

BRYAN BOARD OF PUBLIC AFFAIRS

March 5, 2019

Bryan Board of Public Affairs Chairman James Salsbury presided over the meeting with the following members present: Karen Ford, Tom Sprow, Richard Long, and Derek Allen. Also present were: Director of Utilities Kevin Maynard, Mayor Carrie Schlade, City Attorney Rhonda Fisher, Operations Manager Dawn Fitzcharles, Water Superintendent Norm Echler, Communication Superintendent Joe Ferrell, Power Plant Superintendent Matt Killion, Electric Superintendent Al Sullivan, Engineering Supervisor Nathan Gardner, Human Resource Director Jacqueline Perry, Local Programming and Production Lead Eric Herman, City Engineer Brian Wieland, Bryan City Council member Judith Yahraus, and Deputy Clerk-Treasurer Patricia Buda.

Ms. Ford moved, Mr. Long seconded, to approve the minutes of the Regular Meeting held on February 19, 2019, as written. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 9, 2019, titled,

AUTHORIZING THE DIRECTOR OF UTILITIES TO EXECUTE AN AGREEMENT WITH UNDERGROUND UTILITIES INC. FOR THE TOWNLINE ROAD WATER MAIN REPLACEMENT PROJECT

was presented and read by title only. Engineering Supervisor Gardner informed the Board of the bids that were received for the project.. After reviewing the bids, it was determined that Underground Utilities Inc. was the lowest at \$653,304.00 and asked for the Board's acceptance. Engineering Supervisor Gardner also explained that the seven (7) water hydrants included in the project are either being replaced or relocated. All were pleased with the number of bids received. Further discussion was held on the timeline of the project and street closures.

Mr. Long moved, Mr. Sprow seconded, to pass Resolution No. 9, 2019. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 10, 2019, titled,

AUTHORIZING WAGE ADJUSTMENTS FOR NON-BARGAINING UNIT HOURLY AND SALARIED STAFF AND DECLARING AN EMERGENCY

was presented and read by title only. Human Resource Director Perry explained the resolution to the Board with an effective date of April 1, 2019 which includes a two and one-half percent (2.5%) wage adjustment for all salaried and hourly fulltime staff and a

two percent (2%) wage adjustment for all part-time hourly staff. Further discussion was held.

Mr. Allen moved, Mr. Salsbury seconded, to pass Resolution No. 10, 2019. Roll call vote: all ayes; nays, none. Motion carried.

City Engineer Wieland was asked to update the Board on the newly named Johnson Drive that was presented to former Mayor Douglas Johnson at the previous Council meeting. He also explained upcoming 2019 joint projects and future projects.

Director of Utilities Maynard then gave a chronological, year-in-review presentation to the Board of 2018 highlights including economic development. To follow, Operations Manager Fitzcharles, Human Resource Manager Perry, Electric Superintendent Sullivan, Power Plant Superintendent Killion, Water Superintendent Echler, and Communications Superintendent Ferrell provided annual reports containing specific information regarding each of their respective departments. Discussion was held at various intervals of the presentations.

Council member Yahraus, Water Superintendent Echler and Human Resource Manager exited the meeting at 6:01 p.m. Water Superintendent Echler and Human Resource Manager Perry re-entered the meeting at 6:08 p.m. Human Resource Director Perry and Operations Manager Fitzcharles exited the meeting at 6:20 p.m.

Mr. Long moved, Mr. Sprow seconded, to pay bills. Roll call vote: all ayes; nays, none. Motion carried.

Board members expressed their appreciation of the 2018 year-in-review presentation and thanked all involved.

Mayor Schlade also thanked all departments for coordinating projects during 2018.

Power Plant Superintendent Killion informed the Board of a diesel fuel spill at the Lorntz Substation on County Road C involving an estimated 1,000 gallons that occurred over the weekend. The spill was contained and reported to the Environmental Protection Agency with the cleanup process ongoing.

Engineering Supervisor Gardner recognized and thanked his department and the office staff for their work performed in 2018.

Mr. Sprow moved, Mr. Long seconded to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Deputy Clerk-Treasurer