

BRYAN BOARD OF PUBLIC AFFAIRS

DECEMBER 19, 2017

Board of Public Affairs Chairman Richard Long opened the meeting of the Bryan Board of Public Affairs with the following members present: Jim Salsbury, Karen Ford, William Pepple, and Tom Sprow. Also present were: Mayor Douglas Johnson, Director of Utilities Kevin Maynard, City Attorney Rhonda Fisher, Electric Superintendent Al Sullivan, Water Superintendent Norm Echler, Communications Superintendent Joe Ferrell, Engineering Supervisor Nathan Gardner, Local Programming and Production Lead Eric Herman, Human Resource Director Jacqueline Perry, and Clerk-Treasurer Laura Rode.

Mr. Salsbury moved, Ms. Ford seconded, to approve the minutes of the Regular Meeting held December 5, 2017, as written. Roll call vote: all ayes; nays, none. Motion carried.

Ms. Ford moved, Mr. Sprow seconded, to approve the November 30, 2017, Clerk-Treasurer's report as presented by Clerk-Treasurer Rode. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 41, 2017, titled,

ADOPTING THE 2018 BRYAN MUNICIPAL UTILITIES BUDGET AND REQUESTING CITY COUNCIL APPROVAL OF THE SAME

was presented and read by title only. Director of Utilities Maynard reviewed the proposed 2018 Bryan Municipal Utilities budget noting a few capital changes since the December 5, 2017, presentation. He requested approval from the Board as Bryan City Council will be presented with the budget on December 27, 2017. Further discussion was held.

Mr. Pepple moved, Mr. Salsbury seconded, to pass Resolution No. 41, 2017. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 42, 2017, titled,

AUTHORIZING ADVERTISEMENT FOR BIDS FOR THE SOUTH WALNUT/EAST SOUTH STREET WATER MAIN REPLACEMENT PROJECT

was presented and read by title only. Director of Utilities Maynard requested the Board's permission to advertise for bids for the Walnut/East South Street Water Main Replacement project. A loan will be sought to finance the project which is budgeted at \$633,055.34. Bids are anticipated to be opened in February. Further discussion was held.

Mr. Salsbury moved, Mr. Sprow seconded, to pass Resolution No. 42, 2017. Roll call vote: all ayes; nays, none. Motion carried.

Resolution No. 43, 2017, titled,

AUTHORIZING CERTAIN SALARY ADJUSTMENTS AND REPEALING ANY PORTION OF PRIOR RESOLUTIONS INCONSISTENT THEREWITH

was presented and read by title only. Human Resource Director Perry requested wage adjustments for specified employees noted in Exhibit A to be effective January 29, 2018, due to compression. Further discussion was held.

Mr. Pepple moved, Mr. Sprow seconded, to pass Resolution No. 43, 2017. Roll call vote: all ayes; nays, none. Motion carried.

Human Resource Director Perry recommended the Board hire Dawn Fitzcharles as a Probationary Operations Manager effective January 29, 2018, or as soon as practical at a salary of \$75,000 per year. The Board was provided with details of Mrs. Fitzcharles' background and education. Further discussion was held.

Mr. Pepple moved, Mr. Long seconded, to hire Dawn Fitzcharles as a Probationary Operations Manager effective January 29, 2018, or as soon as practical at a rate of \$75,000 per year. Roll call vote: all ayes; nays, none. Motion carried.

Human Resource Director Perry then requested the Board to hire Kevin Douglas as a Probationary Power Plant Operator Trainee effective January 2, 2018, at a rate of \$19.75 per hour. Further discussion was held.

Ms. Ford moved, Mr. Pepple seconded, to hire Kevin Douglas as a Probationary Power Plant Operator Trainee effective January 2, 2018, at a rate of \$19.75 per hour. Roll call vote: all ayes; nays, none. Motion carried.

Electric Superintendent Sullivan requested that Lineworker III Bradley Plummer be reclassified to Probationary Lineworker IV effective January 6, 2018. He noted that Lineworker III Plummer is a great asset to the Electric Department.

Mr. Salsbury moved, Mr. Long seconded, to reclassify Lineworker III Bradley Plummer to a Probationary Lineworker IV effective January 6, 2018, taking him from \$27.41 per hour to \$28.55 per hour. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Salsbury moved, Mr. Sprow seconded, to pay bills. Roll call vote: all ayes; nays, none. Motion carried.

The Board took the opportunity to thank Mayor Johnson and Board member Salsbury for their years of service to the City. Board Chairman Long read a statement noting their achievements and each of them were presented with a gift. Director of Utilities Maynard,

City Attorney Fisher, and Clerk-Treasurer Rode added their appreciation of the leadership each provided and best wishes.

Mayor Johnson advised the Board that a Special Meeting was set for Council on December 27, 2017, at 11:00 a.m. to approve the budget and hire an attorney as well as handle any other pertinent year end business.

A brief recess was taken.

Mr. Pepple moved, Mr. Salsbury seconded to go into Executive Session to discuss the appointment of a public employee and pending litigation at 5:54 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Asked to attend the Executive Session were: Director of Utilities Maynard, Mayor Johnson, City Attorney Fisher, Human Resource Director Perry, and City Clerk-Treasurer Rode.

Mr. Pepple moved, Mr. Salsbury seconded, to adjourn the Executive Session at 6:18 p.m. Roll call vote: all ayes; nays, none. Motion carried.

Mr. Pepple moved, Mr. Long seconded, to adjourn the meeting. Roll call vote: all ayes; nays, none. Motion carried.

Chairman of the Board

Clerk-Treasurer