018. Roll call vote: all ayes; nays, none. Motion carried

Human Resource Director Perry requested the Board's permission to advertise for a Communications Supervisor position which has been open since 2012. She continued to note that this position would help to transition the succession and operational plans for the Communications Department. Further discussion was held.

Mr. Salsbury moved, Ms. Ford seconded, to advertise for a Communications Supervisor position. Roll call vote: all ayes; nays, none. Motion carried.

Discussion was then held regarding the need to reschedule the June 19, 2018, Board of Public Affairs meeting as several members would not be able to attend. Further discussion was held to consider cancelling the July 3, 2018, meeting as well.

Mr. Sprow moved, Mr. Long seconded, to reschedule the June 19, 2018, Regular Board of Public Affairs Meeting to June 26, 2018. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Long seconded, to cancel the July 3, 2018, Regular Board of Public Affairs Meeting. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Salsbury moved, Mr. Sprow seconded, to pay bills. Roll call vote: all ayes; nays, none. Motion carried.

Former Board of Public Affairs member Bill Pepple was acknowledged by the Board for his years of service and dedication to the City. Chairman of the Board Long presented him with a plaque of appreciation.

Engineering Supervisor Gardner updated the Board on the South Walnut/East South Street Water Main Replacement project noting that it is progressing well. Further discussion was held.

Ms. Ford moved, Mr. Eyre seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer